

CATALOG DESCRIPTION

Principles and applications of written and oral business communications including routine memo and letter writing, persuasive writing, oral communication, and informative report writing.

This course is offered online.

**MJC
GE**

GE

**MJC-GE
Area D2**

**CSU-GE
n/a**

**IGETC
n/a**

OTHER

C-ID BUS 115

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective oral communication
- Effective written communication

This course will help students develop the #1 skillset required by employers: good communication skills! Students will learn how to assess a situation, and create and deliver the appropriate routine, bad-news or persuasive message. Students will learn how to conduct research and prepare reports, emails, letters and resumes that make them stand out from their peers and achieve desired results.

Linda Kropp

kroppl@mjc.edu

x6168

CATALOG DESCRIPTION

Developing individual effectiveness in various speech activities, emphasis on public speaking; instruction and practice in selection, organization and presentation of materials. Development of self-confidence and listening skills.

This course is offered online.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area A1

IGETC
Area C1

OTHER

C-ID: COMM 110

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective oral communication
- Can research, find, and organize information from many sources

Students learn how to create, and effectively deliver, professional and engaging speeches that are cogent, clear and concise. Students will learn to research, evaluate, and use information for a variety of functions. This course can help non-majors going into any discipline where employers are concerned with having employees possessing strong communication skills.

Todd Guy

guyt@yosemite.edu

X6177

CATALOG DESCRIPTION

A survey of the discipline of communication studies with emphasis on interpersonal contexts, group discussions, and individual presentations in public settings. This course explores issues relevant to the systematic inquiry and pursuit of knowledge about human communication including its history, principles, processes, assumptions, methods, and specializations of human communication as an academic field of study.

This course is offered online.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area A1

IGETC
Area C1

OTHER

C-ID: COMM 115

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective oral communication
- Ability to work collaboratively in teams

Students learn to show awareness of the interactive nature of communication involving effective listening and speaking.

Students learn how to demonstrate critical thinking in their analysis and production of communication. This course will help any non-major going into a discipline where employers are looking for employees who possess strong human communication skills in a variety of settings.

Todd Guy

guyt@yosemite.edu

X6177

CATALOG DESCRIPTION

Primary emphasis on argumentation as the study of analysis, evidence, reasoning, refutation and rebuttal, etc., in oral and written communication. Significant component of instruction in written argumentation, with special attention to the essay form. "Critical Thinking" approaches to commercial, legal, political, and academic argumentation and persuasion

This course is offered online.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area A3

IGETC
Area 1B

OTHER

C-ID: COMM 120

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Critical thinking/analytical reasoning
- Can evaluate, analyze, and synthesize information from many sources

This course will provide students the foundation needed to demonstrate their critical thinking skills in the analysis and production of all written and oral communication. Students will learn how to find, evaluate, and incorporate research materials to create strong written and oral argumentation, as well as to cite sources correctly. Strong critical thinking skills are desired by all employers.

Todd Guy

guyt@yosemite.edu

X6177

CATALOG DESCRIPTION

Communication within and between groups and organizations while enhancing individual communication skills. Emphasis on communication and organizational theory as basis for focus on such communication processes as task-oriented discussions, problem solving, leadership, conflict resolution and negotiation, communication climate, and organizational culture.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
NONE

IGETC
NONE

OTHER

C-ID: COMM 140

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective oral communication
- Critical thinking/problem solving

Students learn to apply organizational and group communication theories and concepts to analyze ineffective organizational communication and make recommendations for improvement. Students will learn the interactive nature of communication in any workplace to enhance their effective listening and speaking skills. This course benefits students of all majors as they prepare to enter the workforce.

Todd Guy

guyt@yosemite.edu

X6177

CATALOG DESCRIPTION

Methods of critical inquiry and advocacy. Identifying fallacies in reasoning and language, testing evidence and evidence sources, advancing a reasoned position, and defending and refuting arguments. Analysis, presentation, and evaluation of oral and written arguments. Argumentation principles and the debate format. Emphasis on case construction, methods of attack and defense, communication strategies, and various forms of debate.

This course is offered online.

