



## Student Senate Meeting

November 6, 2020

3:00PM - 5:00PM

Zoom Conference

<https://cccconfer.zoom.us/j/96752832970>

### Minutes

Notice is hereby given that the Student Senate of the Associated Students of Modesto Junior College shall conduct a meeting on Friday November 6, 2020 at 3:00pm through Zoom Conference: <https://cccconfer.zoom.us/j/96752832970> All meetings of the Associated Students of Modesto Junior College are open to the public and are accessible to persons with disabilities. Any person(s) with disabilities requesting special accommodations should contact Jennifer Novoa, President of the Associated Students of Modesto Junior College by phone at (209) 575-6700 or by e-mail at [asmjcpresident@my.yosemite.edu](mailto:asmjcpresident@my.yosemite.edu) for such accommodations to be made.

These minutes, as well as any related documents which are distributed prior to, or during the meeting, are public records. To request a copy of these records, please visit the Student Senate office or the ASMJC website at [www.mjc.edu/campuslife](http://www.mjc.edu/campuslife).

#### I. Call to Order: 3:01 PM

#### II. Pledge of Allegiance

#### III. Roll Call:

Executive Officers		Senators		Senators	
<b>Jennifer Novoa</b> President	P	Jesus Medina	P	Hannah Smith	P
<b>Samantha Carvajal</b> Vice President	P	Sadie Joy	L	Gabriel Barajas	L
<b>Raymond Gonzales</b> Secretary	P	Maria Marquez	P	Lila Mae Young	A
<b>Vacant</b> Director of Political Development		Diana Ledesma	L	Richard Garcia	P
<b>Hannah Ransdell</b> Director of Student Relations	P	Idalia Rojas	P	Hailey Cordova	P
		Amy Carvelho	P	<b>Guests</b>	
		VACANT		Jacquelyn Forte	P
		VACANT			
<b>Staff</b>		VACANT			
<b>Alejandra Espinoza</b> Campus Life and Student Learning Manager	P	VACANT			
<b>John Griffin</b> Campus Life Program Assistant	P	VACANT			
<b>Mitch Miller</b> Campus Life Student Center Tech	P	VACANT			
<b>Carmen De La Cruz</b> Campus Life Program Specialist	P	VACANT			
<b>Rebecca Tilger</b> Administrative Technician	A	VACANT			
<b>Bryan Justin Marks</b> Dean of Student Services & Public Relations	A	VACANT			

### **Adoption of the Agenda:**

Motion by Senator Cordova; Seconded by Vice President Carvajal

*Approved with No Abstentions*

#### **Public Comment (Brown Act §54954.3):**

This segment of the agenda is reserved for members of the public to directly address the Student Senate on any matters within its jurisdiction. A time limit of two (2) minutes per speaker and ten (10) minutes per topic will be allotted. The law does not permit any action to be taken, nor extended discussion of items not on the agenda. The Student Senate may briefly respond to comments made or questions posed. For an item to be placed on a future agenda, please contact President Novoa.

Persons who want to **comment on topics not included on the agenda** can do so as part of this section of the agenda.

Persons who want to **comment on agendized topics** may do so after being recognized by the ASMJC President before Senate discussion on the action item.

Prior to comment at the Senate Meeting, all speakers should complete a Speaker Request form in advance and give it to the ASMJC President.

### Approval of Previous Minutes:

October 16, 2020

Motion by Senator Marquez; Seconded by Senator Rojas

*Approved with No Abstentions*

### **IV. Presentations and Introductions:**

#### A. Dr. Jacquelyn Forte: DSPS

Dr. Forte, DSPS coordinator, presented about DSPS and the services they offer. They are in the Student Services Building, room 112 on East campus. She shared with the senate that everything that was offered in person is also offered online including, scribes to take notes, extra testing time, interpreters for students hard of hearing (sign language), alternate equipment and media services, and tactile learning services (communication by touch). She also included that some services such as Pirates Cove (their computer lab) and their testing areas that have been adapted to off campus, such as having a chat room called "Let's Talk" and working with canvas. Lastly, Dr. Forte stated that her and her team (counselors, staff, and faculty) are still working to ensure that her students have equitable and accessible ways to pursue their education.

