

# Human Resources Certificate of Skills Recognition Coursework Roadmap

**Instructions:**

Complete the 12 units outlined below. Be sure to work with a counselor to assure completion of this certificate.

**Semester One:**

1. Take OFADM 256.
2. Take OFADM 259.
3. Take OFADM 316.
4. Take BUSAD 377.
5. Take BUSAD 274.
6. Take BUSAD 319.

**Course Selections:**

Units                      Term

1. OFADM 256	<u>1</u>	_____
2. OFADM 259	<u>1</u>	_____
3. OFADM 316	<u>1</u>	_____
4. BUSAD 377	<u>3</u>	_____
5. BUSAD 274	<u>3</u>	_____
6. BUSAD 319	<u>3</u>	_____
<b>Expected Term of Completion</b>	<u>12</u>	_____