



# Application for Associate of Arts or Associate of Science Degree

Submit completed form by email to [mjcevaluations@mjc.edu](mailto:mjcevaluations@mjc.edu), mail, or in-person to the Enrollment Services Office.

## Requirements to complete this form & successfully receive your degree:

- Complete ONE form for EACH degree.
- You must apply in the term in which you expect to complete your degree requirements or you must re-apply.
- **If you are a spring applicant and would like your name printed in the commencement program, your application must be received no later than the first Friday in March.**
- We recommend that you meet with a counselor before applying to ensure you have met all the requirements.
- All correspondence from the Evaluations Office will be sent to your **MJC Student Email ONLY**.

## Student Information (Please list your legal name):

Last Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ First Name: \_\_\_\_\_

Student ID: w \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### I am applying for an:

(Please mark only one box)

\*If your major is not shown in the dropdown menu, please write it in.

- AA\* \_\_\_\_\_
- AS\* \_\_\_\_\_
- AA-T\* \_\_\_\_\_
- AS-T\* \_\_\_\_\_

Requirements for this degree were/will be completed:  Fall  Spring  Summer Year: \_\_\_\_\_

Are you planning to continue your education after receiving your degree?\*  Yes  No If yes, where? \_\_\_\_\_

\*This question is optional and used for statistical purposes only.

Please include any additional comments for the evaluators to consider. (Examples: If you have a petition in progress, have submitted a course substitution, are having transcripts sent to MJC from another college, etc.):

**I acknowledge the official name on record will be used as the name on the degree.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### OFFICE USE ONLY

SACP <input type="checkbox"/>	SGRD <input type="checkbox"/>	MGH <input type="checkbox"/>	Not in eVerify <input type="checkbox"/>	eVerify <input type="checkbox"/>	_____	<input type="checkbox"/> Pending _____
CSU GE _____	Total units that may be double-counted: _____			<input type="checkbox"/> Complete _____		
IGETC/ CSU _____	Number of units student double -counted: _____			<input type="checkbox"/> Ineligible _____		
IGETC/ UC _____				<input type="checkbox"/> GPA _____		
				<input type="checkbox"/> Email _____		

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