



**ASSESSMENT WORK GROUP
APPROVED MINUTES
JANUARY 20, 2012**

Members Present: Adrienne Peek, Ken Hart, Gerald Wray, Charles Mullins, Jason Wohlstadter, Jennifer Hamilton, Steve Aristotelous, Pedro Mendez, Antoinette Herrera, Lorena Dorn, Bonnie Hunt, Beth Bailey

Members Absent: David Baggett, Teryl Ward, Chad Redwing, James Todd, John Sola, Kamran Payvar, Iris Carroll

Guests Present:

I. Review of Minutes:

The last two meetings did not have approved minutes. The minutes from December 2, 2011 were discussed. A. Peek will re-type the minutes with an addition noted by K. Hart. K. Hart noted that at the December 2nd meeting, Lorena and Antoinette met with the group about SAO's and AUO's. At the Assessment Work Group meeting on December 16, 2011, planned workshops were discussed. A. Peek will recreate the plan as the minutes for the work group members to review.

II. Accreditation Update:

A. Peek gave an Accreditation update. A Peek discussed the recent visit by the site team to our college campus. Also, Dr. Walters Dunlap (Vice President of Instruction), Ken Hart (Director of Research and Planning), and the current Modesto Junior College Interim President Dr. Larry Calderon, met with the Accrediting commission (ACCJC) last week. Modesto Junior College was recently host to an ACCJC site team that came to visit our college and gave recommendation's that need attention. This was an opportunity for Modesto Junior College to address the commission on any recommendations that were handed down from the site team to our college. We should know the results of the report from ACCJC sometime in early February.

A. Peek stated that one of the recommendations that pertain to the Assessment Work Group is that it was evident that the college campus needs to have a clear understanding of the difference between outcomes and objectives. The group discussed the differences and decided that there needs to be a clear way of capturing how the group can present this data to the college campus. The following is a list of suggestions that were given by work group members:

1. Create and present a presentation at each division meeting.
2. Create a Black Board module that is required of faculty to complete.
3. Offer numerous professional development presentations on objectives and outcomes.

III. Planning to Address ACCJC Recommendations and Get to “Proficient”:

A. Peek distributed a document showing ACCJC’s rubric for evaluating institutional effectiveness. The main level of implementation that Modesto Junior College needs to focus on is proficiency, as explained by A. Peek. The college needs to be at the proficiency level by December 2012, according to ACCJC. A. Peek announced that the site team will be back to visit our campus in the fall 2012.

IV. Comprehensive Assessment Report:

No Report

V. Action Items:

The group concluded with homework given to J. Hamilton, J. Wohlstadter, and P. Mendez. The three persons identified will flush out the idea (how to present on objectives and outcomes) and come back with a plan at our next Assessment Work Group meeting.

Another area that the work group discussed was that of the General Education Learning Outcomes needing to be added to each course Student Learning Outcome. A. Peek asked C. Mullins to speak with B. Adams about the introduction of this important item. A. Peek will bring to the next scheduled meeting information showing the programs that do not currently have any PLO’s. B. Bailey will meet with her division curriculum representative to present to the Curriculum Committee a proposal to have the General Education Outcomes added to all Student Learning Outcomes for each course. A. Herrera and L. Dorn will review the student Services SLO’s that have been completed and identify those who have not completed the SLO’s.

VI. Adjournment:

The meeting adjourned at 3:00 p.m.