### **V. Action Items (Items to be voted on):**

#### **ASMJC Shared Governance Council/Committees:**

##### A. YCCD Board Meeting: Jennifer Novoa

President Novoa reported Thanks was given to the trustees because their term may be

over soon. Trustees Beggs has and Aguilar her the only trustees rerunning. CC Academic Senate President Pam Guerra give special things too ASMJC's service as student leaders. She also acknowledges that the classroom may feel different because of the election. Abe Rojas received an award for his public service for the past 25 years which was presented by chancellor Henry Yong. There was also the 1st and 2nd readings for board policy's past which means they are being looked at and returning next month.

B. AB 705 Taskforce: Diana Ledesma/Lila Mae Young

Senator Ledesma reported they talked about tutoring and a descriptive plan to increase peer tutoring which would mean adding tutors in the classroom to help the instructors (like Co teaching). The library the plan included five additional tutors for general math, five English tutors, and three for stem, but the funding did not allow this, and the second part of the plan was to create an embedded tutoring program, but the funding didn't allow this either. They were able to provide tutors or SI leaders in math and English classes, and realized that, after the first semester having embedded tutors, math did not do as well, but for English tutoring was better. They also noted that after the campus closed tutoring decreased a lot, while as SI mostly stayed the same. She moved to explain initially we had about 500 hours of nettutor allocation from MJC 2018 to February 2019, however, it was free for all of 2019 to 2020, and because people started learning about it more but we lost those hours. So it was reported that the year of our free hours they were paying for some classes that MJC didn't offer. For example, MJC paid for Italian classes but doesn't offer Italian classes, so they suggested that we use tutoring when campus is open and nettutor when the school closes. Then they talked about facility improvement, for furniture they wanted to purchase more math dropping tables and replace the number of whiteboards. And they received the ground to purchase three new math tables and whiteboards. We also wanted more calculators because each semester we lose about 25% of our calculators because they are often checked out and either damaged or not returned. Each Calculator costs about \$120.00 and the budget includes which is 100 new calculators right now. There are about 311 graphic calculators and 150 four other calculators. We received the ground that allow us to buy 900 to 1000 calculators since some calculators aren't returned and some are broken so that would give us enough for next semester.

C. Academic Senate: Gabriel Barajas

Senator Barajas reported that BP 6-8019: use of Personal Property The district does not assume liability for personal items such as phones, laptops, instruments,

etc. When brought to school for teaching purposes if lost or stolen, and BP 6-8079: Student Transportation had their second readings. The district does not assume liability if students miss the bus on field trips unless the student contacts the president and or fills out the proper form to use personal vehicles for transportation. He continued with explaining the MJC Strategic Enrollment Management Plan helps create a strategic plan for students to have while attending college to provide the necessities needed to fulfill all requirements on their academic journey. Faculty and deans are encouraged to use this report to strengthen each faculty hire proposal. This is based on a ranking sheet. This is used to make things efficient and easier through the hiring process.

D. Accreditation Council: Raymond Gonzales/Maria Marquez

Senator Marquez reported on October 20th they began by stating Jenni Abbott was taking a position in Utah and she was leaving, so they were saying goodbye. Jennifer Zellet is going to be taking over the meetings. Chad Redwing was saying that there was going to be an open floor for what is needed for the midterm report meeting, so they're going to move out with the mission statement. Jenni Abbott also mentioned that they were going to get the cycle to planning and assessment and have the discussion. Also, they're going to need some kind of draft by March with evidence and by the end of the month as well. They're going to make a new drive to find evidence and a new evidence form for a plan an assessment, which is on a task force, and the cycle of making a RAM for the campus which is at DFAC. Thus is going through a prototype ground which is at a slow pace . It was also stated that this new accreditation council is much kinder, however, will still hold each piece of evidence accountable on the documents provided. It was also stated that for the months of November and December it may be on the table Q change most of the councils to committees while keeping the main council as college council, and having the other councils as committees under that and figuring out where the responsibilities lie for each committee.

