

**Modesto Junior College**  
**College Technology Committee**  
**February 20, 2018**

<b>Members</b>	<b>Present</b>	<b>Absent</b>
<b>Jenni Abbott</b> , Dean, Institutional Effectiveness		√
<b>Al Alt</b> , Vice President of College & Administrative Services	√	
<b>Nancy Backlund</b> , Professor, Office Administration	√	
<b>Joshua Brown</b> , Instructional Support Technician, Allied Health		√
<b>Arnold Chavez</b> , Director, Great Valley Museum	√	
<b>Juan Garcia</b> , Instructional Support Specialist, Allied Health		√
<b>Michael Garcia</b> , Instructional Support Technician		√
<b>Ryan Guy</b> , Instructor, Communication Studies		√
<b>Joshua Hash</b> , Network/Telecommunications Manager		√
<b>Lisa Husman</b> , Executive Secretary (Recorder)	√	
<b>Michael Leamy</b> , Librarian	√	
<b>Patrick Pimentel, Sr.</b> , Director, Technology Services	√	
<b>Joshua Sigman</b> , Front End Web Developer		√
<b>Michael Smedshammer</b> , Course Design Coordinator		√
<b>Emily York</b> , ASMJC Student Representative		√
<b>John Zamora</b> , Professor, Computer Science	√	

**I. Call to Order/Introduction**

Al Alt called the meeting to order at 2:08pm.

**Action Item:**

**II. Review and Approval of Minutes – 01/16/18**

There was consensus to hold the minutes over until the next meeting with greater attendance.

**Informational Items:**

**III. Debrief of Feb. 6 District Meeting**

The District committee was informed that the College committee is here to support them and their goals.

The Council reviewed the draft minutes from the District Technology meeting that were provided by Crista Noakes.

Some of the topics discussed that the College Technology Committee has a vested interest in are as follows:

- One of the College Technology Committee's main goals is to have a total cost of ownership (TCO) plan. With a TCO being an accreditation compliance recommendation, we have prioritized this as a main goal. A TCO is something emphasized by both Presidents in hopes that the plan comes through both colleges and our governance systems before they are approved. It was relayed at the District meeting that this process is underway and Shawna Dean is taking the lead on the project. Shawna acknowledged the concerns and the importance of honoring the governance system. Our committee discussed a timeline of March of next year would need to be implemented allowing the plan to go through the governance process with a completion by September of next year.

The committee would like follow up on the actual timeline to get the TCO plan project-based opposed to task-based.

- Another interest the College Technology Committee has is the inventory of all technology. Jim Thomas relayed at the District meeting that the computer inventory has been completed.
- Roger Clague also informed the committee that we'll be using more and more Virtual Desktop Infrastructure (VDI) options which is a less expensive option with electric savings.
- IT Assistance - all technology issues will soon be tri-aged at least, through the help desk. An infrastructure for the help desk would need to be established to have assistance provided by a hub rather than specific individuals being called.
- From the information provided, the District Technology Committee will be sub-groups that are project based.
- This committee requests a follow-up meeting prior to the end of the semester meeting to review the progress of the TCO, who's involved and what's next. If this could happen the information could then be brought back to CTC for questions and feedback prior to the last College Council meeting.
- In all, the District meeting was appreciated. The Colleges and District were able to understand that both colleges are concerned with the same issues.

#### **IV. Standing Reports:**

- A. Michael Smedshammer, Distance Education – Not available for a report.
- B. Joshua Sigman, Front End Web Developer – Not available for a report.
- C. Patrick Pimentel, Sr., Technology Services  
Patrick provided a spreadsheet with the computer inventory summary for the entire district. He stated that the data was gathered by physically visiting all areas of both campuses. He mentioned that the mobile device count is low as they have not tracked down all devices at this time. (These reports are posted on the CTC webpage).  
Patrick and his team will be helping with the technology plan and standards.  
With the inventory done, they are staged for the next steps including VDI which is coming along well.

#### **V. Other**

There was Council discussion regarding institutional licensing for Adobe products. The Council felt that an inventory of licenses would be helpful for the cost comparison of an institutional license.

**Next meeting:** March 6, 2018, 2:00pm – 4:00 pm, CAT 262