

**YOSEMITE / STANISLAUS MOTHER LODE CONSORTIUM**

**MEETING**

**Monday, April 20, 2020**

**2:00 P.M. – 4:00 PM**

**Meeting happening via Zoom**  
<https://cccconfer.zoom.us/j/158303974>

**AGENDA**

- 1. CALL TO ORDER**  
Pledge of Allegiance [Attachment A](#)
- 2. APPROVAL OF MINUTES**  
i. *Action: January 27, 2020 and February 24, 2020* [Delay: May 18, 2020 Meeting]
- 3. PUBLIC COMMENTS** - Public comments will be allowed at this time on the agenda. The Consortium Chairperson will recognize any member of the audience wishing to speak on a matter, which is not on the agenda but is directly related to AB104 Adult Education Block Grant. The Chairperson may allot time for those wishing to speak, but the Consortium will take no action on matters presented (Ed. Code Section 35145.5). Presentations will be limited to 5 minutes. If appropriate, a matter may be referred to the Consortium Chairperson for placement on a future agenda. The public may ask questions relevant to agenda items at the time those items are under consideration.
- 4. ACTION ITEMS**
  - a. Approve of CFAD [Attachment B](#) P. Mendez
    - Motion: \_\_\_\_\_, Second: \_\_\_\_\_, Yay: \_\_\_\_\_, Nay: \_\_\_\_\_, Abstained: \_\_\_\_\_
- 5. DISCUSSION ITEMS**
  - a. 2020-21 Annual Plan [Attachment C](#) P. Mendez
  - b. Impact of COVID-19 on Programs All
  - c. Reallocation Process D. Plaa
  - d. Advocacy Webinar [Attachment E](#) C. Parker
- 6. REPORTS AND INFORMATION ITEMS**
  - a. Upcoming Deadlines ([Attachment D:](#)) P. Mendez
  - b. FY19-20 Balance (Carry Over) P. Parikh

April 20, 2020

7. **WEB SITE:** [www.myadulthood.org](http://www.myadulthood.org)

8. **PROFESSIONAL DEVELOPMENT**

i. CAEP Website: <https://caladulthood.org/Home>

9. **ANNOUNCEMENTS/ADJOURNMENT**

Next regular meeting will be held on Monday, May 18<sup>th</sup>, 2020 at 2:00pm.

Pursuant to California Government Code section 5454957.5, when a writing that is a “public record” as defined by law is distributed to Yosemite / Stanislaus Mother Lode Consortium members less than 72 hours before a regularly scheduled Consortium meeting, copies of these writings shall be available for public inspection during normal business hours at Modesto Junior College, West Campus, Sierra Hall, Room 255, 2201 Blue Gum Avenue, Modesto, CA.

## CAEP DUE DATES

### April 2020

- Apr 20: AE Stanislaus Mother Lode Consortium Member Meeting**
- Apr 30: Student Data due in TOPSPro (Q3)**

### May 2020

- May 2: CFADs for 2020-21 due in NOVA**
- May 18: AE Stanislaus Mother Lode Consortium Member Meeting**

### June 2020

- Jun 1: 18/19 and 19/20 Member Expense Report due in NOVA (Q3)**
- Jun 15: AE Stanislaus Mother Lode Consortium Member Meeting**
- Jun 30: 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q3)**
- Jun 30: End of Q4**

