

Modesto Junior College
College Technology Committee
October 17, 2017

Members	Present	Absent
Jenni Abbott , Dean, Institutional Effectiveness	√	
Al Alt , Vice President of College & Administrative Services	√	
Nancy Backlund , Professor, Office Administration		√
Joshua Brown , Instructional Support Technician, Allied Health		√
Arnold Chavez , Director, Great Valley Museum		√
Juan Garcia , Instructional Support Specialist, Allied Health	√	
Michael Garcia , Instructional Support Technician		√
Ryan Guy , Instructor, Communication Studies		√
Joshua Hash , Network/Telecommunications Manager		√
Lisa Husman , Executive Secretary (Recorder)	√	
Michael Leamy , Librarian	√	
Patrick Pimentel, Sr. , Director, Technology Services		√
Danise Rapetti , Professor, Nursing		√
Joshua Sigman , Front End Web Developer		√
Michael Smedshammer , Course Design Coordinator	√	
Emily York , ASMJC Student Representative		√
John Zamora , Professor, Computer Science	√	

I. Call to Order/Introduction

Al Alt called the meeting to order at 2:09pm. Introductions were done for our new members.

Action Item:

II. Review and Approval of Minutes – 09/19/17

Due to lack of attendance, review and approval of minutes will be held over until the next meeting on 11/07/17.

Informational Items:

III. College Technology Plan Sub-groups

A plan of work for the Technology work plan was reviewed.

- Objective 1.1 – Discussion about the Technology Plan with next steps to include:
 Developing an online survey to identify needed technology, technology training needs, and training expertise
 Investigate institutional license for Adobe Pro, Adobe Acrobat or Adobe Cloud
- Objective 2.1 – Consider a co-chair model
 Serve as a convener for campus technology project discussions
 Invite ITS to share update on the Active Directory project
 Invite Judith Martinez to do a demo on Starfish
 Discuss how to communicate to the campus the new programs that will go live in spring 2018 such as Hobsons, etc.

Additional conversation included a template of some type to gather information from departments/divisions regarding technology projects that include:

- Demonstrations
- Product licenses, features and cost
- Project status
- Timeline for implementation
- Product dependencies (impact elsewhere?)
- How can CTC assist?
- Training
- Communication
- Personnel needed for maintenance and administration

There was consensus to utilize the next 1-3 meetings to form our priorities to communicate to the Chief Technology Officer.

There was additional conversation regarding linking to students and being able to communicate “tech bytes” and other information to them through different software and programs such as Hobsons/Starfish, Portal, and Office 365. In addition to students, informally asking constituents what they want to know to inform “tech bytes”.

Al and Jenni will work with James regarding the value of Hobsons system training and roll-out. Jenni believes this can be a transformational program with the appropriate training.

Al will also work with Josh Hash regarding an “active directory” presentation and Judith Martinez to contribute to developing “tech bytes” and other presentations.

Informational Items:

IV. **Accreditation Visit Update**

The College received ten draft commendations and five draft recommendations. The District received one draft commendation and five draft recommendations.

Al informed the committee that the draft recommendations and commendations received could change through the interactive process. President Stearns will have the opportunity to review the recommendations for any errors of fact. The recommendations themselves cannot be contested. The commission will then take action in February.

Overall, we received a good report.

V. **Standing Reports:**

A. **Michael Smedshammer, Distance Education**

MJC's DE Committee will be joining the Online Education Initiative (OEI)

Proctoring Network. This will enable students to take the exam in our testing center if that is closer than the institution they are attending.

Patrick Bettencourt is overseeing Distance Education and will be in charge of the administrative aspect.

Michael mentioned a very helpful tool for all would be the Canvas Quick Start Guides that are available through Quicksourcelearning.com for \$3.00 per piece or less expensive in bulk. He inquired if these should be purchased through Program Review. Jenni Abbott agreed to purchase these with Title V funding.

B. Joshua Sigman, Front End Web Developer

Unavailable for a report.

C. Patrick Pimentel, Sr., Technology Services

Unavailable for a report.

Next meeting: November 7, 2017 2:00pm – 4:00pm,
Center for Advanced Technologies, 262