

August 24, 2010 Minutes

Members present: Adrienne Peek (Co-chair), Kenneth Hart (Co-chair), David Baggett (Ag), Gerry Wray (Tech Ed.), Iris Carroll (Library), Jason Wohlstadter (Lit/Lang), Jennifer Hamilton (Lit/Lang), Jeremy Wilson (SME), Jim Stevens (PE), Kamran Payvar (SME), Laurie Prusso (Family & Consumer Science), Steve Miller (BBSS), Teryl Ward (Allied Health)

Members absent: Antoinette Herrera (Student Services), Charles Mullins (AHC), John Sola (Public Safety), Pedro Mendez (IAC)

Guests: Dr. Gaither Loewenstein, Lori Dangerfield (for Antoinette Herrera)

Information Items

- Reminder that from now on, each time a course or program is assessed, ALL of the learning outcomes must be assessed (unless we are re-assessing to see effects of some change)
- Two days in January (during the week before Institute Day) have been set aside for “Campus Assessment Days.” During these days, all divisions, departments, service units, etc. will be participating in assessment workshops—program mapping, alignment, outcomes development, etc.—as appropriate.
- We must get our course-level assessment activities caught up and back on schedule. Any course that was not assessed when it was scheduled for assessment must be assessed this year.
- The Assessment Workgroup will be developing a college-wide GE Assessment plan

Updated Course Assessment Schedules

Updated Course Assessment Schedules have been submitted by Tech Ed., Lit/Lang, Allied Health, and SME.

Student Services is in the process of updating its Assessment Schedule.

Updated Course Assessment Schedules are still needed from Family & Consumer Science, BBSS, PE, Ag, AHC, PUBS, and Counseling

Rubrics

The group discussed modifications to a rubric for evaluating Program Assessment efforts. It was decided that the group would use this rubric to help areas develop PLO Assessment Plans and to provide feedback to areas in the Program Review process.

The group, with Dr. Loewenstein’s guidance, developed an additional rubric for evaluating assessment efforts. This rubric will be used to help the Planning and Budget Committee rank resource allocation requests.

Homework

- Update and/or revise Course Assessment Schedule: 1) Compare list of courses to current catalog; make sure they match; 2) Reschedule any courses that were not assessed when they were scheduled for assessment (reschedule for Fall 2010 or Spring 2011); 3) Submit revised/updated Course Assessment Schedule by next meeting (8/24/2010) for publication on the Assessment Workgroup Web page.
- Review the "Assessment Plan Template" and be prepared to discuss/finalize during our next meeting (9/3/2010).