



Mutual Student Agreement

Welcome to the MJC TRIO SSS program! As a participant it is important for you to fully understand all the benefits and requirements of the program. Please read the following agreement statements carefully. Initial each line after reading and discussing with the TRIO SSS staff.

	INITIAL
1. I understand TRIO SSS is a transfer program. I agree to graduate with an Associate's degree or Certificate from MJC AND transfer to a 4 year-university . I desire to participate in this program.	
2. I agree to meet with TRIO SSS Staff three (3) times each semester . NOTE: At least 2-times with Program Counselor & 1-time with Program Technician.	
3. As a new program participant, I agree to attend the TRIO SSS New to College Orientation . I understand that participating in the TRIO SSS is an opportunity, and that I am personally responsible for my progress and success, in collaboration with the TRIO staff.	
4. I agree to participate in at least two (2) workshops or cultural events each semester. NOTE: including university campus visits every academic year.	
5. I agree to complete the student portfolio before transferring as well as attend Portfolio Workshop(s) including career and employer related sessions .	
6. I agree to complete the assigned student Financial Literacy Sessions every academic year.	
7. I agree to register in at least 12 units each term (24 units per year) to stay on target with my Educational Plan for graduation and transfer within the next two years (<i>DSPS registered students may have an exception based on their accommodations</i>). As a TRIO SSS participant, I commit to full-time attendance .	
8. I agree to maintain good academic standing and progress. As a TRIO SSS participant, I need to maintain a cumulative 2.5 GPA and complete all if not at least 50% of the courses I register for .	
9. I agree to contact my TRIO SSS Counselor prior to withdrawing from a course, from MJC, or from the TRIO SSS program.	
10. I agree to participate in Tutoring Services as referred by my TRIO SSS Counselor and or Professors.	
11. I agree to keep active communication with TRIO SSS staff by responding to emails, phone calls, and/or text messages . I understand it is my responsibility to immediately update staff if my contact information changes, including cell phone and mailing address.	
12. I agree to effectively communicate with the TRIO SSS staff if I am dissatisfied with any aspect of the program or the services provided, including tutoring services.	
13. I agree to complete surveys, event evaluations, and an Exit Interview prior to transferring.	
14. I agree to be well prepared for all classes, tutoring sessions or appointments. I understand this includes completing assignments, exams, class attendance, and communication with instructors. I will demonstrate motivation and commitment to reaching my educational and personal goals. My education is my responsibility.	
15. I agree to represent TRIO SSS professionally during campus activities such as, cultural events, trips, student clubs, meetings, lectures, etc. Abide by the MJC Student Code of Conduct.	
16. I agree the release of transcripts, grade reports, financial aid information, photographs/video taken during program activities, or other documentation as specific by TRIO SSS staff, so they can assist me in accomplishing my academic and career goals.	

I, _____, have read and understand program expectations. I have discussed any questions I may have with the TRIO staff during this intake interview meeting. I accept my responsibilities as a TRIO participant and plan to adhere to these commitments and statements.
Failure to comply with participation guidelines may affect my enrollment status in the program, including a probationary period, records hold, and program dismissal.

Student Signature

Date

TRIO Staff Signature

Date