



YOSEMITE / STANISLAUS MOTHER LODE CONSORTIUM MEETING

MONDAY, FEBRUARY 6, 2017

2:00 P.M. – 4:00 PM

STANISLAUS CULINARY ARTS OF INSTITUTE

540 Wakefield Drive

Oakdale CA

www.yosemite.edu/aebg

AE Consortium Members Present: Pedro Mendez, Eric Andersen, Cindy Young, David Lattig, Dave Urquhart, Jose Aldaco, Cathy Parker, Rick Gonzalez, Jeff Rowe, Brandon Price, Roy Morlan, Dallas Plaa, Alice Pollard, Consortium Coordinator,

Others Present: Juan Mendoza (CUSD), Ruth Luman (MJC), Karen Williams (Learning Quest), Cole Barker (Calaveras County of Education), Kathy Horak (Summerville), Cecilia Sobarzo (Recorder)

Meeting Minutes

1. **CALL TO ORDER** - Meeting started at 2:00 PM

a) The Pledge of Allegiance to the Flag preceded.

2. **APPROVAL OF MINUTES**

i. *Action:* A motion was made to approve the Dec. 12, 2016 Minutes

ii. Moved Eric Andersen Second Jose Aldaco

iii. Roll call vote: Ayes 12, Noes 0, Absent (0)

3. **AUDIENCE PARTICIPATION** - Public comments will be allowed at this time on the agenda. The Consortium Chairperson will recognize any member of the audience wishing to speak on a matter which is not on the agenda but is directly related to AB104 Adult Education Block Grant. The Chairperson may allot time for those wishing to speak, but the Consortium will take no action on matters presented (Ed. Code Section 35145.5). Presentations will be limited to 5 minutes. If appropriate, a matter may be referred to the Consortium Chairperson for placement on a future agenda. The public may ask questions relevant to agenda items at the time those items are under consideration.

4. COMMUNICATIONS

- a) CATESOL Conference Highlights (Ruth Lumen) – Modesto Junior College Adjunct Instructors expressed the many benefits of having the opportunity to attend the CATESOL 2016 Annual Conference. The wealth of information from the presentations and networking at the conference was a big success.
- b) Returning to fiscal budget year effective 7/1/2017. (C. Parker)
- i. **Action:** Motion to return to fiscal budget year effective 7/1/2017 for 17/18 AEBG allocations, with the option to a one time carryover extended for six months. 2017/18 funds are expected to be fully expended by Dec. 2018. Consortium members will report their YTD expenditures in September 2018. 2017-18 AEBG Allocation 2017-18 Academic year.
 - ii. Moved Cathy Parker Second Dallas Plaa
 - iii. Roll call vote: Yes 12, No 0, Abstain 0
 - i. **Action:** Motion for AEBG consortium members to fully expend their fiscal year allocations by De. 31st every year, following the end of the fiscal year. Resources that have not been expended will be returned to the Regional Adult Expansion Fund to be re-allocated.
 - ii. Moved Brandon Price Second Jeff Rowe
 - iii. Roll call vote: Yes 12, No 0, Abstain 0
- c) Upcoming TOPSpro Training/ Site visits. (A. Pollard) – Reviewed various upcoming CASAS TOPSpro trainings. Members received printouts of upcoming CASAS TOPSpro trainings. Members will need to register at www.casas.org if they plan on attending training.
ACTION: Consortium members are to contact Alice Pollard via email pollardal@yosemite.edu to schedule site visits.

5. **AEBG CONSORTIUM MEMBER 2015-16 FY Financial Ledgers** – Financial ledgers were reviewed and a spreadsheet was distributed to consortium members. Spreadsheet is a compilation reflecting YTD expenses according to the financial ledgers reported. Any inaccuracies or errors are to be worked out with Cecilia Sobarzo and Pedro Mendez by Friday, Feb. 10, 2017.

ACTION: Consortium members who reflect encumbrances are to submit backup documentation by Friday, February 10, 2017.

6. NEXT REGULAR MEETING: MARCH 13, 2017 2:00 PM – 4:00 PM

7. ADJOURNMENT

Pursuant to California Government Code section 5454957.5, when a writing that is a "public record" as defined by law is distributed to Yosemite / Stanislaus Mother Lode Consortium members less than 72 hours before a regularly scheduled Consortium meeting, copies of these writings shall be available for public inspection during normal business hours at Modesto Junior College, West Campus, Sierra Hall, Room 255, 2201 Blue Gum Avenue, Modesto, CA.