



Academic Renewal Application

EMAILED FORMS MUST BE SUBMITTED WITH YOUR MJC STUDENT EMAIL, OTHERWISE THEY WILL NOT BE PROCESSED. Submit completed form by email to MJCSeForms@mjc.edu, in-person, Fax, or mail to Enrollment Services.

Student Information

First Name: _____ Middle Initial: _____ Last Name: _____
 Student ID: w _____ Phone Number: _____
 Student Email: _____

Modesto Junior College regulations permits work completed at MJC which is substandard and not reflective of a student's present scholastic ability and level of performance to be disregarded. The approved course grades will be disregarded in the computation of grade point average. Students may petition to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:

- At least 1 year must have elapsed from the time the course work to be disregarded was completed.
- Must have completed at least 15 units of coursework (after the coursework to be disregarded was completed) either at MJC or another institution. Evidence of recent academic ability includes the following:
 - 15 to 29 semester units with a 3.0 GPA
 - 30 to 44 semester units with a 2.5 GPA
 - 45 or more semester units with a 2.0 GPA

Please note: If you have completed coursework at another institution, list the college(s) name and attach official transcripts.
 College Name(s): _____

Additional Information:

- Up to 24 Units of coursework may be eliminated from consideration in the cumulative grade point average.
- Course(s) will NOT be considered if it was previously used to establish eligibility for transfer, graduation, or certificate(s) of achievement.
- You can only Academic Renew the most recent attempt in a course which has a substandard grade (D, F, NP and or /NC).
- The permanent academic record shall be annotated in such a manner that *all* coursework remains legible, ensuring complete academic history remains.
- All Academic Renewal actions are irreversible.

PLEASE LIST THE SUBSTANDARD COURSEWORK/GRADE(S) YOU ARE REQUESTING BE DISREGARDED FROM YOUR GPA:

COURSE NAME	TERM	GRADE	COURSE NAME	TERM	GRADE

By signing below, I certify under penalty and perjury I am the student listed above and understand that by signing this form all information listed is true and subject to approval.

Student Signature: _____ **Date:** _____

OFFICE USE ONLY					
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	TERM: _____	Units: _____ / _____	GPA: _____	
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	TERM: _____	Units: _____ / _____	GPA: _____	
Comments: _____					
Staff Initials: _____	Date: _____	<input type="checkbox"/> Student Notified	<input type="checkbox"/> Posted		