



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

Members Present: James Dorn, Lorena Dorn, Heather Townsend, Bill Kaiser, Lynette Borrelli, Brian Sanders, Kathleen Ennis, Sonny Gumm, Gail Brumley (Sub), Nita Gopal, Milan Motroni, Belen Robinson, Eileen Kerr, Cece Hudelson-Putnam, Jillian Daly, Pedro Mendez Paul Muncy, James Todd, Beth Bailey, Gerald Wray, Patrick Bettencourt

Members Absent: Amanda Schnoor, Mark Anglin, Michael Sundquist,

Others Present: Kathy Haskin

I. APPROVAL OF MINUTES OCT. 4, 2013

To be approved at the next meeting.

II. CONSENT AGENDA (CLOS previously withdrawn for revisions and Recent Curriculum Approved Courses from the Sept. 10, Oct. 8, and Oct. 22, 2013

Courses Currently in Process of Review

SPCOM 100 - Fundamentals of Public Speaking

SPCOM 101 - Voice and Articulation

SPCOM 102 - Introduction to Human Communication

SPCOM 103 - Interpersonal Communication

SPCOM 104 - Argumentation

SPCOM 105 - Intercollegiate Forensics

SPCOM 106 - Group and Organizational Communication

SPCOM 107 - Introduction to Debate

SPCOM 110 - Persuasion

SPCOM 120 - Oral Interpretation

SPCOM 122/THETR 122 - Introduction to Reader's Theatre

SPCOM 123/THETR 123 - Storytelling

SPCOM 124/THETR 124 - Advanced Readers' Theatre

SPCOM 125 - Forensics Interpretation Events

SPCOM 130 - Intercultural Communication

SPCOM 135 - Forensics Limited Preparation Events

SPCOM 145/AGGE 145 - Parliamentary Procedure



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

K. Ennis and E. Kerr reported that the SPCOM courses did not get done (they are currently in process of review)

Curriculum Approved Courses (from Sept. 10 Curriculum Committee meeting):

ADJU - 215: Introduction to Firearms

Upon satisfactory completion of this course, the student should be prepared to:

1. Explain the legal and moral aspects of firearms use.
2. Evaluate a fellow students safety procedures while loading, holstering, drawing, and unloading a handgun.
3. Assess the marksmanship of a fellow student.

CLO's approved for ADJU 215 by OAW, Nov. 1, 2013.

ENGL - 179: Introduction to Native American Literature, Mythology, and the Oral Tradition

Upon satisfactory completion of this course, the student should be prepared to:

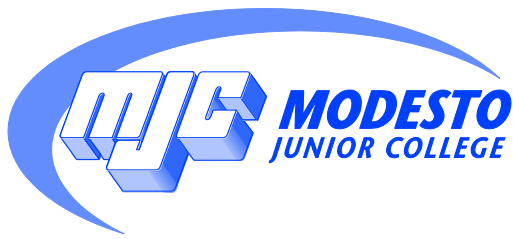
1. Analyze and explain the literary, historical, and cultural significance of important works of Native American literature, mythology, and the oral tradition.
2. Identify and define literary techniques relevant to the study of Native American literature, mythology, and the oral tradition;
3. Describe genres, periods, and themes relevant to the study of Native American literature, mythology, and the oral tradition

CLO's approved for ENGL 179 by OAW, Nov. 1, 2013.

FREN - 101: French 1

Upon satisfactory completion of this course, the student should be prepared to:

1. Conduct simple conversations in French, demonstrating listening comprehension skills and knowledge of elementary grammatical concepts and vocabulary at the beginner level and as shown by written, oral, and aural exams;
2. Read texts in the target language (simplified as well as authentic);
3. Write dialogs, short paragraphs, and simple correspondence.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

CLO's approved for FREN 101 by OAW, Nov. 1, 2013.

