

Accounting Clerk Certificate of Achievement Coursework Roadmap

Instructions:

Complete the 16.5-20.5 units outlined below. Be sure to work with a counselor to assure completion of this certificate.

1. Take OFADM 301 or OFADM 303.
2. Take OFADM 256 or OFADM 330.
3. Take OFADM 375 or BUSAD 300.
4. Take BUSAD 350.
5. Take OFADM 259.
6. Take OFADM 260.
7. Take BUSAD 310.
8. Take OFADM 314.¹
9. Take BUSAD 203.

¹ OFADM 314 offered in Spring semesters.

Course Selections:

Course Selections:	Units	Term
1. OFADM 301 or OFADM 303	<u>.5 or 1.5</u>	_____
2. OFADM 256 or OFADM 330	<u>1 or 3</u>	_____
3. OFADM 375 or BUSAD 300	<u>1 or 2</u>	_____
4. BUSAD 350	<u>3</u>	_____
5. OFADM 259	<u>1</u>	_____
6. OFADM 260	<u>1</u>	_____
7. BUSAD 310	<u>3</u>	_____
8. OFADM 314	<u>3</u>	_____
9. BUSAD 230	<u>3</u>	_____
Expected Term of Completion	<u>16.5-20.5</u>	_____