Certified Phlebotomy Technician CPT1

Program Start Date: September 12, 2016 to December 7, 2016
Application Deadline: July 26, 2016
Program Tuition: $2,985 - Due upon acceptance into the program

Class will meet on Mondays & Wednesdays 6:00 p.m.-8:45 p.m.
Tuition Included: Textbooks, externship insurance, CPR certificate, Background Check and Drug Test
Tuition due upon acceptance into training program – see application screening process below

Admission Requirements:

- You must be 18 years of age or older
- You must be a high school graduate or possess a high school equivalency certificate
- You must be able to pass a clean criminal background check and drug screening
- Reading Requirement: You must take the MJC Reading Accuplacer test and obtain a score of 70 or higher, or have taken MJC Reading 82 or 184, or have an AA degree or higher from a U.S. college.

You must attend one of the following mandatory information meetings:

- Thursday, March 17, 2016 / 6pm-7pm
- Wednesday, June 1, 2016 / 630pm-730pm
  Location: MJC East campus, 435 College Avenue. CAT Building, room 116 (CAT Center for Advanced Technologies)

Application:

Application needs to include: letter of intent, a copy of your high school diploma or equivalent, copy of your driver’s license, social security card, transcripts or test score and receipt from meeting

Application Screening Process – Point System:

Students with points accumulated on the Points System form will be accepted first. The students with the most points will be at the top of the list down to students with a single point. Should there be more than 15 students with points; the Advisory Committee will review the applications, grades and any letters of recommendation. Should there be less than 15 qualified applicants with points, the Advisory Committee will review those applications and select the most qualified applicants based on, GPA, work experience and letters of recommendation. Please refer to complete Point System on the website
Externship and Completion Requirements:

Externship sites will require you to pass a fingerprint and criminal background check and proof of immunization. Externship placement is determined by program director and to be arranged with Program Specialist. Failure to have a clean background, and pass the drug screening will mean immediate dismissal from the training program entirely and the student will not be eligible for a tuition refund.

Completion Requirements:

You must attain 70% or better in quizzes and examinations for all instructional modules and complete all laboratory & experiential work with a grade of 70% or better to be eligible for MJC Workforce Development Phlebotomy Training certificate of completion. You must pass the Mid-Term with 70% or better or you will be dropped from the program, no exceptions.

Attendance, NOT Negotiable:

California State Phlebotomy Training Regulations governing this class require the following policies: The State regulation set requires that 60 hours of didactic (classroom) lessons be attended, 40 hours of preceptor externship lessons be attended, 50 venipunctures be performed, 10 skin punctures be performed, and 2 arterial punctures be observed in this course. This legal requirement set is not negotiable. Therefore absence from class or externship time is not permitted by the State of California. Being late, leaving early, and being absent from this class, and cause the student to have to repeat that portion missed, down to the minute. This is THE ONLY remedy for tardy and absence allowed by the State.

Drop or Repeat Course Policy:

Students may withdraw registration from the program on or before the official drop date of September 28, 2016 for any reason. Tuition paid will be refunded less a $1,000.00 administrative fee. Students in good standing may drop the course after the official drop date for personal reasons with approval of the Program Director. Tuition will not be refunded.

Students who fail the course or who do not complete all requirements, including Externship, do not qualify for a refund.

Refund Policy:

Students may drop on or before the official drop date of September 28, 2016 for any reason. Tuition paid will be refunded less a $1,000.00 administrative fee. Tuition will not be refunded after September 28, 2016

MJC - Workforce Development
Phone: 209-575-7889

Website:
www.mjc.edu/instruction/teched/workforcedev/pharmacy_technician.php