### August 2020

- Aug 1: Student Data due in TOPSPro (Q4) FINAL**

**ATTACHMENT B**

**COLA Allocation Distribution - % of Allocation**

**2020-2021**

**2019-20 Allocation      \$ 4,466,429**

| <b>AEBG Mother Lode Consortium 2020-21</b> | <b>2019-20 Allocation</b> | <b>102,280</b> | <b>COLA Allocation</b> | <b>Total Allocation</b> |
|--|---------------------------|----------------|------------------------|-------------------------|
| Big Oak Flat USD                           | 46,935                    | 1%             | 1,075                  | 48,010                  |
| Calaveras COE                              | 112,263                   | 3%             | 2,571                  | 114,834                 |
| Ceres USD                                  | 674,243                   | 15%            | 15,440                 | 689,683                 |
| Modesto City School                        | 466,193                   | 10%            | 10,676                 | 476,869                 |
| Newman- Crows Landing USD                  | 114,673                   | 3%             | 2,626                  | 117,299                 |
| Patterson USD                              | 359,306                   | 8%             | 8,228                  | 367,534                 |
| Riverbank USD                              | 100,061                   | 2%             | 2,291                  | 102,352                 |
| Sonora UHSD                                | 82,509                    | 2%             | 1,889                  | 84,398                  |
| SCOE                                       | 264,752                   | 6%             | 6,063                  | 270,815                 |
| Summerville UHSD                           | 59,017                    | 1%             | 1,351                  | 60,368                  |
| Tuolumne County                            | 180,940                   | 4%             | 4,143                  | 185,083                 |
| Turlock USD                                | 1,204,158                 | 27%            | 27,575                 | 1,231,733               |
| Waterford USD                              | 115,033                   | 3%             | 2,634                  | 117,667                 |
| YCCD-MJC (Columbia CTE, LLA, CE)           | 686,346                   | 15%            | 15,717                 | 702,063                 |
|  |                           |                |                        |                         |
| <b>TOTAL</b>                               | <b>4,466,429</b>          | <b>100%</b>    | <b>102,280</b>         | <b>\$ 4,568,709</b>     |

Prepared by: Parul Parikh  
March 3rd, 2020

2.29% COLA

**ATTACHMENT C**

## 69 Yosemite (Stanislaus Mother Lode) Consortium

### Plans & Goals - Consortium

#### Executive Summary

CAEP Stanislaus Mother Lode Regional Consortium continued improvements and integration of adult education services in Stanislaus, Calaveras, and Tuolumne Counties by expanding programs, reducing barriers and increase access and success for adult students, and offerings to include both day and evening classes at additional locations throughout the three-county area. The consortium collaborated during the 19/20 school year on comprehensive adult education website (myadulthood.org) that advertises the adult education programs that are offered by consortium members. All consortium members have been actively invested in promoting the new website and flyers and additional advertising methods have been utilized through community meetings, local movie theatres, local businesses, adult education resource centers, workforce development locations, and several additional events and venues. The CAEP Stanislaus Mother Lode Regional Consortium (YCCD Consortium) proposes to improve and expand adult education in Stanislaus, Calaveras, and Tuolumne Counties by focusing on the following three priorities as identified by consortium voting members.

1. Expand programs currently in existence to include English as a Second Language, Career Technical Education, and Adult Secondary Education.
2. Reduce barriers and increase access and success for adult students by providing childcare, career and college coaches/counselors, and increasing program offerings to include both day and evening classes at additional locations throughout the three-county area.
3. In light of recent events, consortium members we will increase technology and classified/certificated support to these programs in the form of updated software programs, distance-learning sites, and clerical and paraprofessional support. Consortium members will also discuss positive distance learning plans and strategies that were utilized during mandated school closures during the 19/20 school year.

#### Regional Planning Overview

During the 2020-21 school year consortium members will continue to collaborate on a three-year plan that focuses on gaps and employment training that meets the needs of the three-county service area of the Stanislaus Mother Lode Consortium. Strategies will consider environmental scans, review of program progress in closing gaps, and strategic planning conversation around Adult Education in the region.