PE - 120: Sports and Society

Upon satisfactory completion of this course, the student should be prepared to:

1. Identify the interplay between sports and a variety of sociological concepts such as politics, religion, class, race, and gender.
2. Examine the deviance of athletes in professional sports versus collegiate sports.
3. Evaluate and articulate the role, effect, and function of sports in modern society.

CLO's approved for PE 120 by OAW, Nov. 1, 2013.

SOCIO - 125: Sociology of the Family

Upon satisfactory completion of this course, the student should be prepared to:

1. Understand the processes that lead to successful coupling and family relationships and those variables that impede the ability of individuals to shape satisfactory family relationships.
2. Critically analyze topics related to intimate relationships and family life.

SOCIO 125 It was noted by the work group that the CLO #1 would be revised from "Understand" the process to "Explain" the process with the approval of the rep.

Curriculum Approved Courses (from Oct. 8 Curriculum Committee meeting):

ADJU - 216: Advanced Firearms and Range Application

Upon satisfactory completion of this course, the student should be prepared to:

1. Demonstrate basic firearm shooting principles including stance, grip, breath control, sight alignment, trigger control, and follow-through
2. Analyze and clear pistol stoppages/malfunctions using procedures identified in this course.
3. Demonstrate the disassembly, assembly and maintenance procedures of a semi-automatic pistol.
4. Demonstrate marksmanship ability with the pistol.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

CLO's approved for ADJU 216 by OAW, Nov. 1, 2013.

BUSAD - 200: Spreadsheet Skills for Financial Accounting

Upon satisfactory completion of this course, the student should be prepared to:

1. Construct complex spreadsheet formulas and functions to build effective accounting spreadsheets from start to finish.
2. Format spreadsheets to enhance visualization, readability and presentation including charts and graphs.
3. Design user-friendly spreadsheet templates to collect and communicate accurate and useful accounting information.

CLO's approved for BUSAD 200 by OAW, Nov. 1, 2013.

BUSAD - 201: Financial Accounting

Upon satisfactory completion of this course, the student should be prepared to:

1. Analyze and record accounting transactions and complete a full accounting cycle.
2. Identify and assess ethical issues related to financial accounting and reporting.
Analyze financial information to evaluate the financial health of a business.

CLO's approved for BUSAD 201 by OAW, Nov. 1, 2013.

BUSAD - 202: Managerial Accounting

Upon satisfactory completion of this course, the student should be prepared to:

1. Compare and contrast financial and managerial accounting and evaluate the role of the management accountant.
2. Demonstrate logical and relevant business decisions through the utilization of various forms of accounting analysis.
3. Analyze and interpret ethical issues in the management and accounting environment, identify key issues, and formulate strategies to address them.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

CLO's approved for BUSAD 202 by OAW, Nov. 1, 2013.

BUSAD - 203: Computer Accounting

Upon satisfactory completion of this course, the student should be prepared to:

1. Apply knowledge to generate a computerized accounting system using a variety of current accounting software programs.
2. Understand and establish aspects of the accounting cycle to include accounts receivable, accounts payable, job costing and payroll utilizing a variety of current accounting software programs.
3. Evaluate, compare and contrast available features in a variety of current accounting software programs.

CLO's approved for BUSAD 203 by OAW, Nov. 1, 2013.

BUSAD - 210: Business Communication

Upon satisfactory completion of this course, the student should be prepared to:

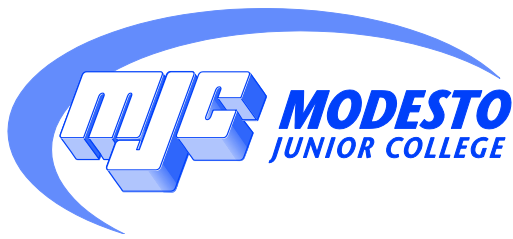
1. Prepare and write a personal resume and cover letter that lists education, work experience, personal references, and other topics unique to each student.
2. Compose and format business documents using specific style guidelines.
3. Research, organize, and develop an informative or investigative report that reaches conclusions or makes recommendations.
4. Demonstrate reasoning and creativity within a wide spectrum of business communication.

