



**YOSEMITE / STANISLAUS MOTHER LODE CONSORTIUM
MEETING**

**Monday, August 19, 2019
2:00 P.M. – 4:00 PM
GENE BIANCHI COMMUNITY CENTER
110 S. Second Avenue
Oakdale, CA 95361**

www.yosemite.edu/aebg

AE Consortium Members Present: Jared Hungerford, Brandon Price, Eric Andersen, Pedro Mendez, Rick Gonzalez, Jeff Rowe, Araseli Zamora, Dallas Plaa, Roy Morlan, Dae Dyer, Cathy Parker, Linda Alaniz, Tonya Bibbins.

Others Present: Alice J. Pollard, Parul Parikh, Sarah Yarbrough (WUSD)

Meeting Minutes

1. CALL TO ORDER

- a. Pledge of Allegiance

2. APPROVAL OF MINUTES

- i. *Action:* **Motion to approve May 20, 2019 minutes.**
- ii. Moved _____ Pedro Mendez _____ Second _____ Roy Morlan _____
- iii. Roll call vote: Yes _____ 11 _____, No _____ 0 _____, Abstain _____

3. PUBLIC COMMENTS - Public comments will be allowed at this time on the agenda. The Consortium Chairperson will recognize any member of the audience wishing to speak on a matter, which is not on the agenda but is directly related to AB104 Adult Education Block Grant. The Chairperson may allot time for those wishing to speak, but the Consortium will take no action on matters presented (Ed. Code Section 35145.5). Presentations will be limited to 5 minutes. If appropriate, a matter may be referred to the Consortium Chairperson for placement on a future agenda. The public may ask questions relevant to agenda items at the time those items are under consideration.

4. ACTION ITEMS

- a. *Action: Discussion and approval 2019-20 CAEP Annual Plan.*

Moved Eric Andersen Second Dallas Plaa

Roll call vote: Yes 11, No 0, Abstain _____

- b. *Action: Motion to add elections as an action item to September 16, 2019 meeting.*

Moved Eric Andersen Second Tonya Bibbins

Roll call vote: Yes 11, No 0, Abstain _____

5. DISCUSSION ITEMS

- a. Funding request from AEBG: Community Health Class (Columbia College) – [Attachment A Attachment B](#)
1. Members discussed.
 2. Community members presented. [P. Vlach, P. Olding, W. Jordan, D. Mortar]
 3. Conclusion: Elderly adult classes must connect to workforce training goals to be supported by Adult Education resources. Classes do not meet CAEP guidelines [CAEP Program Areas Policy](#). Community groups are always welcomed to bring appropriate California Adult Education requests to specific consortium member(s) or to the AE Stanislaus Mother Lode Consortium for consideration within a member's work plans.
- b. 2019-20 CAEP work plan - Members are to review and approve 2019-20 annual plan in NOVA. Once all members at the regional level approve annual plan, Q4 expenses can be submitted in NOVA. Work plans will need to be aligned to their 2019- 20 CFAD allocations.
- c. 2019-20 Program student data reporting changes - Effective July 1, 2019, CAEP will not track service hours in 2019-20. (However, services are still being tracked). Members will report students x attendance hours.
- d. Stanislaus Mother Lode Consortium Shared Governance ([Attachment](#))- Members will review Governance procedures dated May 24, 2018 and send any changes or suggestions to Pedro Mendez @ mendezp@mjc.edu.

6. REPORTS AND INFORMATION ITEMS

- a. **October 29-30:** CAEP Summit 2019 – Members who wish to attend need to reach out to Cecilia Sobarzo @ sobarzoc@yosemite.edu to obtain pin codes for registration. Travel expenses will be covered from member's budgets.
- b. Upcoming Deadlines (<https://caladulthood.org/DueDates>) [Attachment](#)
- * ~~August 1:~~ Student data due in TOPSPro (Q4) FINAL _____ C. Sobarzo
- * ~~August 15:~~ Annual Plan for 2019-20 due in NOVA _____ P. Mendez

- **Sept. 1:** 17/18 and 18/19 Member Expense Report due in NOVA (Q4). - Members have fully expensed 2017-18 funding. Members are to submit FAR100, FAR300 & expense report summary signed by member and fiscal authority in a singular email to Parul Parikh at parikh@yosemite.edu. Members continue using First in, First out method.
- **Sept. 1:** July 1, 2018 to June 30, 2019 expenses by program area due (estimates only) in NOVA. Members will submit estimated expenses by program area to meet state deadline.
- **Sept. 30:** 17/18 and 18/19 Member Expense Report certified by Consortia in NOVA (Q4) - Quarterly reports submitted are being reviewed by Central office. Central office will certify NOVA on behalf of consortium.
- **Sept. 30:** 19/20 Member Program Year Budget and Work Plan due in NOVA (Q1) – Members will submit in NOVA to meet state deadline.

c. Fiscal Updates

- CAEP Webinars ([TAP event registrations](#)) - Members can register to attend CAEP webinar for upcoming CAEP Program Areas – 2018-19 Data Request ([Attachment](#)). Webinars are archived and can be accessed by visiting <https://caladulthood.org>.

7. ANNOUNCEMENTS/ADJOURNMENT

Next regular meeting will be held on Monday, September 16, 2019 at 2:00 pm.

Pursuant to California Government Code section 5454957.5, when a writing that is a "public record" as defined by law is distributed to Yosemite / Stanislaus Mother Lode Consortium members less than 72 hours before a regularly scheduled Consortium meeting, copies of these writings shall be available for public inspection during normal business hours at Modesto Junior College, West Campus, Sierra Hall, Room 255, 2201 Blue Gum Avenue, Modesto, CA.