



MINUTES

April 16, 2013

3:00 to 4:30

Ansel Adams Room 206

View the agenda and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

Members Present: J. Todd, B. Hunt, N. Gopal, B. Bailey, Paul Muncy, P. Mendez, B. Sanders

Members Absent: G. Wray, L. Borelli, R. Serros, C. Mullins, F. Carter, A. Herrera, L. Dorn, A. Schnoor, M. Motroni, G. Coats

Others Present: Heather Townsend (Administrative Secretary for the Academic Senate)

I. APPROVAL OF MINUTES

April 2, 2013

M/S/C (P. Muncy, N. Gopal) to approve the April 2, 2013 minutes.

II. CONSENT AGENDA (CLOS previously withdrawn for revisions and recent Curriculum approved courses from the April 16, 2013 Meeting)

Previously Withdrawn/Newly Revised and Resubmitted CLOs from OAW:

PSYCH - 51: Psychology in Everyday Life

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Create a behavior modification plan to successfully change an unwanted behavior or habit by applying operant conditioning concepts.
2. Describe and compare major psychological perspectives.
3. Relate basic concepts of psychology to everyday life.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 51.

PSYCH - 101: General Psychology

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Identify the humanistic, behavioral, psychoanalytic, humanistic, cognitive, and neuroscience perspectives.
2. Discuss basic research methodologies used in psychological science.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 101.



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PSYCH - 102: Research Methods

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Discuss principles of research design such as independent variables, dependent variables, experimental and control groups, assignment of participants to groups and hypotheses.
2. Write a paper in APA format.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 102.

PSYCH - 103: Introduction to Neuroscience

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Identify the structures and explain the functioning of the brain's reward circuit.
2. Describe the divisions of the nervous system and major brain areas and explain their functions.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 103.

PSYCH - 104: Introduction to Social Psychology

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Identify the three components of an attitude and describe the factors that contribute to attitude formation and change.
2. Analyze the positive and negative effects of obedience, conformity, and compliance.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 104.

PSYCH - 105: Abnormal Psychology

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Identify criteria for abnormality.



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2. Classify depression, anxiety, organic, stress, eating, substance abuse, schizophrenia, and cognitive disorders.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 105.

PSYCH - 110: Human Sexualities

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Describe how social and psychological factors shape sexuality.
2. Explain major biological factors that influence sexuality.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 110.

PSYCH - 111: Psychology of Gender

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Analyze major theoretical perspectives in psychology that attempt to explain gender-related differences.
2. Describe and evaluate psychological research on gender-related topics.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 111.

PSYCH - 118: Pharmacology of Abused Substances

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Describe the characteristics and outline the major behavioral classifications of psychoactive drugs.
2. Explain the process of neural transmission and the mechanisms of drug action on neurotransmitters and receptor function.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 118.

PSYCH - 130: Personal Adjustment



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Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Discuss the application of concepts from the psychology of adjustment to actual situations in your life.
2. Discuss effective strategies in communication, emotional expression and conflict resolution.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 130.

PSYCH - 141: Human Lifespan Development

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Apply developmental research and theory to real-life situations.
2. Describe and evaluate the major psychological theories of human development.
3. Compare and contrast the characteristics of each stage in the lifespan with preceding and subsequent stages.
4. Distinguish between universal influences and culturally specific influences on human development.
5. Explain and assess the methods of research used to study human development.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PSYCH 141.

RSCR - 255: Clinical 4

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Assess patients on medical floors and in critical care units and determine appropriate modes of respiratory care.
2. Perform the critical care practices, procedures, and modalities of respiratory care i.e. ventilator initiation and management, arterial blood gases, endotracheal and tracheostomy tube care, and charting.
3. Formulate and communicate shift report accurately and concisely for oncoming staff therapists as well as show effective communication and interpersonal skill with physicians and members of the health care team.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for RSCR 255.



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THETR - 152: Dance Rehearsal & Performance 2

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Identify and demonstrate proficiency at an intermediate or advanced level in the area of performance technique.
2. Perform professional level dances as a solo, duet, or ensemble choreographed by faculty and guest artists.
3. Demonstrate and execute knowledge of lighting, costume, and makeup concepts.
4. Implement and interpret choreographic directions.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for THETR 152.

THETR - 155: Dance Workshop Performance

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Employ choreographic principles in the development of original choreography and analyze the creative process.
2. Perform a completed choreographic work for a live audience.
3. Identify the technical aspects of producing a dance concert.
4. Demonstrate commitment to a rehearsal and performance schedule.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for THETR 155.

THETR - 188: Jazz 1

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Differentiate between Jazz dance and other related styles such as modern and ballet technique.
2. Demonstrate skill in body isolation, working with and against music pulse.
3. Perform the physical characteristics of jazz dance including the use of plie', rhythm, and syncopation.



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M/S/C (P. Muncy, N. Gopal) to approve the CLO's for THETR 188.

Curriculum approved currently active and new courses (Approved at the April 2, 2013 meeting):

ANSC - 210: Livestock Selection & Evaluation

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Evaluate major species of livestock in a competitive setting using current commercial standards provide a rationale for the proper placement in a class of animals and articulate the rationale for the placement before a review board.
2. Analyze a group of livestock, identify common structural and conformational defects in individuals and explain the consequences of these defects to commercial livestock producers.
3. Explain the relationship between carcass yield and quality grades for all major species of commercial livestock.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for ANSC 210.

ANSC - 240: Beef Fitting and Showing

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Select a beef animal using standard criteria.
2. Identify proper feeds and feeding methods for a beef animal.
3. Enter the animal in exhibition and prepare it for show.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for ANSC 240.

ANSC - 241: Sheep Fitting and Showing

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Select a market lamb using standard criteria.
2. Identify proper feeds and feeding methods for a market lamb.



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3. Enter the animal in exhibition and prepare it for show.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for ANSC 241.

PEC - 159: Fall Spirit Leadership Training

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Evaluate Fall sports, including play, procedures, and rules.
2. Explain their role as a spirit team member in relation to their team, the school, and the community.
3. Create appropriate spirit leading yells and cheers.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for PEC 159.

SOCIO - 101: Introduction to Sociology

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Interpret, communicate and be able to utilize the "sociological perspective" and the various social categories including race, class, gender, sexuality, age, religion, and nationality.
2. Demonstrate an ability to utilize sociological theories in applied learning and field research.
3. Describe the role of culture and social structure in shaping individual lives and be able to provide and recognize examples of this process.
4. Describe various social structures in societies and methods and degrees of social stratification.
5. Explain the major social groups that function in society, including racial and ethnic groups.
6. Explain processes of socialization, and how socialization operates in different societies and cultures.
7. Explain major methods of social control, and be able to explain the concept of deviance.
8. Explain the role of gender in society.
9. Describe the major social institutions (family, education, religion, etc.) in the U.S and compare them in a global framework.



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10. Describe how the tools of analysis and methods of sociology are applicable to work and involvement in their community.

P. Muncy pulled SOCIO 101 from the agenda. It was noted by the work group that the CLO's read more like objectives and not outcomes. P. Muncy will contact the instructor to discuss a possible revision of the CLO's.

**Please Note that the Curriculum Committee made a notation that the CLOs for SOCIO 101 were not acceptable.*

New Courses

NO REPORT

III. NEW BUSINESS: (CLOS from Assessment Chair Approval Stream)

EASCI - 162: Introduction to Oceanography

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Describe and explain the causes and consequences of the processes that control the evolution of ocean basins and the sediments that accumulate within them.
2. Describe and explain the causes and consequences of the processes that affect coastlines and the sustainability of human populations that occupy them.
3. Describe and explain the causes and consequences of the various types of air-sea interactions and their effect on climate.
4. Describe and explain the causes and consequences of the processes that control dynamic ocean phenomena such as ocean circulation, waves, and tides.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for EASCI 162.

ELTEC - 321: Photovoltaic Systems

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Perform a site assessment to verify viability of a PV system and perform basic calculations to size a residential, or small commercial, interconnected (grid-tie) or stand-alone (off-grid) PV system.



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2. Install, interconnect, and setup all the parts that make up a PV system – grid-tie or off-grid – following safety and technical standards, and perform basic troubleshooting routines to detect problems.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for ELTEC 321.

METEO - 161: Introduction to Meteorology

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Describe and explain the causes and consequences of the processes that control the movement of water throughout the earth-atmosphere system.
2. Describe and explain the causes and consequences of the processes that control the flow of heat into, within, and out of the earth-atmosphere system.
3. Describe and explain the causes and consequences of the processes that control atmospheric circulation at various scales of time and space.
4. Describe and explain the factors that affect climate at various scales of time and space.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for METEO 161.