CLO's approved for BUSAD 210 by OAW, Nov. 1, 2013.

BUSAD - 230: Personal Finance

Upon satisfactory completion of this course, the student should be prepared to:

1. Assess personal and financial opportunity costs associated with financial decisions.
 2. Identify strategies for achieving personal financial goals for different life situations.
- Create a personal financial plan.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

CLO's approved for BUSAD 230 by OAW, Nov. 1, 2013.

BUSAD - 240: Principles of Management

Upon satisfactory completion of this course, the student should be prepared to:

1. Identify the qualities and personal characteristics of an effective manager.
2. Identify and define the 4 principal managerial tasks
3. Identify the ethical implications of management decisions upon relevant stakeholders.

CLO's approved for BUSAD 240 by OAW, Nov. 1, 2013.

BUSAD - 245: Principles of Marketing

Upon satisfactory completion of this course, the student should be prepared to:

1. Analyze, formulate and interpret situations through projects applying the principles and concepts of marketing and consumer behavior.
2. Create a simple marketing plan.
3. Demonstrate the application of ethics in marketing.

CLO's approved for BUSAD 245 by OAW, Nov. 1, 2013.

BUSAD - 274: Human Resources Management

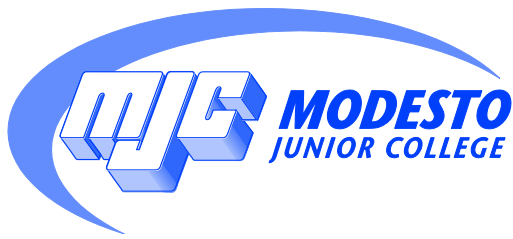
Upon satisfactory completion of this course, the student should be prepared to:

1. Analyze the fundamental principles of a quality or successful organization.
2. Describe the goals of human resource management.
3. Analyze procedures and develop improved methods of personnel structures.

CLO's approved for BUSAD 274 by OAW, Nov. 1, 2013.

BUSAD - 300: Machine Calculation

Upon satisfactory completion of this course, the student should be prepared to:



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

1. Operate the 10-key electronic desk calculator rapidly and accurately by touch.
2. Analyze and interpret basic problems to be completed correctly on the electronic desk calculator.

CLO's approved for BUSAD 300 by OAW, Nov. 1, 2013.

BUSAD - 310: Bookkeeping 1

Upon satisfactory completion of this course, the student should be prepared to:

1. Determine and apply generally accepted accounting principles relating to bookkeeping.
2. Analyze financial transactions through the accounting equation.
Identify business documents used in processing accounting data.

CLO's approved for BUSAD 310 by OAW, Nov. 1, 2013.

CLDDV - 111: Health, Safety, and Nutrition

Upon satisfactory completion of this course, the student should be prepared to:

1. assess strategies to maximize the mental and physical health of children and adults in programs for all young children in accordance with culturally, linguistic, and developmentally sound practice.

E. Kerr pulled CLDDV 111 from the agenda. It was noted by the work group that there is only 1 CLO and it was wordy. E. Kerr will ask B. Bailey to take care of for a possible revision of the CLO.

CMPGR - 215: Business Presentation Graphics

Upon satisfactory completion of this course, the student should be prepared to:

1. Focus on the verbal content and readability when creating an electronic presentation.
2. Demonstrate the ability to utilize visual aids that support and reinforce the content of a presentation.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

K. Ennis pulled CMPGR 215 from the Agenda. Incorrect CLO on agenda, will resubmit for Dec. 6, 2013 meeting. Paul Muncy to work with Computer Graphics.

CMPGR - 252: Desktop Publishing for Computer Graphics

Upon satisfactory completion of this course, the student should be prepared to:

1. Apply the fundamental concepts of visual communication to page layout's basic elements.
2. Employ standard digital tools, such as color and typographic controls.

CLO's approved for CMPGR 252 by OAW, Nov. 1, 2013.

GEOG - 104: California Geography

Upon satisfactory completion of this course, the student should be prepared to:

1. Describe and demonstrate the geographical approach as it applies to regional studies.
2. Identify and describe the uniqueness of California in terms of culture, politics, history, economics, and the physical environment.
3. Propose appropriate activities and policies based upon geographical character of California.

CLO's approved for GEOG 104 by OAW, Nov. 1, 2013.

SPAN - 101: Spanish 1

Upon satisfactory completion of this course, the student should be prepared to:

1. Read texts in the target language (simplified as well as authentic);
2. Write dialogs, short paragraphs, and simple correspondence.
3. Conduct simple conversations in Spanish, demonstrating listening comprehension skills and knowledge of elementary grammatical concepts and vocabulary at the beginner level and as shown by written, oral, and aural exams;

CLO's approved for SPAN 101 by OAW, Nov. 1, 2013



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

SPAN - 102: Spanish 2

Upon satisfactory completion of this course, the student should be prepared to:

1. Read and discuss texts in Spanish (simplified as well as authentic);
2. Write descriptive paragraphs and correspondence in form of personal letters.
3. Conduct conversations in Spanish with some fluency and accuracy, demonstrating listening comprehension skills and knowledge of grammatical concepts and vocabulary at the high beginner level and as shown by written, oral, and aural exams;

CLO's approved for SPAN 102 by OAW, Nov. 1, 2013

Curriculum Approved Courses (from Oct. 22 Curriculum Committee meeting):

ART - 108: Ceramics 1

Upon satisfactory completion of this course, the student should be prepared to:

1. Demonstrate various surface decoration techniques on test cylinder objects.
2. Throw a six inch wide and four inch tall bowl on the wheel.
3. Throw a six inch tall and three inch wide, vertical walled cylinder on the wheel.

CLO's approved for ART 108 by OAW, Nov. 1, 2013

ART - 159: Mural Painting

Upon satisfactory completion of this course, the student should be prepared to:

1. Review the history of murals in the twentieth and twenty-first centuries.
2. Develop a design for a specific site on campus.
3. Complete work which will include community education, outreach, publicity, photo and/or video documentation and event coordination. This is a collaborative project that requires a closely coordinated learning community of advanced students.
4. Complete a site specific mural on campus.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

K. Ennis pulled ART 159 from the Agenda. Incorrect CLO on agenda, will resubmit for Dec. 6, 2013 meeting.

ART - 160: Appreciation of Art

Upon satisfactory completion of this course, the student should be prepared to:

1. List and define the proper art terms and vocabulary.
2. List and describe the elements of Art and principles of design.
3. List and describe the basic media used in two and three dimensional artwork.
4. Evaluate art work based on historical context and intent to the artist.

CLO's approved for ART 160 by OAW, Nov. 1, 2013

CMPGR - 217: Computer Illustration Software

Upon satisfactory completion of this course, the student should be prepared to:

1. Comprehend and apply the techniques used to create and modify art work using a vector-based program.
2. Apply elements of Illustrator skillfully in order to incorporate type in drawing images pulled and sent back to author.

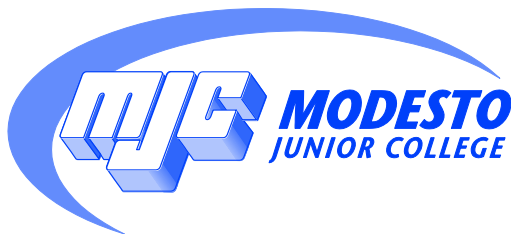
J. Todd pulled CMPGR 217 from the agenda. It was noted by the work group that CLO #1 "Comprehend and" should be removed and should begin with Apply. P. Muncy to make the suggestion and come back next time.

EHS - 235: Plant Propagation/Production X-LISTED WITH PLSC 250

Upon satisfactory completion of this course, the student should be prepared to:

1. Describe the principles of plant reproduction as they relate to environment, plant physiology, and after care.
2. Explain the effect of temperature, water, humidity and fertility on plant growth.

CLO's approved for EHS 235 by OAW, Nov. 1, 2013



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

PLSC - 250: Plant Nutrition and Fertilizer X-LISTED WITH EHS 235

Upon satisfactory completion of this course, the student should be prepared to:

1. Design and implement a nutrient program for an individual crop.
2. Identify deficiency symptoms and design a nutrient program to correct the problem.

CLO's approved for PLSC 250 by OAW, Nov. 1, 2013

ENGL - 50: Basic Composition and Reading

Upon satisfactory completion of this course, the student should be prepared to:

1. Write coherent essays controlled by a clear thesis and organized in a sequence that contributes to clarity and helps fulfill the purpose of the writing.
2. Use diction appropriate to the purpose of the writing (e.g., technical, formal, informal, slang, etc.) and write essays that are clearly proofread and edited for correct spelling, grammar, and punctuation.
3. Articulate the main idea (or thesis) of a reading selection, or the main unifying theme, perception, or impression in narrative and descriptive writing;
4. Make and support reasonable inferences about the attitudes and thoughts of a writer based on evidence supplied in a reading selection;

K. Ennis pulled ENGL 50 from the Agenda. Incorrect CLO on agenda, will resubmit for Dec. 6, 2013 meeting.

MATH - 89: Intermediate Algebra Essentials

Upon satisfactory completion of this course, the student should be prepared to:

1. Analyze and solve level appropriate problems that may include: multivariate systems, functions and relations, and applications problems including the above.
2. Effectively communicate, using appropriate mathematical notation, processes and strategies in solving level appropriate problems that may include: multivariate



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

systems, functions and relations, and application problems including the above.

CLO's approved for MATH 89 with revisions, by OAW, Nov. 1, 2013. It was noted by the work group that the CLO #1 would be revised to say: Analyze and solve level appropriate problems including: Multivariate systems, functions and relations, and related applications. It was noted by the work group that the CLO #2 would be revised to say: Effecting communicate, using appropriate mathematical notation, processes and strategies in solving level appropriate problems including: Multivariate systems, functions and relations, and related applications.

MUSC - 111: Recording Arts 1

Upon satisfactory completion of this course, the student should be prepared to:

1. Solve practical lab exercises involving basic elements of the recording process.
2. Identify elements of sound and acoustics.
3. Demonstrate the ability to select and correctly place microphones for sound capture.
4. Record, mix and master an acoustic music group with multiple tracks and microphones, burn it to a CD and present it in class.

K. Ennis pulled MUSC 111 from the Agenda. Incorrect CLO on agenda, will resubmit for Dec. 6, 2013 meeting.

PEM - 141XA: Advanced Touch Football

Upon satisfactory completion of this course, the student should be prepared to:

1. Select and demonstrate sport specific skills and strategies necessary to compete in advanced level football competitions.
2. Demonstrate improvement in fitness levels and skill sets required to participate at an advanced level of competition.

CLO's approved for PEM 141XA by OAW, Nov. 1, 2013



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

PHILO - 105: Reasoning (Kathleen email 10/22)

NOTE: Conversation with Bill Anelli about these - in process of revision

Upon satisfactory completion of this course, the student should be prepared to:

1. understand the importance of thinking critically in everyday life, to define and recognize in application major argument patterns and their components, and to analyze and clearly articulate the structure and meanings of various common types of argument. Students will also be able to define and identify the appearance of illegitimate rhetorical devices as they appear in arguments, apply the fundamental concepts and techniques of both deductive and inductive logic to the evaluation of arguments, and finally, students will be able to construct logically effective arguments in a variety of situations.