**MJC
GE**

GE

**MJC-GE
Area D2**

**CSU-GE
Area A3**

**IGETC
NONE**

OTHER

C-ID: COMM 120

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective oral communication
- Can apply knowledge/skills in appropriate settings

By gaining understanding of how society and social subgroups operate in various cultures, students learn how to utilize effective verbal/nonverbal messages, listening techniques, and conflict management strategies in all of their relationships.

Students will enhance their effective communication skills and ability to work well with others, which are important skills desired by all employers.

Todd Guy

guyt@yosemite.edu

X6177

CATALOG DESCRIPTION

Development of abilities to plan and deliver persuasive presentations through a combination of methods involving the study of "real" communicative events; i.e., trials, sales presentations, political campaigns, sermons, etc., and the preparation and presentation of own works. Survey of recent research in attitude change and persuasive communication.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area A1

IGETC
Area 1C

OTHER

C-ID: COMM 190

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective oral communication
- Can apply knowledge/skills in appropriate settings

Students learn to show awareness of the interactive nature of persuasive communication involving effective listening and speaking. Students will learn how to demonstrate critical thinking in their analysis and production of persuasive communication. This course will help any non-major going into a discipline where employers are looking for employees with strong persuasive communication skills.

Todd Guy

guyt@yosemite.edu

X6177

CATALOG DESCRIPTION

An introduction to the principles of valid deductive reasoning, including both sentential and predicate logic.

This course is offered online.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area A3

IGETC
NONE

OTHER

C-ID PHILO 210,
CSCI 203 is cross-
listed with PHILO
103

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Critical thinking/analytical reasoning
- Critical thinking/problem solving

Logic is fundamentally the study of reasoning or argumentation. Using symbols to represent the logical expressions of our natural language, such as English, students will learn to remove ambiguity from natural language arguments, determine the validity of arguments, be able to spot fallacies, and understand that logic is foundational to a number fields using arguments.

John Zamora zamoraj@mjc.edu

x6685

CATALOG DESCRIPTION

Introduction to computational topics essential for work in Computer Science. Topics include: number bases, induction, sets, relations, functions, congruence, recursion, combinations and permutations, probability, graphs, trees, logic, Boolean algebra, and proof techniques. Computing related problems and examples are integrated throughout the course.

This course is offered online.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area B4

IGETC
Area 2A

OTHER
C-ID COMP 152

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Critical thinking/analytical reasoning
- Critical thinking/problem solving

Modern computer science is built almost entirely on discrete structures. In this course, students learn the foundational structures and concepts needed to address non-trivial issues in counting, graph theory, reasoning, and problem solving through an understanding of sets, functions, relations, induction, recursion, and proof techniques to show that solutions work as outlined.

John Zamora zamoraj@mjc.edu

x6685

CATALOG DESCRIPTION

Advanced composition course that focuses on the techniques and principles of argumentation and offers instruction in analytical evaluation of texts, research strategies, and proper documentation. Examines style, diction, inference, evidence, reasoning, and rhetorical strategies of written argument. 8,000 word writing requirement, at least 6,000 of which must be in essays that have a developed thesis.

This course is offered online.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area A3

IGETC
Area 1B

OTHER

C-ID: ENGL 105

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective written communication
- Critical thinking/analytical reasoning

Students learn to deconstruct complex arguments by identifying claim, support, and counterargument; understanding logical fallacies; differentiating between premises and assumptions; distinguishing between inductive and deductive reasoning; and recognizing appeals to logos, ethos, and pathos. Students also write essays that demonstrate their advanced understanding of argumentation.

Deborah Gilbert

gilbertd@mjc.edu

x6668

CATALOG DESCRIPTION

Introduction to academic and popular information sources, including traditional print resources, ebooks, online research databases, and the Web. Emphasis on the development of effective academic research strategies and media literacy.

**MJC
GE**

GE

**MJC-GE
Area D2**

**CSU-GE
NONE**

**IGETC
NONE**

**OTHER
NONE**

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Can research, find, and organize information from many sources
- Can evaluate, analyze, and synthesize information from many sources

This course teaches students to find, evaluate, and use information from a variety of sources. Any student who plans on taking research-intensive courses here at MJC or after they transfer will be able to apply these skills regardless of major. Employers also value Information Literacy in the workplace, listing it among the “soft skills” they most want in employees.

Michael Leamy

leamym@yosemite.edu

x6254

CATALOG DESCRIPTION

The template for each School has been updated with the recommended Math course(s), and co-requisites.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area B4

IGETC
Area 2A

OTHER

Most Math
Courses have C-ID
approval

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Critical thinking/problem solving

Quantitative reasoning is a universal requirement for transfer and non-transfer associates degrees. As such MJC does not include them as a GELO, but these courses will teach students the critical thinking and problem solving skills to work with data, numbers and statistics.

Ross McKenzie

mckenzier@mjc.edu

x6190

CATALOG DESCRIPTION

An introduction to the principles of valid deductive reasoning, including both sentential and predicate logic.

This course is offered online.

**MJC
GE**

GE

**MJC-GE
Area D2**

**CSU-GE
Area A3**

**IGETC
NONE**

**OTHER
CSCI 203**

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Critical thinking/analytical reasoning
- Can evaluate, analyze, and synthesize information from many sources

PHILO 103 assists students in developing a toolbox of formal language and formal reasoning skills. Students will learn to represent ideas/arguments mathematically (as symbols). Non majors will acquire skills in formal reasoning that form the basis for algebra and all computer programming languages.

Tristin Hassell

hassellt@yosemite.edu x6129

Name

email

email

CATALOG DESCRIPTION

This course is an introduction to critical thinking and critical writing. Students will learn techniques of practical reasoning and argumentation, with emphasis on application of these techniques in the writing of a sequence of argumentative essays. Topics include: critical reading, argument analysis, recognizing propaganda and stereotypes, clarifying ambiguity, meaning and definition, evaluating evidence, logical correctness vs factual correctness, and common mistakes in reasoning (formal and informal fallacies). The class emphasizes critical writing strategies.

This course is offered online.

**MJC
GE**

GE

MJC-GE
Area D2

CSU-GE
Area A3

IGETC
Area 1B

OTHER
NONE

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Effective written communication
- Critical thinking/analytical reasoning

PHILO 105 assists students in developing a toolbox of critical thinking and communication skills which includes the ability to identify, summarize, and evaluate arguments; to recognize argument patterns, processes, and common reasoning errors; to identify and diagram the parts of an argument; and to reflect on each of these and one owns own thinking process in writing.

Tristin Hassell

hassellt@yosemite.edu x6129

Name

email

email

CONTACT

CATALOG DESCRIPTION

Systematic study of the methods of scientific inquiry through the application of critical thinking through philosophical analysis of scientific methodology. Course will emphasize critical writing strategies and analytic writing.

This course is offered online.

**MJC
GE**

GE

**MJC-GE
Area D2**

**CSU-GE
Area A3**

**IGETC
Area 1B**

**OTHER
NONE**

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Critical thinking/analytical reasoning
- Can evaluate, analyze, and synthesize information from many sources

Philosophy 107 is focused on problems inherent to the study, practice, and evaluation of science (and the scientific method). Students will acquire critical thinking skills which include the ability to: identify, summarize, and evaluate arguments; recognize argument patterns, processes, and common reasoning errors; and identify and diagram the parts of an argument.

Tristin Hassell

hassellt@yosemite.edu

x6129

Name

email

email

CATALOG DESCRIPTION

Reading for inferred ideas, critical evaluation of ideas, tone, mood, and style. Discussion of application of reader's knowledge to reading material.

This course is offered online.

**MJC
GE**

GE

**MJC-GE
Area D2**

**CSU-GE
A3**

**IGETC
NONE**

**OTHER
NONE**

PATTERNS



WHAT SKILLS AND COMPETENCIES WILL NON-MAJORS LEARN?

- Critical thinking/analytical reasoning
- Can evaluate, analyze, and synthesize information from many sources

In this course students read college-level texts and learn to analyze how they work -- their purpose, audience, tone, bias, and methods of persuasion. Students will strengthen their critical thinking skills and specifically their ability to analyze textual communication by practicing active reading strategies.

Deborah Gilbert

gilbertd@mjc.edu

x6668