NURSE - 262: Nursing Process: Skills

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Demonstrate knowledge of the major specific concepts and clinical skills application related to gastric intubation and enteral nutrition for the adult, pediatric and neonatal patient.
2. Demonstrate knowledge of the major specific concepts and clinical skills application of IV therapy including venipuncture, fluid administration, and medication administration through secondary routes.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for NURSE 262.

READ - 82: College Reading - Comprehension

Course Learning Outcomes

As a result of satisfactory completion of this course, the student should be prepared to:

1. Utilize contextual information to determine the definitions of unfamiliar words.



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2. Analyze an academic essay by identifying structures such as thesis statement, main idea/topic sentences, major and minor supporting details, and the functions of various transitional words and phrases.
3. Interpret paragraphs for unstated content such as contextual information, patterns of organization, and implied concepts and/or arguments.

M/S/C (P. Muncy, N. Gopal) to approve the CLO's for READ 82.

IV. DISCUSSION ITEMS

1. Assessment Matrix:

The OAW members discussed the assessment matrices. Each OAW representative received a copy of each matrix that was completed and turned in. James reviewed with each OAW member the final matrices.

2. Assessment Data in the CurricUNET Database:

The OAW members discussed changes and edits to the questions listed with the Assessment Data Report within CurricUNET.

After careful consideration of how data was being constructed and utilized, the group decided that more direct discussion of the data instrument and assessment results would help make better analysis. Additionally, reporting who was part of the assessment conversation would help to document how we are talking about assessment, and it would continue to help us in building a culture of evidence. The changes discussed and made are as follows:

1) ASSESSMENT INSTRUMENT.

- *CURRENT: Describe the assessment instrument that is being used, how and by whom it was administered, and to whom it was administered.*
- *CHANGE TO: It is important that your assessment process is understandable to others. Describe in detail the content and design of the assessment instrument administered. If at all possible, provide an example.*



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2) ANALYSIS OF RESULTS.

- *CURRENT: Provide your program's analysis of the data/results.*
- *CHANGE TO: Provide a thorough analysis of the data and results of your assessment. Overall, what did you learn from administering this assessment? Be descriptive, analytical and reflective. For example, explain what results were generated, indicate what kinds of results show that students are meeting the assessment, illuminate any trends in the data, and contemplate what factors—if any—need to be considered in this and/or future course assessments.*

3) ACTION PLAN.

- *CURRENT: Right now, if the "the unit is satisfied with the results" is chosen and marked, no action plan prompt is given.*
- *CHANGE TO: Make the action plan box necessary no matter which answer is given--either satisfied or dissatisfied.*

4) ACTION PLAN.

- *CURRENT: Describe the assessment instrument that is being used, how and by whom it was Provide the department/area's brief action plan in response to this assessment. Include reference to what will be modified, by whom, and when. Identify extra resources needed.administered, and to whom it was administered.*
- *CHANGE TO: Describe and provide an action plan in response to this assessment:*
 - *How were the results shared and reflected on?*
 - *Will this assessment be modified in the future?*
 - *Does it need to be administered differently?*
 - *Are there any changes needed in terms of the CLO statements?*
 - *Can the results be improved? If so, how?*
 - *Are there any further resources needed?*

(If bullets cannot be used in the above #4 change, use the following:



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Describe and provide an action plan in response to this assessment. How were the results shared and reflected on? Will this assessment be modified in the future? Does it need to be administered differently? Are there any changes needed in terms of the CLO statements? Can the results be improved? If so, how? Are there any further resources needed?)

M/S/C (P. Muncy, N. Gopal) to approve the language suggested for the Assessment Data Report in CurricUNET.

3. Summer Meetings:

James noted that this was the last meeting before the summer session starts.

Beth Bailey moved:

James Todd and Brian Sanders will take care of all CLO statements during the summer session.

M/S/C (B. Bailey, B. Sanders) to approve the motion.

4. Other:

B. Sanders suggested that the Curriculum Committee be in charge of looking at and/or approving the CLO statements. He also recommended that the CLO statements be placed on the course outline of record. J. Todd said that he will discuss this with the Curriculum Chair this summer.

J. Todd mentioned that the OAW may start meeting on the opposite week that the Curriculum Committee meets.

J. Todd discussed the basic skills/pre-transfer courses. These are courses that are listed within disciplines and labeled as anything under 100. J. Todd explained that he will update the General Education/ILO Report sheets to reflect the following in the title:

General Education Learning Outcomes (with Pre-Transfer/Basic Skills) Assessment