K. Ennis pulled PHILO 105 from the Agenda. Incorrect CLO on agenda, will resubmit for Dec. 6, 2013 meeting.

SPAN - 109: Spanish for Spanish Speakers 1

Upon satisfactory completion of this course, the student should be prepared to:

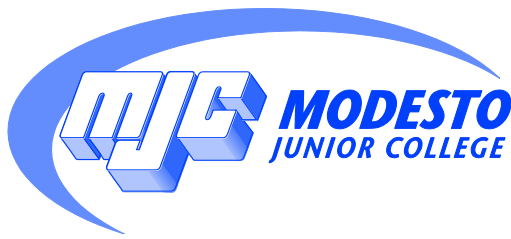
1. Read, comprehend, and analyze authentic texts in Spanish in a variety of genres.
2. Write short reports and essays that display effective organization and coherence, command of grammatical structures, and minimal orthographic errors.
3. Employ diverse vocabulary and a variety of grammatical structures contrasting Between formal and informal social contexts in oral and written communication.

CLO's approved for SPAN 109 by OAW, Nov. 1, 2013

SPAN - 110: Spanish for Spanish Speakers 2

Upon satisfactory completion of this course, the student should be prepared to:

1. Differentiate between standard and non-standard registers and adapt language to formal settings and contexts in written communication.
2. Analyze and discuss, orally, authentic texts in a variety of genres in Spanish with an increased command of the standard register.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

3. Write responses in Spanish with an improved application of grammar, organization, clarity, orthography and register.

CLO's approved for SPAN 110 by OAW, Nov. 1, 2013

THETR - 100: Introduction to Theatre Arts

Upon satisfactory completion of this course, the student should be prepared to:

1. Define the specific function of actor, director, playwright, designer, producer, technicians, audience and crew.
2. Identify the elements of the major genres of theatre.
3. Use basic theatre terminology in written performance critiques.

CLO's approved for THETR 100 by OAW, Nov. 1, 2013

THETR - 190: Theatre Production Workshop

Upon satisfactory completion of this course, the student should be prepared to:

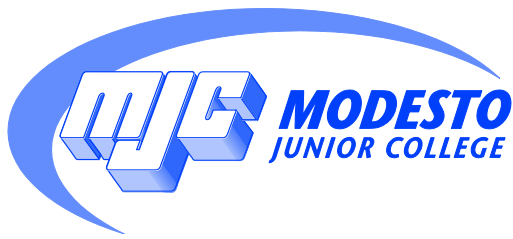
1. Execution of assignment responsibilities in technical rehearsals, during production run, and strike.
2. Demonstrate proficiency in the skills required for a technical theatre crew.
3. Demonstrate and employ basic skills to address the technical demands of a Theatrical production.

K. Ennis pulled THETR 190 from the Agenda. Incorrect CLO on agenda, will resubmit for Dec. 6, 2013 meeting.

THETR - 196: Stage Management

Upon satisfactory completion of this course, the student should be prepared to:

1. List and define the functions and duties of a stage manager.
2. List and discuss the steps and activities required to produce a successful theatrical production.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

3. Demonstrate the ability to organize the necessary paperwork and schedule to prepare and run rehearsals and performances.

K. Ennis pulled THETR 196 from the Agenda. Incorrect CLO on agenda, will resubmit for Dec. 6, 2013 meeting.

III. NEW BUSINESS: (CLO Updates)

ART - 125: Color and 3-D Foundation Design

Upon satisfactory completion of this course, the student should be prepared to:

1. apply the technical method of subtraction for creating three-dimensional forms. demonstrate an understanding of creating a physical and visual depth in solving a design related problem.
2. demonstrate how to twist, bend, and solder wire to capture and integrate space in a unified form.

