

PIT Crew Minutes

Friday, April 5, 2019

8:15 – 9:45 am

Morris Conference A

Name	Present
Jennifer Zellet	X
James Houpis	
Al Alt	
Flerida Arias	X
Curtis Martin	X
Rob Stevenson	X
Alicia Arceo	X
Ashley Griffith	X
Hans Hauselmann	X
Jenni Abbott	
Kayla Ramirez	
Laura Maki	
Letitia Senechal	
Maryanne Ambler, recorder	X
Megan Lee	X
Nancy Carranza	X
Patrick Bettencourt	X
Santiago Uvina	X
Shelley Circle	
Tiffnie-Ann Versola	X
Tina Giron	X
Guests:	
Bryan Marks	
Dejeune Shelton	

1. Welcome and Check In

Check-ins and welcomes made; meeting began at 8:18 am

2. Leading from the Middle (postponed to discuss right after The Student Equity (7))

Ran out of time

3. Paving the Path: Aligning PLOs Across Institutions

Video up, 8 responses on the Monday that it opened, 9 completed so far. As of now, the responses have all been positive and not had any critique yet. The survey deadline is April 12, 2019. Tiffnie is visiting a division meeting today, other parts of the team will be visiting divisions, as well.

4. Guided Pathways Stipend work, Phase 3

Pilot Group: started with GE Trading Cards have gone out to: Child Development, Art, History, CS, Political Science, Logistics, Business. Rob has heard back from two discipline experts. (in notes, just indicate the schools that are not completed with the discipline experts).

Counselors meeting: Rob and Tina presented to all counselors, showing them how the discipline faculty will be working with the counselors to create the best path for the students to transfer more effectively.

In order to start creating coursework roadmaps: send faculty to their closest areas to determine the top five transfer institutions and then make sure curriculum is updated. Then determine pacing of classes with first 15 and second 15.

- When working together with schools, they can see how the curriculum links and helps with the discipline they are studying: Art History, certain Biology classes would make more sense than others, or the chemistry for print-making, etc...
- Area 6 A, counselors didn't realize that it was important to have some of those classes and then have the faculty experts explain why certain classes are important for what they are studying.

5. Guided Pathways Design & Outreach

The initial templates of 15 and 15 may not fit for all of our students. For the new student orientation, they are going to give the students two different formats to see from these 300 students (focus group), what they like and then they can see which template is better.

When is a good time to start designing new outreach and marketing materials? From the executive team, they reported that the president has tasked George Boodrookas to put together a marketing plan. Jennifer Zellet will discuss with George Boodrookas, the Guided Pathway urgency. At the next Guided Pathway meeting on the 19th, we can work on action steps at that time.

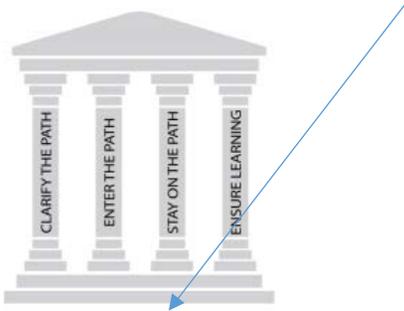
Hans has created some material: maybe each discipline comes up with an image they like. As for now, do we print this for the soft roll out for the new student day maybe we remove the images next to each of the schools. Will we share a video to explain each what MJC means by "school."

Maybe put together an information packet between now and the new student day, the student access and outreach team, Ag, Athletics, the high school counselor, etc...

On the flyer that Hans created, put at the top: April 13, 2019 New Student Day and then put the location of where each school will be meeting for their group meeting. Add a contact number and link to the website of this event.

6. Adding a fifth "column"

Add "Equity", horizontally, to the bottom steps, or foundation of the below image. The group agreed to that decision.



7. The Student Equity Plan and Guided Pathways

2019-2022 Equity Plan due to the chancellor's office by June 30, 2019.

April 19th, the self-assessments are due. With that, suggestion to add this to the agenda and include the self-assessments.

Action: Rob to get the document to Kathy to add the Pathways document for the Senate for the first read. Add this to the Academic Senate – April 18, 2019.

8. Creating an Onboarding workgroup

Bryan: what leads up to the first day of Pathways?

- Student hears about MJC
- Student Point of Entry (MJC Programs, HS Counselor, HS Athletics, HS walk-ins, Community Agency, Outreach, Community/Re-entry walk-in, MJC HS Access Team)
- Fall 2020 needs to take place Fall 2019, in order to bring all the different parties together in order to bring all of the players together so everyone is understood.
 - o Jennifer Zellet: If we need to stipend Classified, we can do that to make it happen
- Unite the message so the community and our teams understand and have a united message to put forth. We need to figure out our MJC language
- How do we connect the student to the work?

Action: Pathway cards to be included on the 19th

Action: Bryan to starting the onboarding workgroup (Rob suggested to include LFM and our team to be on this)

9. Check Out – 9:49 am