

**Modesto Junior College**  
**College Technology Committee**  
**April 6, 2021**  
**2:00pm – 3:00pm**  
**Online Zoom Meeting**

<b>Members</b>	<b>Present</b>	<b>Absent</b>
<b>Sarah Schrader</b> , Vice President, College & Administrative Services (Chair)		√
<b>Michael Leamy</b> , Librarian (Co-Chair)	√	
<b>Nancy Backlund</b> , Professor, Office Administration	√	
<b>Scott Fernandes</b> , Senior Network Analyst	√	
<b>Juan Garcia</b> , Instructional Support Specialist, Allied Health	√	
<b>Scotty, Gonser</b> , Multimedia Specialist	√	
<b>Margo Guzman</b> , Director, Technology Services	√	
<b>Joshua Harper</b> , Network Analyst		√
<b>Joshua Hash</b> , Director, Enterprise Services - Operations		√
<b>Lisa Husman</b> , Executive Secretary (Recorder)		√
<b>Joseph Macklin</b> , Director, Enterprise Services - Applications		√
<b>Maria Marquez</b> , ASMJC Student Representative	√	
<b>Phillip Martinez</b> , Program Specialist		√
<b>Christian Million</b> , Senior Research Analyst	√	
<b>Danielle Preciado</b> , Adjunct Instructor – Child Development		√
<b>Joshua Sigman</b> , Front End Web Developer		√
<b>Michael Smedshammer</b> , Coordinator, Distance Education	√	
<b>Jeff Swank</b> , Director, Media Services	√	
<b>James Thomas</b> , Network Analyst	√	
<b>Tiffnie Versola</b> , IT Business Analyst		√
<b>Sargon Yadegar</b> , Information Systems Specialist		√
<b>John Zamora</b> , Professor, Computer Science		√

- I. **Call to Order/Welcome**  
 Michael Leamy called the meeting to order at 2:05pm.

**Action Items:**

- II. **Review and Approval of Minutes – 03/16/2021**  
 There was consensus to approve the minutes from 03/16/2021 with two abstentions from Juan Garcia and Christian Million.

**Informational Items:**

- III. **Technology Request Form Update**  
 Michael did not have an update on the form other than Sarah was going to send the form to the Program Review Workgroup for possible integration into that process.
- IV. **IT and Other Standards Update**  
 Margo provided a Technology Standards draft that can be reviewed [here](#). Margo provided a brief overview of the standards and answered questions. There was a brief discussion that included Chromebooks and the college enterprise structure.
- V. **Windows 7 Computer Replacement Update**  
 Margo is still working with Sargon on the list of classroom and lab replacements.

There is a small technical issue with the carts that is being worked on with the vendor.

**Standing Reports:**

**A. Michael Smedshammer, Distance Education**

Michael advised that webcam guidance was approved by Academic Senate. This is a guidance regarding faculty requiring cameras to be on or allowing them to be off during classes.

There is a guidance for course modalities, mainly talking about hy-flex, hybrid and fully online courses. These have all been expanded by COVID. This will be reviewed by Academic Senate.

Online Education Committee meets next week. They are continuing to work on shutting down media share and moving content off of the zoom cloud and into 3C Media Streaming Service.

**B. Joshua Sigman, Front end Web Developer**

Joshua Sigman was not available for a report out.

**C. Josh Hash, Information Technology – Operations**

Jeff Swank provided an IT update report that can be reviewed [here](#).

**VI. Other**

Scott Fernandes advised they spent the last of the CARES allocated amount for the Wi-Fi expansion project and inquired when the next round of funding would be available to be expended.

There was a brief discussion regarding what has been expended on infrastructure. Michael Leamy suggested that Scott email Sarah for next steps on funding for the next projects.

Scotty Gonser and Jeff Swank led an extensive conversation regarding the update of the design phase of hy-flex. This included that quotes will be coming forward in the next two weeks and the ability for faculty to be involved. Mike S. inquired regarding a demo room. Scott advised that would be a decision made by Jennifer Zellet and Sarah Schrader.

**VII. Check-Out**

Michael suggested to be prepared for our next/last meeting of the year in order to be able to expend the funding for technology over the summer.

Meeting adjourned at 3:01pm.

**Next meeting:** April 20, 2021, 2:00pm – 3:00pm, Online Zoom Meeting.