### Meeting Regional Needs

#### Regional Need #1

##### Gaps in Service / Regional Needs

The Stanislaus Mother Lode Consortium commission two environment scans through Hanover Research in Spring 2020 covering the three-counties that make up the geographic service region. According to these scans, as of 2017 the Stanislaus Mother Lode Region had a population of 634,600 residents (535,684 in Stanislaus County and 98,956 in the Mother Lode). Further over the next 20 years, Stanislaus County's population is projected to increase by over 20% while

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the Mother Lode population is projected to decrease by 12 percent. In Stanislaus County 45% of the population identifies as Hispanic or Latino, with 25% identifying as races non-white groups. By contrast, the Mother lode region is composed of 11.7% Hispanic or Latino plus another 6.9% identifying from races in other minority groups. The median age in the Mother Lode region is between 48.6 and 51.6, while the median age for Stanislaus County is 33.9.

**In Stanislaus County** 2019 data indicated an unemployment level of 5.2%. However, given the recent COVID-19 situation the UOP Center for Business & Policy Research projected unemployment rising to 20.2% by May 2020. The environmental scan further identified the largest barriers to employment for the Adult Education Pipeline to include: low income, long-term unemployment and English language learners, single parent, displaced homemaker, low levels of literacy and cultural barriers. The study further points to a Stanislaus County Workforce Development report that adds adult employment barriers as lack of soft skills, substance abuse, mental health issues, lack of transportation and lack of a diploma. In addition, the scan references the "low skills in the workforce and low levels of education attainment" noted by the Stanislaus County Comprehensive Economic Development Strategy 2019-2024 EDAC report. The largest occupational groups between 2016 and 2026 are projected to be office & administrative support, sales related occupation, food preparation & serving and transportation & material moving. The occupations projected to experience the fast job growth through 2026 are Other Personal Care and Service Workers and Personal Care Aides. Among the top ten occupations with at least a high school diploma or equivalent the following skills were mentioned most: Microsoft, Communication (verbal and written), customer service, cooperative/team player, CPR, First Aid, Driver's License, Forklift Certification, Child Development Associate, and ServSafe.

**In Calaveras and Tuolumne County** less than 50% of the population 16 years and over is in the labor force. In 2017, the median household income in Calaveras County was \$54,800 and in Tuolumne County was \$54,325 or 18% below California's median household income. Government is the largest employer with retail trade, leisure and hospitality, healthcare and construction making up other major employment sectors. Employers with the most recently posted job listings included Aramark Food and Support Services Group Inc., Adventist Health, Dignity Health, County of Calaveras, Tuolumne County, Therapy Travelers, YCCD, Dodge Ridge, Black Oak Casino and Dell. The largest occupation in the Mother Lode include office & administrative support, food preparation & serving, sales & related occupations and personal care and service. 62 percent of jobs do not specify an educational preference level, 19.6 percent of jobs require a high school diploma, 4.4 percent an associate's degree and 13.5 percent a bachelor's degree or higher. The Hanover Research scan LMI market analysis suggests occupational needs in areas such as nursing, medical assistants and secretaries, medical equipment preparers, home health aides, air transportation workers. The scan further references a Center of Excellence study that identifies industries in retail, business and energy and construction, healthcare and public safety among sectors with the largest annual openings.

In consideration of this information, the following areas were noted as most critical in the region: 1) Stanislaus County: Adult Secondary Education 2) Stanislaus County: English as a Second Language Courses 3) Stanislaus County: CTE Programs in engineering, industrial technology and health care 4) Calaveras and Tuolumne County: CTE Programs in health care, tourism, manufacturing and construction 5) Consortium: Stronger Pathways in High Demand Occupations (Workforce Re-Entry, CTE and Pre - Apprenticeship Training) 6) Consortium: Address Barriers to Services (i.e. transportation and Childcare) 7) Consortium: Strengthen Collaborative Initiatives.

### How do you know? What resources did you use to identify these gaps?

The Stanislaus Mother Lode Consortium relies on several sources of information in evaluated needs and gaps which include review of: CAEP Launchboard, Hanover Research studies, Centers of Excellence studies, CASA pre-testing

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data, program advisory committee input, local WIOA Boards, local Cradle to Career initiatives, and Adult Education Consortium meetings at the local and state level.

