

**Stanislaus Mother Lode  
Adult Education Consortium  
Meeting**

**Monday, August 22, 2022**  
**2:00 P.M. – 4:00 P.M.**  
Zoom Conference

**A G E N D A**

**1. CALL TO ORDER**

- a. Roll call
- b. [Pledge of Allegiance](#)

**2. APPROVAL OF AGENDA**

- 3. PUBLIC COMMENTS** - Public comments are allowed at this time on the agenda. The Consortium Chairperson will recognize any member of the audience wishing to speak on matters related to Adult Education. The Chairperson may allot time for those wishing to speak, but the Consortium will take no action on matters presented (Ed. Code Section 35145.5). Presentations will be limited to 5 minutes. If appropriate, a matter may be referred to the Consortium Chairperson for placement on a future agenda. The public may ask questions relevant to agenda items at the time those items are under consideration.

**4. NEW MEMBER WELCOME**

**5. ACTION ITEMS**

- a. 2022-23FY CFAD Amendment Discussion and Motion (Attachment A)
- b. YCCD CFAD \$752,207 Separated Between Colleges to MJC = \$601,765.60 and CC = \$150,441.40 in NOVA (Attachment A)

**6. DISCUSSION ITEMS**

- a. Member Share Out
- b. Review of Adult Education Program (Attachment B)
- c. 2022-23 Meeting Dates (Attachment C)

**[FISCAL AND STUDENT DATA REPORTING UPDATES AND DEADLINES](#)**

- a. Members:
  - [AEP Due Dates](#)

**8. ANNOUNCEMENTS/ADJOURNMENT**

**Next regular meeting: September 19, 2022**

Pursuant to California Government Code section 5454957.5, when a writing that is a "public record" as defined by law is distributed to Yosemite / Stanislaus Mother Lode Consortium members less than 72 hours before a regularly scheduled Consortium meeting, copies of these writings shall be available for public inspection during normal business hours at Modesto Junior College, West Campus, Sierra Hall, Room 255, 2201 Blue Gum Avenue, Modesto, CA.

## Attachment A

### CFAD Allocations:

Member Agency	(2022-23)	(2021-22)	(2020-21)
Big Oak Flat-Groveland Unified	\$51,439	\$48,836	\$46,935
Calaveras Co. Office of Education	\$123,036	\$116,810	\$112,263
Ceres Unified	\$738,943	\$701,550	\$674,243
Modesto City High	\$510,928	\$485,074	\$466,193
Newman-Crows Landing Unified	\$125,677	\$119,317	\$114,673
Patterson Joint Unified	\$393,785	\$373,858	\$359,306
Riverbank Unified	\$109,663	\$104,113	\$100,061
Sonora Union High	\$90,426	\$85,851	\$82,509
Stanislaus Co. Office of Education	\$290,157	\$275,475	\$264,752
Summerville Union High	\$64,680	\$61,407	\$59,017
Tuolumne County Superintendent of Schools	\$198,303	\$188,268	\$180,940
Turlock Unified	\$1,319,708	\$1,252,927	\$1,204,158
Waterford Unified	\$126,071	\$119,692	\$115,033
Yosemite CCD	\$752,207	\$714,143	\$686,346
<b>Total Allocated to Members</b>	<b>\$4,895,023</b>	<b>\$4,647,321</b>	<b>\$4,466,429</b>
<b>Total CAEP Funds</b>	<b>\$4,952,188</b>	<b>\$4,647,321</b>	<b>\$4,466,429</b>
<b>Total Remaining</b>	<b>\$57,165</b>	<b>\$0</b>	<b>\$0</b>
	<b>Start Amendment</b>	<b>Start Amendment</b>	<b>Start Amendment</b>

