

**Modesto Junior College
College Technology Committee
December 1, 2015**

Members	Present	Absent
Jenni Abbott , Director, Planning & Grant Development	√	
Al Alt , Vice President of College & Administrative Services	√	
Nancy Backlund , Professor, Office Administration	√	
Arnold Chavez , Interim Great Valley Museum Manager	√	
Leslie Collins , Professor, Communication Studies	√	
Ellen Dambrosio , Professor, Librarian	√	
Michael Garcia , Instructional Support Technician	√	
Scotty Gonser , Instructional Support Specialist	√	
Sue Hobby , Adjunct, Ag Economics/Instructional Support Technician		√
Lisa Husman , Executive Secretary (Recorder)	√	
Will Lotko , Information Systems Technician		√
Yolande Petersen , Instructor, Mathematics		√
Patrick Pimentel, Sr. , Director, Technology Services	√	
Danise Rapetti , Professor, Nursing	√	
Joshua Sigman , Front End Web Developer		√
Michael Smedshammer , Course Design Coordinator	√	
John Zamora , Professor, Computer Science	√	

I. Call to Order

- Al Alt called the meeting to order at 2:41pm.

II. Introductions

- The committee introduced themselves.

III. Review of Charge

- Al advised this committee does not have a set membership and if there are others that have an interest in engaging in this process, they are welcome.
- In bringing this committee back together, we'd like to review what we will cover and what is valuable to the group.

IV. Updates:

a. Administrative Technologies: Datatel/SQL and CROA – Al Alt

- Marty Gang is working on Datatel and a new reporting system with a concerted effort to have one centralized reporting system.
- He's also working with Mark Beam and Shawna Dean on consolidating the number of reports also making them more accessible and user friendly.
- Marty is looking at a June 2016 timeline.

b. Instructional Technologies: Canvas - Michael Smedshammer

- There will be a 3 semester conversion from Blackboard to Canvas.
- 10 sections will be on Canvas in spring 2016.
- Most sections will be on Canvas in fall 2016.

- There will be a 2 week class for faculty on how to convert from Blackboard to Canvas. The class will be offered every one and a half to two months. The class is not mandatory.
- Blackboard will become obsolete in spring 2017 when our contract expires.

c. Student Support: Portal – AI Alt

- Funds for a new portal have been allocated from Student Equity funds.
- A logical choice in portals has been made but the portal has not actually been picked out at this time.
- It's possible that the portal would be a one sign-on for all systems but this would need to be confirmed with James Todd.

V. Meeting/Agenda Items: Spring 2016 Meeting

The committee unanimously agreed to schedule the College Technology Committee twice per month on the first and third Tuesday instead of once per month. The meeting time was extended from 2:30pm – 4:00pm to 2:00pm – 4:00pm. Additional invites will be sent.

The following draft prioritization list was made with a collaborative effort from the committee:

- Accreditation
- Update Technology Plan – Use framework
 - Minimum technology standards
 - Computer rotation/replacement (classroom, lab, desktop/notebook)
- Technology support (capabilities, inventory)
- Monitors (standards, multiple vs. single, adjustable arms, etc.)
- Data Back-up/protection
- Data storage practices/policies
- Training (ie Office 365, impact to instruction)
- Licensing (Office, Adobe, Survey Monkey)
- Datatel “black out”. Barrier to students accessing subscription resources
- Specific budget/line item
- Electronic forms
- for technology intensive instructional programs
- Human resources to support technology
- Uniform messaging via monitors/presentations
- Centralized directory of laboratories (open hours/locations/hardware/software)
- Technology survey
- Technology access for students

The meeting adjourned at 4:23pm.

Next meeting: January 19, 2016, 2:00pm – 4:00pm, CAT 262