



Document Pick Up Authorization

Submit completed form in person to the Enrollment Services Office with the authorized persons picture ID.

If you would like to authorize another person to pick up your award(s) or official transcript(s) please complete and sign the information below. Awards and/or transcripts will not be released without this form **and** picture ID.

Date: _____

I authorize the following individual to pick up my: Award(s) Official Transcript(s) Enrollment Verification from the Modesto Junior College Enrollment Services Office.

Student Information:

First Name: _____ Middle Initial: _____ Last Name: _____

Student ID: w _____ Birthdate: _____ Phone: _____

Student Signature: _____ Date: _____

Authorized Person (please print full name): _____ Date: _____

Office Use Only

Authorized Persons Signature: _____ Date Picked Up: _____

Received by: _____ Date: _____ ID Verified: