



PIT Crew Minutes

Friday March 16, 2018

8:15 – 9:45

Morris Conference A

Name	Present
Jennifer Hamilton-Zellet	X
Jill Stearns (by telephone)	X
Al Alt	X
James Todd	X
Curtis Martin	X
Rob Stevenson	X
Alexis Zaragoza	X
Alicia Arceo	X
Ashley Griffith	X
Cindy Barragan-Lopez	X
Flerida Arias	X
Hans Hauselmann	X
Jenni Abbott	X
Laura Maki (SME Mtg)	
Letitia Senechal	X
Manny Walsh	X
Megan Lee	X
Patrick Bettencourt	X
Santiago Uvina	x
Shelley Circle	X
Tiffnie-Ann Versola	
Tina Giron	X

1. Welcome and Check In (10 minutes)

a. Approval of Minutes of 3.2.18

Minutes of 3.2.18 adopted by consensus.

2. Update on Membership (5 minutes)

Adjunct History instructor and First Time in College co-coordinator, Hans Hauselmann, was introduced as the crew's newest member.

Jennifer showed members the PIT Crew OneDrive site she created to share documents.

3. LFM Update from the Academy

A brief update on the last week's LFM academy was shared. The event, which focused on pathways, was attended by Megan, Ashley, Tina, Rob, and Hans.

A three minute "What is Guided Pathways" video was shown. The video will be uploaded to the OneDrive site.

a. Subcommittee to plan May Retreat

The end of year assessment event is scheduled for May 1-2, 2018. It was suggested to ask students nearing the end of their path write letters to incoming students, sharing their experiences while attending MJC.

Possible agenda:

Day One

- Train faculty working with meta-majors
- Faculty reflection and discussion of student letters (above)
- Paving the path sorting exercise (in an unfamiliar area)

Day Two

- Meta-major sorting exercise
- Update presentations from each group

**Action:** Jennifer will forward necessary information to Jill prior to the retreat.

**Action:** Jennifer will put a concept map on the share site for all to conceptualize the process of creating the majors.

b. Identification/Criteria for recruiting faculty representatives

The process for assigning faculty advisors to become a part of the student success team (specialist/faculty/counselor) was discussed. A suggestion was made to have one

representative from each department, or discipline, attend the retreat to assist creating a safe first year.

4. Update on Part 2 Activities – Share draft of your portion of the session (30 minutes)

a. Student Panel Update (Florida, Megan)

The suggestion to create a different activity was made due to some students reporting freezing up while on panels. It was suggested to have students and faculty do activities separately, then join together afterwards to compare the results.

**Action:** Florida to invite students who participated in part 1 and to provide food.

**Action:** Jennifer to come up with experiential questions and put on OneDrive.

b. Sorting Results Presentation (Tina, Letitia, Laura)

Apples to Apples PowerPoint presentation (available on OneDrive) show, discussed, and edited.

5. Plan for Part 2 (15 minutes)

- a. Review Draft Agenda for Paving the Path: Apples with Apples Part 2
- b. Follow up activities/questions

6. Review Submission for Pathway\$ (25 minutes)

7. Check Out (5 minutes)

Team was thanked for their work. Meeting adjourned at 9:53 am.