## Attachment B

### Adult Education Stanislaus Mother Consortium – Programs Academic Year 2022-23

Mother Lode Area:	Stanislaus Area:
<p><b>INSTRUCTION PROGRAMS</b></p> <ul style="list-style-type: none"> <li>➤ Adult Education Instruction</li> <li>➤ College Prep Courses</li> <li>➤ Hi-Set and/or GED Classes</li> <li>➤ Virtual Curriculum</li> <li>➤ Adult Ed. Outreach</li> <li>➤ Adult Ed. Summer School</li> <li>➤ Testing Centers</li> <li>➤ Tutoring</li> <li>➤ Short Term CTE Programs               <ul style="list-style-type: none"> <li>○ Bus Driver Program</li> </ul> </li> </ul> <p><b>SERVICES</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> AE Administration</li> <li><input type="checkbox"/> AE Clerical Support</li> <li><input type="checkbox"/> AE Career Navigator (Adult Students)</li> <li><input type="checkbox"/> AE Counseling Services</li> <li><input type="checkbox"/> AE College Transition Specialists</li> </ul>	<p><b>INSTRUCTION PROGRAMS</b></p> <ul style="list-style-type: none"> <li>➤ ABE and ASE Instruction</li> <li>➤ Book Club</li> <li>➤ Citizenship Classes</li> <li>➤ English As A Second Language Instruction</li> <li>➤ Hi-Set and GED Instruction</li> <li>➤ Tutoring</li> <li>➤ Short Term CTE Program               <ul style="list-style-type: none"> <li>❖ Truck Driving Program</li> <li>❖ OSHA 10</li> <li>❖ NCCT Construction                   <ul style="list-style-type: none"> <li>○ Sheet Metal</li> <li>○ Welding Classes</li> <li>○ Forklift Classes</li> <li>○ Custodial Boot Camp</li> </ul> </li> <li>○ Book Keeping</li> <li>○ Quick Books</li> <li>○ Computer Literacy</li> <li>❖ Coding/Web Developing</li> <li>❖ Computer Support Specialist</li> <li>❖ C.N.A. Program</li> <li>❖ EMT Classes</li> <li>❖ Pharmacy Tech Programs</li> <li>❖ Phlebotomy Program</li> <li>❖ Medical Billing and Coding                   <ul style="list-style-type: none"> <li>○ Medical Interpretation</li> <li>○ Clinical Medical Assisting Class</li> </ul> </li> </ul> </li> </ul> <p><b>SERVICES</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> AE Child Care Services</li> <li><input type="checkbox"/> AE Clerical Support</li> <li><input type="checkbox"/> AE Career Navigator (Adult Students)</li> <li><input type="checkbox"/> AE Administration</li> <li><input type="checkbox"/> AE Counseling Services</li> <li><input type="checkbox"/> MJC ESL On-Campus Welcome Center</li> </ul> <p>❖ = 3<sup>rd</sup> Party Industry Recognized Certification</p>

**Consortium Wide:**

- Consortium Fiscal, Reporting and Compliance
- Hanover Research
- Mayaco Inc. Web-Site Services

## Attachment C

2022-23 Academic Year

CAEP

Stanislaus Mother Lode Consortium Meeting Dates

Date	Day	Time
August 22, 2022	Monday (in person) 1040 Wakefield Drive Oakdale CA 95361	2:00pm to 4:00pm
September 19, 2022	Monday	2:00pm to 4:00pm
October 17, 2022	Monday	2:00pm to 4:00pm
November 28, 2022	Monday (in person) 1040 Wakefield Drive Oakdale CA 95361	2:00pm to 4:00pm
January 23, 2023	Monday	2:00pm to 4:00pm
February 27, 2023	Monday	2:00pm to 4:00pm
March 20, 2023	Monday	2:00pm to 4:00pm
April 17, 2023	Monday	2:00pm to 4:00pm
May 15, 2023	Monday (in person) 1040 Wakefield Drive Oakdale CA 95361	2:00pm to 4:00pm

## ATTACHMENT D

### CAEP Deadlines

	Members	Consortia
September	<ul style="list-style-type: none"> <li>Actual Instruction Hours and Expenses by Program Area in NOVA (2021-22)</li> <li>Enter 22/23 Budget &amp; Work Plan in NOVA</li> <li>YTD Expense (Q4) 2021- 22FY</li> </ul>	<ul style="list-style-type: none"> <li>Estimates Expense by Program Area</li> <li>Enter 22-23 Budget &amp; Work Plan in NOVA</li> <li>YTD Expense (Q4) 2021-22FY</li> </ul>
October	<ul style="list-style-type: none"> <li>Student Data TOPSPro (Q1)</li> </ul>	<ul style="list-style-type: none"> <li>Certify 22/23 Budget &amp; Work Plan in NOVA</li> </ul>
November		
December	<ul style="list-style-type: none"> <li>YTD Expense Report in NOVA (Q1)</li> </ul>	<ul style="list-style-type: none"> <li>Actual Instruction Hours and Expenses by Program Area in NOVA (2021-22)</li> <li>YTD Expense Report in NOVA (Q1)</li> </ul>
January	<ul style="list-style-type: none"> <li>Student Data TOPSPro (Q2)</li> </ul>	
February		
March	<ul style="list-style-type: none"> <li>YTD Expense Report in NOVA (Q2)</li> </ul>	<ul style="list-style-type: none"> <li>YTD Expense Report in NOVA (Q2)</li> </ul>
April	<ul style="list-style-type: none"> <li>Student Data TOPSPro (Q3)</li> </ul>	<ul style="list-style-type: none"> <li>Approval of 22/22 Workplans</li> </ul>
May		<ul style="list-style-type: none"> <li>CFAD for 2022-23 due in NOVA</li> </ul>
June	<ul style="list-style-type: none"> <li>YTD Expense Report in NOVA (Q3)</li> </ul>	<ul style="list-style-type: none"> <li>YTD Expense Report in NOVA (Q3)</li> </ul>
July		
August	<ul style="list-style-type: none"> <li>Student Data TOPSPro (Q4)</li> </ul>	<ul style="list-style-type: none"> <li>Annual Plan in NOVA</li> </ul>