

**MODESTO JUNIOR COLLEGE**  
**MEDICAL ASSISTING PROGRAM**  
**Advisory Committee Minutes**

Wednesday April 17, 2019  
 12:30 – 1:30  
 West Campus/Blue Gum Avenue  
 Glacier Hall 150

	Agenda Item	Reviewed	Discussion	Action Required	Lead Person	Goal Date
1.	<b>Introductions</b>					
2.	<b>Follow-up from Last Advisory Meeting</b> <ul style="list-style-type: none"> <li>• Review and Approve 4-12-18 MAP Advisory Committee Minutes</li> </ul>			<ul style="list-style-type: none"> <li>• Motion by Valerie Fisher and Andrea Powell to approve minutes as written.</li> </ul>		
3.	<b>Program Goals &amp; Learning Objectives:</b> <ul style="list-style-type: none"> <li>• Review</li> </ul>		<ul style="list-style-type: none"> <li>• Members reviewed program goals and objectives and discussed how the goals and objectives remain relevant.</li> </ul>			
4.	<b>Program Changes</b> <ul style="list-style-type: none"> <li>• Medical Assisting Education Review Board (MAERB) Spring Report 2019</li> </ul>		<ul style="list-style-type: none"> <li>• Data is always being collected and analyzed. It is very important that the surveys are completed and returned in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>• Valerie Fisher mentioned Senate Bill 1348 and said she would check with her supervisors for an update on implementation.</li> <li>• Martha R. suggested including the Employer Tax ID in the clinical contracts.</li> </ul>		



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5.	<b>Community Outreach</b> <ul style="list-style-type: none"> <li>• Website Design – Tabled</li>   <li>• Table Top Banner</li> </ul>		<ul style="list-style-type: none"> <li>• We are still working on web design and looking at websites from other colleges.</li>   <li>• The program recently purchased a table-top banner for recruiting events.</li> </ul>			
6.	<b>Resources</b> <ul style="list-style-type: none"> <li>• CTE</li> </ul>		<ul style="list-style-type: none"> <li>• CTE – Perkins has been very generous with funds. The program has been able to purchase computers for the students in GH 207 and the downstairs lab in GH. The program also purchased SimChart for the Medical Office by Elsevier. They also have purchased equipment to test blood sugars and cholesterol as well as a strap-on hip that provides feedback to students on hip injections.</li> </ul>			
6.	<ul style="list-style-type: none"> <li>• EMR</li> </ul>		<ul style="list-style-type: none"> <li>• Students are being required to do a lot of data entry i.e., chief complaints, rooming a patient, appointment scheduling, billing, note for work, etc.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>		

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6.	<ul style="list-style-type: none"> <li>Telephone</li> </ul>		<ul style="list-style-type: none"> <li>Students need a lot of training on telephone communication. Chelsea created dialog cards for students to use. After completing a scenario, students complete a written documentation of the phone call that is evaluated by a peer and an instructor.</li> </ul>	<ul style="list-style-type: none"> <li>Chelsea asked committee members to email her scenarios to use with the students. Scenarios should become increasingly difficult and more content specific in 2<sup>nd</sup> semester.</li> </ul>		
7.	<b>Feedback and Opportunities</b> <ul style="list-style-type: none"> <li>Labor/Marketing</li> </ul>		<ul style="list-style-type: none"> <li>2016 – 2026 labor statistics predict a significant increase in the need for medical assistants, certified nurse assistants and home health aids. An estimated need for 818,000 medical assistants is predicted by 2026. Some states are creating partnerships between colleges and health care facilities to increase training opportunities for their students. Some private school are paying clinical sites to take their students for clinical. MJC is exploring ways in which they would be able to increase the number of medical assistants we graduate each year. With an increase in population in the central valley, an increasing geriatric population resulting in increased retirements and an increased geriatric population needing increased medical care, a need for 600,000 CNAs and HHA is anticipated by 2030.</li> </ul>			

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8.	Other Business <ul style="list-style-type: none"><li>•</li></ul>					