E. Curriculum Committee: Sadie Joy: No Report

F. College Council: Hannah Ransdell

Director Ransdell reported they went over the instructional outlook report that was presented by the Jennifer Zellet. Within this report, the instruction council noted that they will prioritize recommendations based on 5 considerations: promoting equity in

programs/curricula, Historical review of positions that have repeatedly been denied and the resulting institutional impacts, transfer and CTE completion, Ability to contribute to all three factors of the funding formula (access, serving underserved population and completion) and lastly 5- year trend in student and career demands. Next, they discussed the hiring prioritizing process which is about how they will be hiring for this upcoming year. They also talked about diversity within our staff. The last two things that they talked about is the track and jump relocation project and the shade structure project. The research allocation committee is funding these projects. For the track and jump relocation project, we will be moving the track and jump area to its own area, so it is out of the way for the football players. For the shade structure project will provide a shaded area for soccer players because as of right now they do not have a shaded area. And Due to this and the coronavirus, the MJC track will be closed for a while. Currently, there is no set date for the opening of the track.

G. Facilities Council: Maria Marquez/ Diana Ledesma

Senator Ledesma reported campus safety ordered around 300 computers and everything was going smoothly. Margo Gutierrez stated that in technology services they started to distribute more computers and are teaming up with Columbia College to order certain material. The academic schedule for spring is finished and it would be almost the same as fall, so some physical education classes started up last week. Judy Lanchester gave an update on buildings that are in top priority of being repaired. One is the men's PE pilot replacement that must be passed because it cannot function anymore. There are tripping hazards that are have caused students to be injured, so the tiles must be removed and put back into the concrete, so people want trip anymore. Then the Adams building must be passed because there are leaks in it and that is a safety issue. They also installed more emergency exit lights and the project was passed. Then Facilities Council Member Yolanda stated that the pool has been opened and they are working on following CDC and California safety guidelines: people must maintain a 6 feet distance in the pool and on deck. She also said that staff has been busy getting repairs done, some repairs include the Founders Hall will now sustain footprint scratches and dust marks. The painting was reductive sustainable, the electricians have replaced experience lighting some buildings through prop 39, and there was a program from MIT that helped change all the lights in Yosemite Hall from fluorescent to LED.

H. Instruction Council: Hailey Cordova

Senator Cordova reported that Robert Stevenson discussed the small agenda of a special

Instruction Council meeting that will take place Friday, November 13th. The student voice is crucial to the hiring process of Instructors and staff at MJC. That said, using a provided Scoring/Ranking Sheet that the Instruction Council and Senator Cordova will be using to rank the various instructors.

I. Student Success and Equity: Jesus Medina/ Gabriel Barajas: No Report

J. Distance Education: Richard Garcia:

Senator Garcia reported there has been \$40,000 spent on NetTutor and now we are limited to \$10,000 by the OEI. As of right now, October 2020, MJC has 52 degrees and certificates that students can receive online, and there is a possibility of there being 20 more added. They plan to try to keep the online running post pandemic. There is a tab that could be added to Canvas which is a history. This works like browser history and shows you what pages/courses that you have just visited. He also reported 3C media was fixed. They talked about an updated online readiness quiz, it now offers help to better prepare you. They also mentioned security has facilitated laptop handouts, and has been going great.

