



## Your name did not appear on our class roster...Please help us figure out why:

**If you have a receipt** - If you registered after the class roster was printed and picked up by the instructor, your name will not be on the roster. Please show your receipt to the instructor and you will be added to the class. Be sure the instructor adds your name to the roster.

**If you do not have a receipt** – Please check the box below that applies and attach a check for payment or write a Visa, MasterCard or Discover, credit or debit number at the bottom of the form. If you have already paid, once we receive the paperwork and verify your registration, your check or money order will be returned, or we will not charge your credit card.

- You registered by phone, in person, fax or online, but your name is not on the roll sheet.**  
The instructor may have picked up the class roster before you registered. Fill out the form below and give the instructor a check OR use your credit/debit card at the bottom of the form. If we show you are registered, your check will be returned or your card will not be charged.
- You did not pre-register for this class**  
Fill out the information below and give instructor class fee plus \$5.00 fee (check or credit card)
- Other** (please explain) \_\_\_\_\_  
\_\_\_\_\_
- I am a Minor – so couldn't register online.** If you are under 18 and this is an adult class, you must have a Minor Consent form and Student Conduct form filled out, signed by parent/guardian and turned in to the Community Education office before registering. ***You will not be able to attend an adult class without this form OR if your parent/guardian is registered and you are attending with them.***

### Community Education WALK-IN Registration Form

**PLEASE PRINT** Date \_\_\_\_\_  
 First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ M F  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Day Phone \_\_\_\_\_ Evening or Mobile \_\_\_\_\_  
 Email Address \_\_\_\_\_

**\*Add \$5 to the cost of the course for the registration fee (any registration not completed online)**

COURSE NAME	START DATE	PRICE + \$5 Reg Fee
Registration Fee	-----	<b>\$5.00</b>
	<b>Total</b>	

Credit Card No \_\_\_\_\_ Exp. Date \_\_\_\_\_ 3 #'s on back \_\_\_\_\_  
 Signature of Card Holder \_\_\_\_\_