

# EARLY CARE AND EDUCATION LAB

## HEALTH CHECK & MEDICATION ADMINISTRATION AND PROCESS

A written inspection procedure for the daily health check is posted on the family board in each classroom. No child shall be accepted without contact between the child's designated primary caregiver (Interns, Child Development Specialist) and the person bringing the child to the center. The person bringing the child to the center shall check the child's diaper/pull-ups and change the child if necessary. Hand washing procedures are followed. This is the transition time for the intern to complete the daily health check and discuss with the adult how the child's eating and sleeping pattern has been, etc. After the determination has been made that the child is without obvious signs of illness, the adult is required to sign the child in for the program day in the attendance binder.

All prescription and nonprescription medications shall be centrally stored in a lock box or locked cabinet in accordance with the requirements of Title 22 Licensing Regulations (**101226**). Medication requiring refrigeration will be stored in a locked box in the refrigerator. All medications must have the child's name and be dated and stored in the original bottle with unaltered label. Prescription and nonprescription medications shall be administered in accordance with the label directions and/or as prescribed by the physician. Consent for medication, **LIC 9221**, form must be completed and signed by the authorized representative of the child for both prescription and nonprescription medications. The lab instructor will document medication administration on the same form.

In the event a nebulizer is required, **LIC 9166** form must be completed by the authorized representative of the child. Documentation of medication for a nebulizer will be completed on **LIC 9221**.

It is strongly recommended that *families* apply sunscreen or mosquito repellent as desired prior to leaving children at the center.

The medication records will be filed in individual child files and maintained for at least one year. The Centrally Stored Medication and Destruction Record, **LIC 622**, will be completed by the lab instructor administering medication (on the same form) and kept on file in the office.

When the lab program completes each semester, all medications shall be returned to the child's authorized representative. Should medications be needed for subsequent semesters, the child's authorized representative will return currently prescribed medications.