

**Modesto Junior College
College Technology Committee
September 6, 2016**

Members	Present	Absent
Jenni Abbott , Director, Planning & Grant Development	√	
Al Alt , Vice President of College & Administrative Services	√	
Nancy Backlund , Professor, Office Administration	√	
Joshua Brown , Instructional Support Technician, Allied Health		√
Arnold Chavez , Interim Great Valley Museum Manager	√	
Jake Cook , ASMJC Student Representative		√
Ellen Dambrosio , Professor, Librarian	√	
Michael Garcia , Instructional Support Technician	√	
Scotty Gonser , Instructional Support Specialist	√	
Ryan Guy , Instructor, Communication Studies	√	
Sue Hobby , Adjunct, Ag Economics/Instructional Support Technician		√
Lisa Husman , Executive Secretary (Recorder)	√	
Will Lotko , Information Systems Technician		√
Yolande Petersen , Instructor, Mathematics		√
Patrick Pimentel, Sr. , Director, Technology Services	√	
Danise Rapetti , Professor, Nursing		√
Joshua Sigman , Front End Web Developer	√	
Michael Smedshammer , Course Design Coordinator	√	
Laura Yager , Director, Admissions & Records	√	
John Zamora , Professor, Computer Science	√	

I. Call to Order/Introduction

Al Alt called the meeting to order at 2:06pm and introductions were made by all members.

Action Item

II. Review and Approval of Minutes – 04/19/16

Action Item:

**Ryan Guy made a motion to approve the minutes from 4/19/16.
John Zamora seconded that motion.
Motion approved unanimously.**

Informational Items

III. 2016-2017 Draft Meeting Schedule

- The updated meeting schedule was presented to the committee. This schedule included the consensual amendments from the last meeting, removing December 20, 2017 and January 3, 2017.
- There was consensus to adopt this amended meeting schedule.

IV. Updates

Portal:

- Al Alt advised that Marty Gang, Vice Chancellor of Information Technology is no longer with Yosemite Community College District. Dan Duffy, has been contracted to replace his position for six months. Per Al, Dan was not made aware of the new portal and/or any updates on it. He will definitely circle back around and look into but it was not brought to his attention as a priority during the transition.
- Contact will be made with Dan Duffy to inquire if he would be willing to come to our next CTC meeting. The committee has questions/concerns regarding the conversion, district move and Datatel down time.

IELM:

- Al gave an update on Instructional Equipment and Library Materials since the College Technology Committee is a recommending body to Resource Allocation Council.
- \$900,000 of unrestricted money was filtered through district last year and allocated to the college restricted specifically to IELM funds. These monies were received late last year, therefore, Resource Allocation Council passed a motion to roll these monies over to the 2016-2017 fiscal year before distributing them. Over the two fiscal year, a total of \$2.1 million will be allocated.
- This money can be split a few different ways. CTC may want to recommend to RAC that some of the funds be spent on institutional needs such as labs, teaching technology, instructional related software, etc.

Lynda.com:

- There was discussion regarding a training program called Lynda.com which provides tutorials on different business, technology and creative skills that is available online. Lisa will email the link to the College Technology Committee.

Inventory Aging Report:

- The committee inquired about an inventory aging report to assess outdated equipment. Patrick Pimentel, Sr. advised that an inventory solution is in process and it's already partially in place and should be fully functional by the end of the year.

Tip-a-week:

- Including "tip-a-week" on our agendas was discussed in previous meetings. There was consensus to start including this as a standing item on our agendas.

Additional agenda items:

- There was consensus to add additional items to the CTC meeting agenda which include a standing report from:
Michael Smedshammer, Distance Education
Joshua Sigman, Front End Web Developer
Patrick Pimentel, Sr., Technology Services

V. 2016-2017 Priorities

- Reviewing the Tech Plan will be first priority for CTC which will include consideration from constituent's survey feedback.
- Concluding this review at the next meeting on September 20, 2016, would allow the following meeting on October 4, 2016 to consist of a mini compression planning meeting.

Note: Dedicating the next meeting to the Tech Plan review will be dependent on rather or not Dan Duffy is available for discussion which will consume a portion of the meeting.

The meeting adjourned at 4:00pm.

Next meeting: September 20, 2016, 2:00pm – 4:00pm, CAT 262