K. Ennis pulled ART 125 from the Agenda. L. Borelli to work on.

EHS - 215: Landscape Design

Upon satisfactory completion of this course, the student should be prepared to:

Create and present original landscape designs designed to apply the design process to solving real-life landscape design problems.

J. Todd pulled EHS 215 from the Agenda. To be worked on with D. Pollard.

EMS - 350: First Responder with Healthcare Provider CPR

Upon satisfactory completion of this course, the student should be prepared to:

1. Formulate the appropriate and accurate patient assessment techniques by consistently performing each step in consecutive order.
2. Compare proper terminology and anatomical reference in charting and records relating



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

to patient care through the use of such terminology on written tests and during the execution of mock scenarios.

CLO's approved for EMS 350 by OAW, Nov. 1, 2013

ENGL - 101: Composition and Reading

Upon satisfactory completion of this course, the student should be prepared to:

1. Read and think critically;
2. Select credible sources;
3. Legitimately use scholarly sources by A) summarizing, paraphrasing, quoting, and documenting according to MLA conventions, B) integrating source ideas with their own ideas, and C) avoiding plagiarism;
4. Write papers that demonstrate competent control over written language, academic form, style, and tone.

E. Kerr pulled ENGL 101 from the Agenda. This is currently being worked on.

NR - 200: Soils

Upon satisfactory completion of this course, the student should be prepared to:

1. Determine and analyze how one would use the findings of the following to manage the soils they live on or work on: textures (two methods), use of texture triangle, bulk density, particle density, pore space, organic content, color, pH, structure, conductivity, and reactivity.
2. Discuss local soil quality as it affects human and natural activities.

CLO's approved for NR 200 by OAW, Nov. 1, 2013

PEC - 190XA: Advanced Water Polo

Upon satisfactory completion of this course, the student should be prepared to:

1. Acquire the knowledge of advanced skills, and strategies for successful participation in water polo.



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

2. Evaluate the offense time management strategies during a game situation.

E. Kerr pulled PEC 190XA from the Agenda. It was noted by the work group that CLO #1 “the knowledge” and the comma after skills be removed and have Acquire advanced skills and strategies for successful participation in water polo. CLO #2 remove “offense” and insert “offensive”. Suggestion to be made.

PHILO - 135: Environmental Ethics

Upon satisfactory completion of this course, the student should be prepared to:

1. Gain critical thinking skills in philosophical discourse in preparation for upper division coursework for a bachelor's degree.
2. Recognize and think clearly about some of the divergent issues, concepts, and methods used in environmental ethics and philosophy.

J. Todd pulled PHILO 135 from the Agenda. To be worked on with B. Anelli.

PHYS - 101: General Physics: Mechanics

Upon satisfactory completion of this course, the student should be prepared to:

1. verify physical principles in classical mechanics through measurement and experimentation.
2. state and apply fundamental mechanical principles in order to explain phenomena in our everyday world (emphasis will be placed upon relevant phenomena in the field of engineering).
3. solve problems and predict outcomes for moving objects through applications of kinematics, Newton's laws of motion and conservation laws (algebraic, trigonometric and calculus-based principles will be utilized in the process).
4. use the scientific method to collect and analyze data for moving objects.

CLO's approved for PHYS 101 by OAW with revision, Nov. 1, 2013. To remove in CLO #2 (emphasis will be placed upon relevant phenomena in the field of engineering). To



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

remove in CLO #3 (algebraic, trigonometric and calculus-based principles will be utilized in the process). Remove the items in parenthesis. H. Townsend to make the changes.

READ - 184: Critical Reading

Upon satisfactory completion of this course, the student should be prepared to:

1. Interpret paragraphs for unstated content such as contextual information, patterns of organization, and implied concepts and/or arguments in level-appropriate readings.
2. Utilize contextual information to determine the definitions of unfamiliar, level-appropriate words.

