

**Stanislaus Mother Lode
Adult Education Consortium
Meeting**

**Monday, March 1, 2021
2:00 P.M. – 4:00 PM**

Zoom Confer

<https://cccconfer.zoom.us/j/96184854301>

MEETING MINUTES

Consortium Voting Members

	Linda Alaniz – Turlock USD	X	Tonya Bibbins – Waterford USD
X	Anthony Little – Ceres USD	X	Jared Hungerford – Calaveras COE
X	Eric Anderson – Modesto CS		Rick Gonzalez – Newman-Crows Landing USD
X	Pedro Mendez (Director) - Modesto JC	X	Roy Morlan – Sonora UHS
X	Cathy Parker (Chair) – Tuolumne CSOS	X	Dallas Plaa (Co-Chair) – Stanislaus COE
X	Stephen Sweitzer – Summerville UHSD	X	Colleen Whitlock – Big Oak Flat Groveland USD
X	Araseli Zamora – Riverbank USD	X	Michelle Walker, Columbia College
X	Marcos Huerta – Patterson USD		

1. **CALL TO ORDER**

- a. [Pledge of Allegiance](#)

2. **APPROVAL OF AGENDA**

CORRECTION TO AGENDA: Chair C Parker requested the following for the current changes for the current agenda and future agendas: (a) Correction on “Approval of Minutes” section for minutes being approved from November 18, 2019 to January 25, 2021, (b) Movement of agenda Special Recognition to right before announcement and adjournment, and (c) Adding an item 3 “Approval of Agenda” for current and future meetings.

- a. **Moved:** P Mendez, **Second:** T Bibbins
b. Roll Call Vote:

Ayes: Big Oak Flat Groveland USD: C Whitlock, Calaveras COE: J Hungerford, Ceres USD: A Little, Columbia College: M Walker, Modesto Junior College; P Mendez, Patterson USD: M Huerta, Sonora UHS: R Morlan, Stanislaus COE: D Plaa, Tuolumne CSOS: C Parker, Waterford USD: T Bibbins

Nays’: None

Abstentions: None

3. **APPROVAL OF MINUTES**

- a. *Action: January 25, 2021 Meeting*
- b. **Moved:** D Plaa, **Second:** J Hungerford
- c. Roll Call Vote:
Ayes: Big Oak Flat Groveland USD: C Whitlock, Calaveras COE: J Hungerford, Ceres USD: A Little, Columbia College: M Walker, Modesto Junior College; P Mendez, Patterson USD: M Huerta, Sonora UHS: R Morlan, Stanislaus COE: D Plaa, Tuolumne CSOS: C Parker, Waterford USD: T Bibbins
Nays': None
Abstentions: None

4. **PUBLIC COMMENTS** - Public comments are allowed at this time on the agenda. The Consortium Chairperson will recognize any member of the audience wishing to speak on matters related to Adult Education. The Chairperson may allot time for those wishing to speak, but the Consortium will take no action on matters presented (Ed. Code Section 35145.5). Presentations will be limited to 5 minutes. If appropriate, a matter may be referred to the Consortium Chairperson for placement on a future agenda. The public may ask questions relevant to agenda items at the time those items are under consideration.

5. **SPECIAL RECOGNITION**

Superintended Scott Nanik, made a special appearance, presenting and recognizing Consortium Member Jared Hungerford as the ACSA Seven County Adult Education Administrator of the Year.

6. **ACTION ITEMS**

- a. [2021-22 Preliminary CAEP Allocation](#)
- b. [Stanislaus Mother Lode Consortium 20/21 Funding Allocation by Members](#)
 - April 5, 2021: MS Excel 2021-22 Work Plan & Budget Submission
 - April 19, 2021: Consortium Local Review & Approval of School District Plans
 - April 29, 2021: Individual Districts enter plans into NOVA
- c. P Mendez presented to members the CFAD allocation found in the CAEP state website. P Mendez further presented on calculations provided by P Parikh for the consortium on the proportional distribution of the 2020-21 CFAD for each Adult Education Stanislaus Mother Lode Member. Chair C. Parker asked if the COLA was included. P Mendez confirmed that it was. Chair C. Parker requested confirmation that the order of process continued to be acceptance of CFAD and then once CFAD was approved the Consortium would consider any re-allocation requests. P Mendez confirmed that this has been the process that the Consortium has followed. Time was provided for further questions and/or comments. Hearing none. Chair C Parker requested approval of allocation.
- d. **Motion [P Mendez]:** Accept the preliminary 2021-22 CAEP allocation and the presented proportional distribution for members in order to allow members to begin to prepare their workplans for the 2021-22 program year.
- e. **Second:** J Hungerford
- f. Roll Call Vote:
Ayes: Big Oak Flat Groveland USD: C Whitlock, Calaveras COE: J Hungerford, Columbia College: M Walker, Modesto City Schools: E Andersen, Modesto Junior College; P Mendez, Patterson USD: M

Huerta, Sonora UHS: R Morlan, Stanislaus COE: D Plaa, Summerville: S Sweitzer, Tuolumne CSOS: C Parker, Waterford USD: T Bibbins

Nays': None

Abstentions: None

7. PRESENTATION

a. [Hanover Research – Labor Market Scan](#)

Christopher Reynolds and Alana Rosen presented on the most recent labor market scan. In addition, discussion occurred regarding member use and access for studies and member access to Hanover nation wide research portal. Following meeting Hanover would be provided member emails and Hanover would process setup of web portal access to group.

