



Certification Request for VA Educational Benefits

General: (New Student) (Returning Student)

Name (First, Middle, Last)		SSN	Student ID w#
Street Address		Primary Phone	OK to text
City	State	Zip	Student e-mail address only: @my.yosemite.edu

Benefits:

Have you used your VA educational benefits before? <input type="checkbox"/> Yes <input type="checkbox"/> No	Within the last year? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, where?
If "NO" If first time use of VA educational benefits, provide Certificate of Eligibility or complete form 1990 or 5490. If you last received VA educational benefits while attending another school , complete form 1995 or 5495.		
<input type="checkbox"/> Chapter 30 (MGIB)	<input type="checkbox"/> Chapter 31 (Vocational Rehab)	<input type="checkbox"/> Chapter 33 (Post 9/11)
<input type="checkbox"/> Chapter 35 (Dependents) File # _____	<input type="checkbox"/> Chapter 1606 (Reservist)	<input type="checkbox"/> Chapter 1607

Program of Study:

<input type="checkbox"/> Associate in Arts (AA)(AA-T)	<input type="checkbox"/> Associate in Science (AS-T)	<input type="checkbox"/> Associate in Applied Science (AAS)
<input type="checkbox"/> Guest Student (request Parent Letter)		
Program Name (example: Sociology) :	Is this the same program you were in during your last semester? <input type="checkbox"/> Yes <input type="checkbox"/> No	**If attending another college, that school's certifying official must provide a parent school letter listing approved courses each semester.**

List of Classes:

Fall _____
 Spring _____
 Summer _____

Subject	Number	Section	Course Name (Spell out complete name) Please list dates if late start class	Add/Drop	Date added or dropped	# of units	Is this an Online or In Class?
MMATH	162	7250	(example) Math (example)			1, 3, 5	

Total Units _____ (DO NOT LIST WAITLISTED CLASSES)
(DO NOT LIST CLASSES NOT ON YOUR ED PLAN)

Statement of Understanding (By signing below, I certify that I have read and agree to the following.)

1. I must complete this form each semester that I intend to receive VA educational benefits and turn it in within 10 of my registering for classes. If I do not I will be dropped for nonpayment of fees.
2. I authorize the Certifying Official to release my grades and/or transcript to the VA or DVS as needed.
3. I will keep all contact information current so the Certifying Official will always be able to reach me with questions/information.
4. The VA regulations requires I maintain a 2.0 cumulative GPA and make satisfactory academic progress.
5. I must immediately report **all changes** in enrollment to the Certifying Official. Failure to do so may result in an outstanding debt to the VA.
6. I am required to have an Education Plan written and approved by a VA- approved counselor annually.
7. I will only receive VA educational benefits for courses **specifically** required in my curriculum, except during my graduating semester.
8. I cannot receive benefits for a class taken now for which I have previously received a passing grade, whether here or at another institution.
9. I must certify my enrollment with the VA, by phone or on-line, **after each month** in order to receive payment. **(Only Ch 30/1606/1607)**
10. I am responsible for any outstanding balance on my account resulting from partial payments, extra classes, or withdrawals.

Signature:	Date:
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Received by: _____ Add to Master List: _____ Review ARBC: _____ PERCING Email _____
 Certified by: _____

STATEMENT OF STUDENT

UNDERSTANDING AND RESPONSIBILITIES

1. I understand that the MJC Veterans Service Office does NOT determine eligibility or payment of VA educational benefits. <https://www.benefits.va.gov/gibill/apply.asp>
2. I am responsible for tuition and fees charged by Modesto Junior College whether or not I receive my VA educational benefits.
3. If I use **Post-9/11 - Chapter 33 or 30, Transfer of Entitlement, 1606, Fry Scholarship or Vocational Rehabilitation – Chapter 31** benefits, I must notify the MJC Veterans Service Office immediately (within 10 days) after I enroll **every semester** to avoid being dropped for non-payment.
<https://www.mjc.edu/student-services/business/tuitionandfees.php>
4. **Every semester** I must sign my Certification Request to continue benefits. I cannot be certified for waitlist courses.
5. The Department of Veterans Affairs requires me to have all prior college credits on file, and it is my responsibility to provide MJC Veterans Service Office with transcripts by my second semester official academic transcripts from each school previously attended.
<https://www.mjc.edu/student-services/counseling/evaluations/documents/transferevaluationrequest.pdf>
6. I must submit a Modesto Junior College Educational Plan and will only receive payment for courses that are required according to my program.
7. I must notify the MJC Veterans Service Office **immediately** if I add, drop, stop attending or change my enrollment.
<https://www.mjc.edu/student-services/enrollment/howtoaddaclass.php>
8. Short term sessions are reported to the Department of Veterans Affairs according to the beginning and ending dates of those classes, (i.e. first eight weeks, second eight weeks, etc.) and this may affect my VA educational benefits.
9. I understand that the Department of Veterans Affairs does NOT pay non-residency tuition. If I am classified as a non-resident, I am responsible for those charges.
<https://www.mjc.edu/student-services/enrollment/residency.php>
10. Unsatisfactory progress will be reported to the Department of Veterans Affairs and this may lead to suspension of benefits. I may be required to submit a petition with the MJC Counseling Department prior to my certification if I am not making satisfactory progress. I understand that there are tutoring and counseling resources available to me in order to meet satisfactory progress.