

Modesto Junior College
Outcomes Assessment Work Group
September 18, 2015

Members	Representing	Present	Absent
Nita Gopal , Faculty Coordinator	Faculty Coordinator	√	
Barbara Salerno , Professor – Business Administration	BBSS	√	
Belen Robinson , Counselor	Student Services	√	
Beth Bailey , Professor - Nursing	Allied Health	√	
Brian Sanders , Dean of Science, Math, and Engineering	Dean – SME	√	
Curtis Martin , Academic Senate President	Academic Senate	√	
Deborah Brayman , Professor - Art	AHC		√
Don Borges , Dean of Agriculture and Environmental Sciences	Dean – AG		√
Eileen Kerr , Professor – History	BBSS	√	
Gail Brumley , Professor – Agriculture	AG	√	
Gerald Wray , Professor – Auto Technology	Tech Ed	√	
Jennifer Hamilton , Dean of Business, Behavioral & Social Sciences	Dean – BBSS		√
Jillian Daly , Dean of Literature, Lang Arts/Library/ Learning Center	Dean – LLA & LLC		√
Kathleen Ennis , Professor – Librarian	LLC		√
Lynette Borrelli , Professor – Theater	AHC		√
Martha Robles , Dean of Counseling and Student Services	Dean – Counseling & Student Services	√	
Michael Sundquist , Dean of Arts, Humanities & Communication	Dean – AHC		√
Milan Motroni , Professor – Physical & Health Education	PRHE	√	
Patrick Bettencourt – Dean of Allied Health, Family & Consumer Sciences, and PE/Health	Dean – AH, FCS, & PRHE		√
Pedro Mendez – Dean of Public Safety/Tech Ed & Community Ed	Dean – PS, TE, CE	√	
Sonny Gumm , Professor – Welding	Tech Ed		√
Steven Miller , Professor – Political Science	BBSS		√
Amanda Cannon , Accreditation/Assessment	Recorder	√	

I. Call to Order

Eileen Kerr called the meeting to order at 9:07 a.m.

Congratulations to Nita Gopal who has been approved as the faculty coordinator.

II. James Todd: Conference Call

eLumen has an assessment component and a program review component. We'll use it this semester for those whose assessments are due fall 2015. Training videos will need to be completed by December so that faculty will be able to utilize the software. Our eLumen rep, Melissa, will train this work group. No dates are set at this time. Faculty will have to map the CLOs to the PLOs and GELOs inside the program. We are part of a pilot program with eLumen that will allow us to assign grades inside the program. The timeline has not been finalized but James is hoping to see it by the end of next semester. The question was raised

whether administration would be able to pull this data to use as an evaluation tool. James stated that that function was not available at this time.

What is the responsibility of this group? Amanda Cannon will help schedule OAW and keep the minutes. Support from the Instruction office will help with the cutting and pasting CLO statements from CurricUnet into eLumen. We will have the support we need. eLumen schedules assessments and sends emails to the representatives through the software.

How do we begin the transition of CLO statements into the Curriculum responsibility? Pedro identified that Curriculum Committee has discussed this possibility. Nita and Eileen need to speak to Barbara.

III. Informational Items

1. Workshops and how reps can help
Today, September 18, 10am-3pm
Friday, September 25, 10am-3pm

Please attend a workshop so that you can help the departments enter their assessment data.

2. Membership in OAW – We need two reps per division

IV. Focus for the semester:

1. Get the departments finished with outstanding assessments (how can reps help?)

It would be helpful to work with the deans to identify departments that still need to complete their assessments.

2. CLO statements and curriculum

Brian Sanders moved that OAW send forward a recommendation to the Academic Senate and Curriculum Committee that CLO statements be placed directly on the course outline of record and that the Curriculum Committee be charged with reviewing whether the wording of CLO statements are appropriate.

We understand that the hard work of the initial round has been completed OAW. We believe the Curriculum Committee members are now familiar enough that it will be a marginal additional workload. This will allow OAW to focus on the meaningful assessment of outcomes.

Action Item:

Brian Sanders moved to approve the motion removing CLOs from OAW responsibility.

Seconded by Kathleen Ennis

Result: Unanimous approval

IV. Goals for the year:

1. eLumen training
2. Building ownership of assessment practice among faculty

Brainstorm:

Why are faculty resistant to doing assessment?

How can we 'demystify' the process?

Nita is looking for ideas on how to make this a normal and accepted part of the process. Belen suggested that division reps go back to train their divisions. There was a concern that the process seems to change too often. People and responsibilities keep changing and only time will tell if eLumen works. That will create goodwill and show faculty they have access to their data. Martha suggested that we educate the entire school about eLumen, what dates training are coming, and plenty of time to prepare for those trainings. Pedro suggested a communication plan to help smooth the process. There needs to be a structure by which OAW can send out information and the President can funnel that information to the deans if assessments are not being completed.

V. Other

- College Council has authorized a review of the councils themselves. Brian has been asked to put together a group for assessments. It would include an email survey of participants, review of minutes, qualitative detail analysis and then presentation of findings. Gail Brumley volunteered.
- Further discussion is needed on the accreditation requirements and their impact on assessment.