Noted Mother Lode shows a higher vulnerability to the pandemic impact. Also noted, sectors with low skill employment will have a more difficult time recovering from COVID.

Hanover can update report with a 4 to 6-week window. Updating report would be Q3 of 2020 versus current which is Q1 of 2020.

8. DISCUSSION ITEMS

a. School Re-Opening Plans

D. Plaa

School districts shared where they are at with return to campus policy. Return is still dependent on where the county is at with respect to purple or red tier. Discussion variety included the following general themes:

- ESL are being taught remotely
- Career Programs some schools are coming on to campus (primary colleges)
- High School Diploma/GED: Some schools have stopped offering and some schools are bringing in for orientation and testing by appointment only

b. Bay Valley Tech Update

D. Plaa

Update was provided on Bay Valley Tech efforts with Stanislaus COE by D Plaa. Bay Valley Tech began work this year with Modesto CS, Patterson USD, Stanislaus COE and Turlock USD.

9. [FISCAL AND STUDENT DATA REPORTING UPDATES](#)

The member were reminded of upcoming deadlines. March 1: Quarter 2 Expense Reports (Close Out 18/19 funds) and April 30: TopsPRO (Q3)

10. ANNOUNCEMENTS/ADJOURNMENT

Meeting was adjourned at 3:23pm

Next Meeting: Monday, March 29, 2021 at 2:00p.m.



Adult Education Stanislaus Mother Consortium –

2019-20 2020-21 FY Work Plan Themes: (11/18/19 11/16/20)

Mother Lode Area:	Stanislaus Area:
<ul style="list-style-type: none"> <input type="checkbox"/> Adult Education Instruction <input type="checkbox"/> College Prep Courses <input type="checkbox"/> Hi-Set and/or GED Classes <input type="checkbox"/> Virtual Curriculum <input type="checkbox"/> Adult Ed. Outreach <input type="checkbox"/> Adult Ed. Summer School <input type="checkbox"/> Testing Centers <input type="checkbox"/> Tutoring <input type="checkbox"/> Short Term CTE Programs <ul style="list-style-type: none"> <input type="checkbox"/> Bus Driver Program <input type="checkbox"/> AE Administration <input type="checkbox"/> AE Clerical Support <input type="checkbox"/> AE Career Navigator (Adult Students) <input type="checkbox"/> AE Counseling Services <input type="checkbox"/> AE College Transition Specialists 	<ul style="list-style-type: none"> <input type="checkbox"/> ABE and ASE Instruction <input type="checkbox"/> Book Club <input type="checkbox"/> Citizenship Classes <input type="checkbox"/> English As A Second Language Instruction <input type="checkbox"/> Hi-Set and GED Instruction <input type="checkbox"/> Tutoring <input type="checkbox"/> Short Term CTE Program <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Truck Driving Program <ul style="list-style-type: none"> <input type="checkbox"/> Sheet Metal <input type="checkbox"/> Welding Classes <input type="checkbox"/> OSHA 10 <input type="checkbox"/> Forklift Classes <input checked="" type="checkbox"/> NCCT Construction <ul style="list-style-type: none"> <input type="checkbox"/> Custodial Boot Camp <input checked="" type="checkbox"/> Micro Soft Certification <ul style="list-style-type: none"> <input type="checkbox"/> Book Keeping <input type="checkbox"/> Quick Books <input checked="" type="checkbox"/> Logistics Classes <input checked="" type="checkbox"/> Office Manager Boot Camp <input checked="" type="checkbox"/> Paraprofessional Training <input checked="" type="checkbox"/> Coding/Web Developing <ul style="list-style-type: none"> <input type="checkbox"/> Computer Support Specialist <input type="checkbox"/> Computer Literacy <input checked="" type="checkbox"/> C.N.A. Program <input checked="" type="checkbox"/> EMT Classes <input checked="" type="checkbox"/> Pharmacy Tech Programs <input checked="" type="checkbox"/> Phlebotomy Program <input checked="" type="checkbox"/> Medical Billing and Coding <ul style="list-style-type: none"> <input type="checkbox"/> Medical Interpretation <input checked="" type="checkbox"/> Legal Interpretation <input type="checkbox"/> AE Child Care Services <input type="checkbox"/> AE Clerical Support <input type="checkbox"/> AE Career Navigator (Adult Students) <input type="checkbox"/> AE Administration <input type="checkbox"/> AE Counseling Services <input type="checkbox"/> MJC ESL On-Campus Welcome Center <p style="text-align: center;"><input checked="" type="checkbox"/> = 3rd Party Certification</p>

Consortium Wide:

- Central Office Support (Convening, TopsPRO, Fiscal)
- Hanover Research
- Web-Site Services

COLA Allocation Distribution - % of Allocation

2021-22 Allocation \$ 4,533,422

AEBG Mother Lode Consortium 2021-22	2021-22 Allocation	% Distributed
Big Oak Flat USD	48,104	1%
Calavares COE	115,062	3%
Ceres USD	691,048	15%
Modesto City School	477,813	11%
Newman- Crows Landing USD	117,531	3%
Patterson USD	368,262	8%
Riverbank USD	58,223	1%
Sonora UHSD	84,566	2%
SCOE	271,351	6%
Summerville UHSD	60,488	1%
Tuolumne County	185,449	4%
Turlock USD	1,234,171	27%
Waterford USD	117,900	3%
YCCD- MJC(ColumbiaCTE,LLA,CE)	703,454	16%
TOTAL	4,533,422	100%