Important Program Information

Application Deadline: Monday, June 18, 2018 at 5:00 pm
Program Start Date: Monday, July 16, 2018
Program Tuition: Free in 2018

Class will meet at MJC West Campus, Mondays and Wednesdays from 6:00 p.m. to 9:00 p.m. Class will include textbooks, lab coat, externship insurance, CPR certification for Health Care Professionals, 42 hours of didactic instruction and 18 hours of practical instruction, including the final exam. Please Note: Attendance at a mandatory meeting does not automatically qualify you for a seat in the class.

Admission Requirements
• You must be 18 years of age or older
• You must be a high school graduate or possess a high school equivalency certificate
• Foreign academic transcripts must be translated and evaluated by a college approved entity
• Reading Requirement: You must take the MJC Reading Accuplacer test and place at Reading 82 (or equivalent) or higher, or have taken and passed MJC Reading 82 or 184, or have an AA degree or higher from a U.S. college. MJC Counselors can help with Class Equivalencies.
• You must attend the Mandatory Meeting
• You must pass and maintain a clean criminal background check
• You must pass and maintain a clean drug screening

Application Must Include
• Completed Application
• Letter of Intent
• Copy of High School Diploma or Equivalent
• Copy of Driver’s License
• Copy of College Transcripts or Assessment Test Score(s)
• Completed ‘Points” form (if applicable)
Application Screening Process

**POINT SYSTEM:** Students with points accumulated on the Points System form will be considered first. Students with the most points will be at the top of the list down to the students with a single point.

**ADVISORY COMMITTEE:** Will review all applications. Considerations include, but are not limited to, Letters of Intent, Letters of Recommendation (optional but encouraged), GPA, work experience and desire to become a Laboratory Professional. Candidates will be interviewed face to face by the Advisory Committee. An interview does not mean you will be accepted for this Cohort, but that you are being considered for a seat in this class.

**SELECTED APPLICANTS:** Must complete a background check and drug screening, which is included in your tuition, within a week of being notified. This must come back clean to be offered a seat in the class.

Background Check/Drug Screening/Immunizations

- Externship sites require you to pass fingerprinting, criminal background check, drug screening and show proof of immunizations. Proof of immunizations is a Health Clearance performed by the Health Services Nurse at MJC.
- Certification of completed health requirements and immunizations is performed by the School Nurse at MJC Health Services and must be completed before the end of the didactic/practical portion of the class.

Attendance Policy is Non-Negotiable

- The California State Phlebotomy Training Regulations governing this class are required to adhere to the following policies:
  - Students attend 60 hours of didactic and practical lessons
  - Students attend 40 hours of externship, to be completed in one week’s time
  - Students perform a minimum of 50 successful venipunctures in their externship
  - Students perform 10 skin punctures (finger sticks)
  - Students are to observe 2 arterial punctures

This legal requirement set is non-negotiable. Therefore, absence from class or externship time is not permitted by the State of California. Being late, leaving early, and/or being absent from class may cause the student to have to repeat the portion missed **down to the minute.** This is **THE ONLY** remedy for tardiness and/or absences allowed by the State. More than one tardy is cause for dismissal from the class.

Becoming a Certified Phlebotomy Technician 1 in California

- Graduate from an Accredited Phlebotomy Training Program (Free through MJC/TAS)
- Pass a National Exam – Approximately $150
- Apply to the California Department of Health, Laboratory Field Services for your License – Approximately $125. This Licensure must be renewed every 2 years to stay current and to be able to work as a phlebotomist.