



**YOSEMITE / STANISLAUS MOTHER LODE CONSORTIUM
MEETING**

Monday, November 18, 2019

2:00 P.M. – 4:00 PM

STANISLAUS CULINARY ARTS OF INSTITUTE

1040 Wakefield Drive

Oakdale CA

www.yosemite.edu/aebg

Meeting Minutes

Attendees: L Alaniz, T Bibbins, B Price, E Andersen, P Mendez, R Morlan, C Parker, P Parikh, D Plaa, A Pollard, J Rowe, S Sweitzer, C Whitluck, A Zamora

1. CALL TO ORDER

- a. Pledge of Allegiance

2. APPROVAL OF MINUTES

- i. *Action:* **September 16, 2019 Meeting**
- ii. Moved [Linda Alaniz](#) Second [Tonya Bibbins](#)
- iii. Vote: Yes 10, No 0, Abstain _____

- 3. PUBLIC COMMENTS** - Public comments will be allowed at this time on the agenda. The Consortium Chairperson will recognize any member of the audience wishing to speak on a matter, which is not on the agenda but is directly related to AB104 Adult Education Block Grant. The Chairperson may allot time for those wishing to speak, but the Consortium will take no action on matters presented (Ed. Code Section 35145.5). Presentations will be limited to 5 minutes. If appropriate, a matter may be referred to the Consortium Chairperson for placement on a future agenda. The public may ask questions relevant to agenda items at the time those items are under consideration.

4. ACTION ITEMS

- a. None

5. DISCUSSION ITEMS

- a. Member Round Table Updates

Members provided updates on programs and services for the adult education community of need in the region. Updates include:

Riverbank USD	<i>Offering HI Set Program and Census presentations,</i>
Patterson USD	<i>Offering an introduction to supply chain and logistics class and reporting they are now at a stage where they are seeing the budget routinely being expended down to support programs,</i>
Summerville	<i>Continues to offer classes to a small group of students pursuing their high school degree,</i>
Turlock Adult School	<i>Reporting an estimated 1,200 student enrolled. Specifically, spoke discussed CNA program and how they recruit level 4 and 5 students,</i>
Tuolumne CSOS	<i>Offering GED and Diploma at multiple remote sites, Math Tutoring and Growing services for EL students. Also planning for a Bus Driver program.</i>
Waterford USD	<i>Offering welding classes and computer classes, ESL classes and a Diploma program.</i>
Sonora	<i>Offering diploma program for a student base of approximately 20.</i>
Modesto CS	<i>Offering day ASE class and day and night ESL classes.</i>
Stanislaus COE	<i>Offering NCCT Construction, VOLT Program and developing a Coding Computer program for January 2020.</i>
Columbia College	<i>Offering program of five classes for the transitions program with Tuolumne County and other groups for adults into CTE programs at the college, and</i>
Modesto Junior College	<i>Offering ESL classes in the community and on campus, GED/ HI Set Program in the evenings, and Short Term CTE Classes and Programs in: Phlebotomy, Pharmacy Technology, OSHA and Forklift Driving in English and Spanish.</i>

Discussions also occurred around the exploration of LVN programs. Consortium member experience and input indicated that an LVN Program does not seem to have the career demand to warrant the investment. Members also discussed Home Health Aide and the following schools offer such programs: Turlock AS, Modesto CS, and Modesto JC.

Discussion on Chrome Books vs Laptop Loan Programs: L Alaniz inquired about best practices and processes. Chrome books much easier to manage that laptops for school district IT departments and adult programs. Members also discussed equipment exposure and risk when issuing chrome books.

Partnerships with local Workforce Investment Boards: Members discussed ETPL options, contract options and working industry specific efforts.

- b. Tech Program Opportunities for Students D. Plaa
SCOE is beginning a program in Coding. D. Plaa asked if other adult schools were involved in similar work. Tuolumne mentioned an interest in developing in the future. SCOE program would work with Stanislaus County Workforce Development to offer students paid internships opportunities.

- c. CAEP Summit Members
P Parikh provided update. Re-affirming the importance of consortium sharing and communication among members to improve referrals, leveraging and replicating model programs. In addition, found San Diego model. State funding expected to remain the same in 2020-21. Finally, shared the webinar and professional development tools available via the state website.

L Alaniz mentioned regional meeting importance. Discussion ensued about an approach, organizations that can provide PD, previous regional PD efforts.

ACTION ITEM: P Mendez will re-convene PD workgroup formed at previous meetings to review, identify common threads and make recommendations to the consortium.

- d. 2019-20 Consortium Work Plans Members
P Mendez shared a one-page document of the themes from the 2019-20 work plans submitted by consortium members. Members provided input for changes.

6. **REPORTS AND INFORMATION ITEMS**

- a. Fiscal Update P. Parikh
1. Q1 Expense Summary (Excel, FAR110 & FAR300)
2. Other
Parul provided members with a reminder of deadlines and the importance of back up information for fiscal information due December 1, 2019.
- b. Web Site Update P. Mendez
Reminded members about emailing Mayaco to update the website for Spring 2020. Discussion ensued about marketing the www.myadulthood.org site to include: (1) adding website link on district home web pages, (2) promoting at local theatres, (3) promoting through area magazines and papers, (4) members providing stories for adult education coverage, (5) advertising on buses, (6) Facebook and Instagram, (7) Post Card, (8) Radio, etc.
- c. Upcoming Deadlines (<https://caladulthood.org/DueDates>)
1. School District Deadlines
 - Dec 1:** 17/18 and 18/19 and 19/20 Member Expense Report due in Nova (Q1)
 - Dec 1:** July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium

- **Jan 31:** Student Data due in TOPSPro (Q2)

2. Consortium Deadlines

- **Dec 31:** 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q1)

7. **ANNOUNCEMENTS/ADJOURNMENT**

Meeting adjourned at 3:17pm. Next regular meeting: Monday, December 16, 2019 at 2:00 pm.

Pursuant to California Government Code section 5454957.5, when a writing that is a "public record" as defined by law is distributed to Yosemite / Stanislaus Mother Lode Consortium members less than 72 hours before a regularly scheduled Consortium meeting, copies of these writings shall be available for public inspection during normal business hours at Modesto Junior College, West Campus, Sierra Hall, Room 255, 2201 Blue Gum Avenue, Modesto, CA.