

**Modesto Junior College  
College Technology Committee  
September 5, 2017**

<b>Members</b>	<b>Present</b>	<b>Absent</b>
<b>Jenni Abbott</b> , Director, Planning & Grant Development	√	
<b>Al Alt</b> , Vice President of College & Administrative Services	√	
<b>Nancy Backlund</b> , Professor, Office Administration	√	
<b>Joshua Brown</b> , Instructional Support Technician, Allied Health		√
<b>Arnold Chavez</b> , Manager, Great Valley Museum	√	
<b>Michael Garcia</b> , Instructional Support Technician		√
<b>Scotty Gonser</b> , Instructional Support Specialist		√
<b>Ryan Guy</b> , Instructor, Communication Studies		√
<b>Joshua Hash</b> , Network/Telecommunications Manager	√	
<b>Lisa Husman</b> , Executive Secretary (Recorder)	√	
<b>Michael Leamy</b> , Librarian	√	
<b>Patrick Pimentel, Sr.</b> , Director, Technology Services	√	
<b>Danise Rapetti</b> , Professor, Nursing	√	
<b>Joshua Sigman</b> , Front End Web Developer	√	
<b>Michael Smedshammer</b> , Course Design Coordinator	√	
<b>Emily York</b> , ASMJC Student Representative	√	
<b>John Zamora</b> , Professor, Computer Science	√	

**I. Call to Order/Introduction**

Al Alt called the meeting to order at 2:06pm. Introductions were done for our new members. Joshua Hash expressed his appreciation for having President Stearns assisting with the coordination of IT along with the administrative support they are receiving from her office.

**Action Item:**

**II. Review and Approval of Minutes – 04/18/17**

**Jenni Abbott made a motion to approve the minutes from 04/18/17.  
Arnold Chavez seconded the motion.**

**Informational Items:**

**III. Survey Results-Goal Setting/Assessment & Reflection**

Survey Results - In years past, we have used the survey results to inform goal setting. With only 2 participants, we don't have enough feedback. There was consensus to re-send the survey to the committee to gather additional data.

Goal Setting/Assessment & Reflection – Discussion within the committee resulted in the three following goals:

- Support the EMP (Educational Master Plan) – the EMP and College Technology Committee have objectives that fold together. Workgroups (sub-groups) will need to be finalized.
- Support Accreditation through the fall. Review possible questions/discussions that may arise with committee members.
- Support RAC (Resource Allocation Council) in the process of prioritizing allocations for technology items.

**IV. Update: College Technology Plan accepted by College Council**

The College Technology Plan was reviewed by College Council twice along with Academic Senate. It was approved at College Council on June 15, 2017. The plan will be posted on the MJC website under Governance and Planning – Master Plans and under College Technology Committee.

Hard copies of the College Technology Plan will be printed and provided to College Technology members.

**V. Other (RAC Update)**

College Technology Committee was instrumental in reviewing and recommending the technology items on the 16-17 Program Review list.

We still have a few outstanding items that we are awaiting quotes on.

The Deans will be re-notified to obtain quotes and submit them by 9/29/17 or notify us that they no longer need or want the requested item.

If quotes are not received by 9/29/17 for items, the funding will go back into the 17-18 fund to be re-allocated.

**VI. Standing Reports:**

**A. Michael Smedshammer, Distance Education**

The Distance Education Committee meets a week from tomorrow with the main focus being writing the DE Plan. This was started last spring. Jenni Abbott helped with the compression planning portion.

Currently working on the Online Instruction Program with 23 faculty.

The website has been completed updated including minutes/agendas.

Turnitin, Respondus Lockdown, Voice Thread and Canvas are all currently up/running.

**B. Joshua Sigman, Front End Web Developer**

The new student portal has been delayed until fall 2018. The delays can be frustrating but best to make sure the steps of implementing the process are streamlined for easier for student use.

There are changes coming to the MJC website. At this point there will be a cosmetic re-design using the same software.

Joshua has been communicating with the President to achieve a common goal for the look and feel. Some items will be streamlined and the website will be more mobile friendly.

A re-structure of the website will take place once we bring the portal on.

**C. Patrick Pimentel, Sr., Technology Services**

Technology Services has been installing a lot of items funded by IELM (Instructional Equipment & Library Materials) including 5 labs on VDI (virtual desktop infrastructure) zero clients and an online math lab in Yosemite Hall 211.

Technology Services has done several moves/renovations over the summer; they just finished up Financial Aid, Counseling and The Career Center.

Behind the scenes, Technology Services has been working on the “deep freeze” of computers which stabilizes the computer between reboots and uses.

**Next meeting:** September 19, 2017 2:00pm – 4:00pm,  
Center for Advanced Technologies, 262