



# MJC / Regional Fire Training Center

## RFTC ADVISORY COMMITTEE

### Minutes



February 21, 2018  
1:30 pm – 3:00 pm  
Regional Fire Training Center

#### I. Roll-call:

- a. Members present: RFTC Director- Ron Cripe, Fire Academy Coordinator- Captain Matthew Curless, Stan. County Deputy Fire Warden- Eric Holly, Keyes/OES/Deputy Fire Warden- Chief Erik Klevmyr, Modesto Fire Department- Captain Andrew Hunter, Stan. Consolidated- Captain Tim Johnson, Escalon Fire Department- Fire Chief Rick Mello, RFTC- Alycia Murguia, Turlock City Fire- Division Chief Brian White
- b. Members absent: Chief Steve Brush, Chief Mike Lillie, Neil Gamez, Sophal Prum,

#### II. Approval of past Minutes

- a. Minutes approved.

#### III. RFTC Report – EMS

- a. The RFTC will be submitting the Paramedic Program application to Mountain Valley once the completed AMR contract has been received.
- b. Once Mountain Valley has approved the application, it will be sent on to CoAEMSP.
- c. The Paramedic Program will start with 18-24 students as soon as we receive the letter of review from CoAEMSP.
- d. The RFTC will be offering a First Responder class over the summer 2018 semester.
  - A second First Responder class will be offered if the first class fills up.
- e. The RFTC is working with Riggs Ambulance of Merced to set up a contract for Paramedic & EMT students to complete the required externship times and become a AHA CPR training site in order to provide students and agencies with CPR training as needed.

#### IV. RFTC Report – FIRE, & FIRE ACADEMY

- a. The spring 2018 Fire Academy is about half way through their semester and doing well.

#### V. RFTC Projects Reports:

- a. EMS Skills Lab
  - The Skills Lab has been turned over to the EMS Instructors to set up. They have put all equipment and supplies back in the lab.
  - The Skills Lab is ready to be utilized by EMS students and agencies as needed.
    - Please contact the RFTC to schedule training in the Skills Lab.
- b. Burn Tower
  - The new system in the Burn Tower is working well. The bugs are being worked out.
- c. Residential Container Prop
  - Dereck Nichols will be leveling out the area and digging the trenches.
    - The RFTC is waiting on a response from Dereck to schedule the work.
  - The trenches and gravel will help with the water run-off.
  - Sidewalks and footers will be poured all around the prop.



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- d. Storage Facility
  - The RFTC is currently waiting on an engineering company to get back to us about the plans.
  - The welder will start the project once it has been engineered.
- e. Fence line
  - YCCD Facilities is cutting down the oleanders along the fence in the Training Center. They will be completely cleared out to prevent the homeless from camping and hiding behind them.

### VI. Items:

- a. Parking issues – Letter of need
  - Please sign the letter if you are in agreement with the need for more adequate parking at the RFTC.
    - Signing the letter will not commit your agency to provide any money toward the project.
  - It was also suggested that the RFTC obtain a letter from the Chiefs Association to submit with the letter of need signed by the Advisory Committee. Director Cripe will present this request to the Chiefs Association at their next meeting in March.
- b. Curriculum
  - Review process
    - The state requires all CTE programs to review their courses and prerequisites every two years.
    - The committee reviewed all current Fire Science course offerings and discussed prerequisites.
    - It was suggested that an English and / or math class be added as an advisory to fire classes as appropriate. Director Cripe will add those during the Curriculum review process.
    - MJC is currently working on a flow chart (Guided Pathways) to guide students on their academic pursuits.
  - Prerequisites
    - FSCI-301 will become a prerequisite, not just an advisory class for the majority of the fire courses.
  - FSCI to FTECH
    - Because of the limited numbers in FSCI, the RFTC is in the process of converting all FSCI classes to FTECH classes.
      - a. Retired classes will be removed and new classes will be added to the curriculum.
      - b. All courses have been renumbered into corresponding groups.
      - c. All FSCI courses will by FTECH after the summer 2019 semester.



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### c. Partnerships

- FTES

- The RFTC is working on a program to turn training hours into college credits and create FTES.
  - a. This will allow the college to reimburse the agencies \$1.50 per approved training hour.
  - b. The program will be tested with MFD to work out any issues before being made available to all agencies.
- Training Officers will be required to provide the RFTC with lesson plans and sign in sheets for the trainings to be approved for reimbursement.
- It will be the Training Officers responsibility to make sure all personnel participating, meet the requirement.
  - a. All participating personnel must qualify as an MJC student.
    - i. Participating personnel must be a registered MJC student.
    - ii. This will include full-time, reserves, and volunteers.
    - iii. Personnel can receive up to nine units a semester.
- JAC trainings will not be eligible for this program.

- MFD/Stan. Co.

- Both agencies have signed an extension that validates the current contract through June 2018.
- The RFTC is currently working on the new partnership contract.

- San Joaquin – Director Cripe will work with Chief Mello (Escalon Fire) to facilitate a Southern San Joaquin County Fire Agencies program

### d. RFTC Policies and Procedure

- Operations Manual

- Now that the Burn Tower project is complete, Director Cripe and RFTC staff will continue working on the new operations manual.
- The operations manual will be a living document.
- There will be three levels of operations.
  - a. Class room use, grounds/prop usage, and Burn Tower operation.

- Site Operators

- The RFTC has trained 12 site operators for the Burn Tower.
  - a. The goal is to have 20 site operators.

- Uniform policy

- R. Cripe is working on establishing a uniform policy for RFTC instructors.
- The RFTC emblem is being changed and is currently in the approval process.

### e. Site Planning

- Indianapolis

- R. Cripe is waiting to hear back about availability for dates over the summer.



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- Vent prop - Vehicle Prop - Bus Prop
  - Vent Prop
    - The Fire Academy has fixed up one of the vent props.
    - The RFTC would like to incorporate the vent props into the new residential prop.
  - Vehicle Prop
    - R. Cripe is still looking for grants for a vehicle prop.
    - The RFTC continues to enlist Pick-N-Pull to donate vehicles.
    - We have one vehicle that is available for agency use.
      - The RFTC usually has spare lumber.
      - Advance notice is required to burn lumber in the vehicle in order to get approval from Environment Services.
  - Residential Container Prop
    - The body of a vehicle will be placed in the driveway of the residential prop
  - Bus Prop
    - T. Johnson will work to set up a region wide training date.
- Other ideas - Interest

### VII. Open Discussion

- a. What do you need???
  - B. White suggested a mobile ventilation prop that would be able to be utilized by various agencies and moved to their location.
  - Recommended courses were:
    - Nozzles Forward
    - DICO
    - CICC
    - New CA State Fire Officer Series classes
  - The RFTC is still looking into grants to provide local agencies with needed training props.
  - The RFTC is looking into the possibility of offering a Fire Control 3 class.
- b. What changes / new courses / trainings do you want to see offered???

### VIII. Next Meeting Date:

May 16, 2018 1:30 – 3:00 pm, RFTC Conference Room.