### How will you measure effectiveness / progress towards meeting this need?

Effectiveness/progress will be measured by course enrollment, persistence and completion data, pre & post-tests, case management records, program completion, high school diploma and equivalency completion, achievement of industry recognized certifications and job placement associated to Adult Education Program training.

## Gaps In Service

### New Strategies

#### Strategy #1

1) Expansion of programs and courses offerings in identified communities and satellite centers. Movement of career programs from fee based to “no cost.” And identify community partnerships to fund and support programs. (2) Expand partnerships among consortium memberships, local public agencies and industry. Strengthen Regional Outreach Events, Consortium Website and publications to provide pertinent information regarding HSE, ESL, ABE, ASE, and CTE Short-term Programs. (3) Explore ways to leverage multiple funding sources to expand programs in the region as demand for services increase.

## Seamless Transitions

### New Strategies

#### Strategy #1

ESL course articulation and alignment from Adult Schools to community college in order to facilitate transition to college credit course work. Collaborate with local businesses to design CTE course training based on immediate needs of employers leading to job placement, apprenticeships and/or internships. Expand opportunities to assure students have access to post-secondary academic and career pathways. Expand non-credit and credit offerings Consortium wide.

## Student Acceleration

### New Strategies

#### Strategy #1

Support services and strategies for ABE, ESL, ASE, HSE to accelerate individual academic success. Collaborate with local businesses to design CTE course training based on immediate needs of employers. Evaluation and development of accelerated program models (i.e. bootcamps, contextualizing workplace “soft skills” topics into curriculum, improved education and career counseling for CAEP students, self-paced online curriculum that allows for student acceleration).

## Professional Development

### New Strategies

#### Strategy #1

Develop a shared regional professional development plan to send integrated teams of teachers, staff, and administrators





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from the consortium to attend professional development conferences and/or trainings based upon consortium needs.

### Leveraging Resources

#### New Strategies

##### Strategy #1

Partner where appropriate to provide opportunities for Adult Education learners (i.e. work readiness skills, specific industry technical skills) Leverage employment services with local AJCC Centers and Community Colleges (MJC and Columbia College), and other public agencies. Develop MOUs and agreements with Foothill partners to leverage resources.

### Fiscal Management

**A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your CAEP 3-year plan.**

The Stanislaus Mother Lode AE Consortium drafts, discusses and reviews the annual plan for the region taking into consideration the three-year planning documentation and the evolving changes of the region and member programmatic goals in servicing needs. Members further review and assure that annual work and associated allocations are linked to these planning documents and are consistent with CAEP state guidelines and through guidance and direction from the consortium fiscal agent YCCD: Modesto Junior College.

The Yosemite Consortium (Stanislaus Mother Lode Regional Consortium) proposes to improve and expand adult education in Stanislaus, Calaveras, and Tuolumne Counties by continuing to efforts in the following three priorities as identified by consortium voting members:

1. Expanding programs currently in existence to include English as a Second Language, Career Technical Education, and Adult Secondary Education,
2. Reducing barriers and increasing access and success for adult students through the provision of child care, career and college coaches/counselors, and increasing program offerings to include both day and evening classes at additional locations throughout the three-county area, and
3. Increasing technology and classified support to these programs in the form of updated software programs, distance learning sites, and clerical and para-professional support.
4. Implement high wage/high demand courses and opportunities that will lead to specific industry certifications.

Thus, continuing alignment with the current three year plan.

**An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for the 2020-21 Academic Year:** Carry-over funds will be implemented according to guidelines directed by CDE AB104.

The AE Stanislaus Mother Lode Consortium will share during the first quarter of the 2020-21 academic year updated individual workplans from individual consortium members.



**ATTACHMENT A**



**LEGISLATIVE  
ADVOCACY  
REIMAGINED**

**LIVE  
WEBINAR**

Hosting Partners

 

TUE APR 21  
3:00 PM

Sponsoring Partners

 



**ATTACHMENT A**

