



**AEBG**  
PARTNERING FOR A STRONG  
CALIFORNIA WORKFORCE

**YOSEMITE / STANISLAUS MOTHER LODE CONSORTIUM  
MEETING**

**Monday, April 23, 2018**

**2:00 P.M. – 4:00 PM**

**STANISLAUS CULINARY ARTS OF INSTITUTE**

**1040 Wakefield Drive**

**Oakdale CA**

[www.yosemite.edu/aebg](http://www.yosemite.edu/aebg)

**AE Consortium Members Present:** Dave Urquhart, Jared Hungerford, Dallas Plaa, Brandon Price, Eric Andersen, Pedro Mendez, Rick Gonzales, Jeff Rowe, Araseli Zamora, Cindy Young, Roy Morlan, Stephen Sweitzer, Cathy Parker, Linda Alaniz, Peggy Herndon

**Others Present:** Alice J. Pollard, Parul Parikh, Cecilia Sobarzo (Recorder), Karen Williams (Learning Quest)

## **Meeting Minutes**

1. **CALL TO ORDER**
  - Pledge of Allegiance
  
2. **APPROVAL OF MINUTES**
  - i. *Action: Motion to approve April 23, 2018 minutes.*
  - ii. Moved \_\_\_\_\_ Jeff Rowe \_\_\_\_\_ Second \_\_\_\_\_ Dallas Plaa \_\_\_\_\_
  - iii. Roll call vote: Yes 14, No 0, Abstain \_\_\_\_\_
  
3. **PUBLIC COMMENTS** - Public comments will be allowed at this time on the agenda. The Consortium Chairperson will recognize any member of the audience wishing to speak on a matter which is not on the agenda but is directly related to AB104 Adult Education Block Grant. The Chairperson may allot time for those wishing to speak, but the Consortium will take no action on matters presented (Ed. Code Section 35145.5). Presentations will be limited to 5 minutes. If appropriate, a matter may be referred to the Consortium Chairperson for placement on a future agenda. The public may ask questions relevant to agenda items at the time those items are under consideration.

#### 4. REPORTS AND INFORMATION ITEMS

##### Upcoming Deadlines

- **Apr 30:** Student data due in TOPSPRO (Q3) – Members are to copy [aebg@yosemite.edu](mailto:aebg@yosemite.edu) when submitting data integrity report to State.
- **May 02:** CFADs for 2018-19 – Members will be voting and approving 4% COLA to be on target to submit 2018-19 CFAD by State deadline.
- **June 1:** 16/17 & 17/18 member expense report **due in NOVA** – In accordance to the State members are to be **60%** expensed down the combination of their 16/17 & 17/18 allocation. Members who are not in compliance will need an action plan.
- **Jun 30:** 16/17 & 17/18 member expense report certified by consortia **in NOVA** (Q1, Q2 & Q3) – All members must report Q1, Q2, Q3 expenses in NOVA in order for the central office to certify and submit on behalf of the consortium.

##### Form Update

- Report: Summary Expense – Members will attach the summary expense form when submitting their Q1, Q2, Q3 financial ledgers.
- 2018-19 AE Stanislaus Mother Lode Work Plan Template – 2018-19 work plan template will be redesigned to align to NOVA. Work plans are **due June 11, 2018**. Members can submit early.

#### 5. DISCUSSION ITEMS

- a. AE Stanislaus Mother Lode Procedural Motions – Consortium members reviewed and amended motions previously approved to align to State guidelines.
- b. Consortium Governance Procedure – **First review:** Consortium will continue to review the Governance Procedure. Amendments will be reviewed and approved at future consortium meetings.
- c. Consortium meeting dates June 2018 – June 2019 –  
**Motion: Consortium will meet on the 3<sup>rd</sup> Monday of each month starting August 2018, with the exception of July or if there is no business to discuss.**

- i. Moved Araseli Zamora Second Dave Urquhart
- ii. Roll call vote: Yes 14, No 0, Abstain \_\_\_\_\_

#### 6. ACTION ITEMS

##### Approval of 2018-19 CFAD Member Allocations

*Action:*

- iii. Moved \_\_\_\_\_ Peggy Herndon \_\_\_\_\_ Second \_\_\_\_\_ Roy Morlan \_\_\_\_\_
- iv. Roll call vote: Yes 14, No 0, Abstain \_\_\_\_\_

##### Budget Revisions

*Action: Motion to approve Tuolumne County Superintendent of Schools 2017- 18 budget revision.*

- v. Moved \_\_\_\_\_ Eric Andersen \_\_\_\_\_ Second \_\_\_\_\_ Dave Urquhart \_\_\_\_\_
- vi. Roll call vote: Yes 14, No 0, Abstain \_\_\_\_\_

**Action: Motion to approve Stanislaus County Office of Education 2017-18 budget revision.**

- vii. Moved \_\_\_\_\_ Dave Urquhart \_\_\_\_\_ Second \_\_\_\_\_ Pedro Mendez \_\_\_\_\_  
viii. Roll call vote: Yes 14, No 0, Abstain \_\_\_\_\_

**Action: Motion to approve YCCD: Modesto Junior College 2017-18 budget revision.**

- ix. Moved \_\_\_\_\_ Brandon Price \_\_\_\_\_ Second \_\_\_\_\_ Jared Hungerford \_\_\_\_\_  
x. Roll call vote: Yes 14, No 0, Abstain \_\_\_\_\_

**Budget Re-Allocations**

None

**7. ANNOUNCEMENTS/ADJOURNMENT**

Next regular meeting will be held on Monday, May 14, 2018 at 2:00 p.m.

Pursuant to California Government Code section 5454957.5, when a writing that is a "public record" as defined by law is distributed to Yosemite / Stanislaus Mother Lode Consortium members less than 72 hours before a regularly scheduled Consortium meeting, copies of these writings shall be available for public inspection during normal business hours at Modesto Junior College, West Campus, Sierra Hall, Room 255, 2201 Blue Gum Avenue, Modesto, CA.