K. Resource Allocation Committee: Hannah Ransdell/ Samantha Carvajal:

In this meeting we went over all our sources and their uses. We first went over fund 11. In fund 11 we are allocated 66 million dollars. RAC has only spent 20% of our spending this semester. We also talked about tracking each sub fund independently within their own fund and once we are generating funds the intent is to put an investment back into the college. Just wanting to give a summary on all the funds we went over. We discussed fund 4, 11, 12, 14, 31, 71, 72, 73 and 74 and sub funds. We also talked about the enrollment verification which is 5,000 dollars limit for purchases such as supplies, equipment and food and hospitality. The purpose of the 5,000 dollars limit is to ensure that all purchases are important and an absolute necessity. Overall, the purpose of RAC dissecting all the funds and sub funds is because we are actively working on RAM and it is extremely important to examine all funds to ensure that every fund and sub funds are financially secure for RAM.

L. PIT Crew: Amy Carvelho: No Report

## **VI. ASMJC Executive Officers & Senator Reports:**

A. Student Relation Report: Hannah Ransdell:

Director Ransdell let the senate know they did an amazing job with the thriller video, and for posting during the virtual Halloween Spirit week. She also updated the senate that her meetings will now be between 4:00 PM and 5:00 PM on the second and fourth Thursdays of every month, but that there will be no meeting on Thanksgiving Day.

B. Vice President Report: Samantha Carvajal:

Vice President Carvajal also touched on the thriller video stating it was a great example of teamwork, given if one person didn't do their part the video wouldn't have come together as well as it did. She concluded by thanking the senate for their teamwork.

C. Presidential Report: Jennifer Novoa:

President Novoa started by thanking the senate for being more active on social media because more students are seeing the events with that effort being put in. She then reminded the senate of their meeting on November 13<sup>th</sup>, 2020, where President Houpis will have a townhall for the student leaders to express how students are doing/feeling at this point in the semester. She added that she will send an email after the meeting with several questions for the senate to write down and answer, so ASMJC members have notes for the meeting. She concluded by thanking the senate for coming to the meeting and participating even with the rough times at hand.

**VII. Campus Life Staff Reports:**

A. **Campus Life Program Specialist Carmen De La Cruz** explained that FLOW sign-ups will change it as there will be a different link each week, and she reminded the senate to no longer post the same digital poster as the link will differ. She Also mentioned that there will be no FLOW for veteran's day because campus will be closed for the holidays. She concluded by thanking the senate for spreading the word as much as they have as FLOW has become increasingly popular.

B. **Campus Life Program Assistant John Griffin** reminded the senate that the 20<sup>th</sup> of

November is the next due date for grade checks, and to get them in beforehand.

- C. **Campus Life Student Center Tech Mitch Miller** reminded the senate that Latisha, the articulation officer, is still looking for one or two people to go sit on a committee or workgroup regarding the new campus catalog system that will be completely online. She has not received anything from the senate regarding joining, and he highly encourages one or two of the ASMJC members to step up and consider sitting on that committee.
- D. **Campus Life and Student Learning Manager Alejandra Espinoza** began by stating she is fun having the 1:1 meeting with all ASMJC members, and that there's going to be more after next Tuesday because of everyone's busy schedules. She stated she is going to be continuing the meetings with the senate regularly, and to keep an eye on that as she is looking forward to it. She then mentioned we are currently working on the Spring semester campus events, to begin seeing what it will look like. She then reminded the senate that these events are ASMJC and attendance along with participation is expected. She also mentioned that director runs so will be sending in the monthly calendars beforehand to ensure that there will be no scheduling conflicts. She reminded the senate that she is still catching up from leave, but she is happy to hear the shared governance reports being shared, she also stated that it really reflects well upon their leadership doing so well and staying on top of it. She recommended to have more discussion of what's happening with the reports as not everybody is understanding everything stated, and to not be afraid of asking those questions or of having a conversation about certain things. She finished my emphasizing that there needs to be clarity and encouraged the senate to ask questions or have clarifying conversations.

### **VIII. Adjournment: 4:06 PM**

Next Regular Meeting of the Associated Student will take place:

November 20, 2020  
Via Zoom

\* With the exception of special meetings and holidays all ASMJC meetings take place the 1<sup>st</sup> and 3<sup>rd</sup> Friday of each month during the Fall and Spring semesters.