CLO's approved for READ 184 by OAW, Nov. 1, 2013

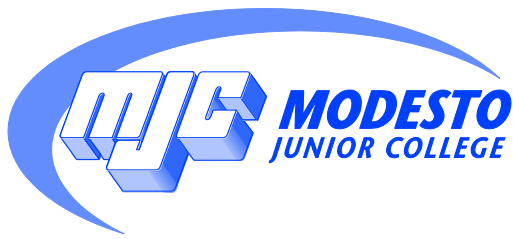
IV. DISCUSSION ITEMS

1. 5 Year Assessment Cycle Scheduling

J. Todd handed out the 5 Year Assessment Cycles to all divisions. He told all to make sure they have schedules they are in charge of. Dean's need to make sure to check the catalog pages for your divisions. There is some incorrect information on those pages. He went over the instructions that need to be done with the cycle schedules and the time frame they need to be returned. J. Todd will send out a list to the Deans every course that is scheduled for assessment this semester.

J. Todd handed out the CLO pages, top line is what is in CurricUnet and the 2nd box is what is in PiratesNet. J. Todd gave instructions regarding what needs to be done with these pages. This is a final attempt to get everything correct in CurricUnet and PiratesNet. By next month Deans should be able to print out a spreadsheet of the college CLOs and they will be correct.

2. Spring 2013 Outstanding Assessments



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

There were emails sent out by E. Kerr about areas that did not complete their assessing. Completing them and inputting them are different. If courses were not assessed last semester, they could possibly be assessed this semester. There needs to be an X in the appropriate box.

For those programs that have part time faculty, there is a Word document that can be sent to the part time faculty to fill out the assessment information, and be sent to the dean or OAW rep to input the information into CurricUnet. Deans should be coordinating with programs that have part time faculty that should be assessing.

J. Todd will email the spreadsheet of all the CLOs and the Word document to the Deans.

3. Accreditation

J. Todd mentioned that the Accreditation Group will probably look again at last Fall 2012, what was done Spring 2013 and what we have in terms of a schedule. We now have standardized data for Spring semester only, where we know how many students were assessed, how many passed, what the tool was, that we did for all sections, and we have CLOS for the course. We can now show our continuing work and usable PLO/GELO/ILO data and assessment.

4. PLO Assessment and Quantitative Data Uploading

J. Todd mentioned that you may see in your schedules about PLO analysis or Program Review being done now. We are scheduling it, working with CurricUnet regarding what we are wanting to streamline. You will be receiving an email in the next week or so.

5. Nursing PLOs

K. Ennis mentioned the Nursing Program went through Curriculum last time and they do pull programs. She said she wanted to pull a program, but she didn't know the background. Nursing PLO's are not PLO's but objectives. B. Bailey mentioned they are not objectives, they are just written in a very lengthy way. It was mentioned in Curriculum that they were rewriting those because they are weird. The reason their PLO's are different is they are not



APPROVED MINUTES

Nov. 1, 2013

12:30 – 2:30 pm

Ansel Adams Room 206

View the minutes and attachments at:

<http://outcomesassessment.sites.mjc.edu/index.php>

PLO's but are practice standards that come out of the Nurse Practice Act that are established by the Board of Registered Nursing. This is what nursing students will do on the completion of the Nursing Program. They have to publish for their accreditation.

K. Ennis mentioned that the problem with them looking so different is they are so different than any other division. She wondered if there could be a statement put in the catalog "*The Nursing Program at MJC aligns its program goals with _____*" so when it is seen it is a little preface and is easily explained.

B. Bailey said the State should have no problem with a prefacing statement that allows the same language to be used. B. Bailey will put together a statement and will send it to K. Ennis.

K. Ennis will put on the agenda for Curriculum and will also contact Leticia Miller.

There was discussion regarding doing the same for the few programs that have outside crediting bodies that have to have certain language.

Adjourned 2:32 pm

Next Meeting: Dec. 6, 2013