

**Modesto Junior College
College Technology Committee
January 19, 2021
2:00pm – 3:00pm
Online Zoom Meeting**

Members	Present	Absent
Sarah Schrader , Vice President, College & Administrative Services (Chair)	√	
Michael Leamy , Librarian (Co-Chair)	√	
Nancy Backlund , Professor, Office Administration	√	
Scott Fernandes , Senior Network Analyst	√	
Juan Garcia , Instructional Support Specialist, Allied Health	√	
Margo Guzman , Director, Technology Services	√	
Joshua Harper , Network Analyst	√	
Joshua Hash , Director, Enterprise Services - Operations		√
Lisa Husman , Executive Secretary (Recorder)	√	
Joseph Macklin , Director, Enterprise Services - Applications	√	
Maria Marquez , ASMJC Student Representative		√
Phillip Martinez , Program Specialist	√	
Christian Million , Senior Research Analyst	√	
Danielle Preciado , Adjunct Instructor – Child Development		√
Joshua Sigman , Front End Web Developer	√	
Michael Smedshammer , Coordinator, Distance Education	√	
Jeff Swank , Director, Media Services	√	
James Thomas , Network Analyst	√	
Tiffnie Versola , IT Business Analyst		√
Sargon Yadegar , Information Systems Specialist	√	
John Zamora , Professor, Computer Science	√	

- I. Call to Order/Welcome**
Sarah Schrader called the meeting to order at 2:07pm.

Action Items:

- II. Review and Approval of Minutes – 11/03/2020**
There was consensus to approve the minutes from 11/17/2020.
There were five abstentions (Nancy Backlund, Juan Garcia, Christian Million, Joshua Sigman, John Zamora).

- III. Decision Making Principles**
Sarah shared the “MJC Decision Making Principles” that were originally adopted by College Council. Other committees and councils have been abiding by these principles since College Council adopted them but they were not actually adopted by these other committees and councils. Sarah asked for consensus on whether or not the committee wanted to create their own principles or adopt the ones we have been using.

There was a brief conversation and consensus to adopt the currently used principles:

- Do what is best for our students.
- Address social justice and equity.
- Find a way to “yes”.
- Be a beacon of hope.

Informational Items:

IV. **Cornerstone Input/Feedback**

There was discussion and consensus among the Committee to utilize the Cornerstone platform to house the IT training.

V. **Windows 7 Computer Replacement Update**

Sarah advised the total number of desktops, adjunct and lab computers to replace Windows 7 computers still need to be identified. Deans are working on transitioning from labs to mobile carts. The hope is to have these computers identified and purchased before returning to campus.

VI. **Ocelot Chat Platform**

Joshua Sigman expressed concern due to a lack of analysis on how replacing the current Live chat system with Ocelot will impact student's ability to get in touch with a live person.

He will be meeting with the vendor and implementation team for Ocelot on Friday, January 29 and will report back to CTC with the following questions:

- How easy will it be for students to get in touch with a live person?
- Who will students contact if there is incorrect or out-of-date information and how will they know?
- What does the roll-out look like and what is the schedule?
- Who will be responsible for inputting/maintaining the database?

VII. **Standing Reports:**

A. **Michael Smedshammer, Distance Education**

Michael gave a brief report out that included highlights from the January 13 Online Education Committee meeting:

- Webcam guidelines forwarded from OEC to Academic Senate for discussion
- MediaShare decommission workflow is in progress
- Considering revising local definition of "online" course to possibly include remote instruction
- Name Change policy is being reviewed (for people with gender identity preferences)
- Captioning workflow has been updated to reflect loss of captioning through 3CMedia

B. **Joshua Sigman, Front end Web Developer**

Joshua has been focusing on developing the online catalog with the Catalog Implementation Workgroup as well as curriculum experts and counselors from Columbia College.

Joshua advised that class listings in the catalog now link directly to class search results in Ellucian Self Service. This should make the catalog a much more useful tool for students and is the first of many steps to significantly streamlining the registration process.

C. Josh Hash, Information Technology – Operations

Scott Fernandes reported on behalf of Josh Hash:

- Jabber now has the option for up to 10 lines (was previously limited to one).
- Old student.yosemite.edu domain will be decommissioned at the end of the month. Current students should have migrated to the new my.yosemite.edu domain but notifications have been in place for a couple of months to take care of any students who have not migrated.
- On premises SharePoint server support is ending and needs to be decommissioned by April. They are working with departments that are still using this system to move them to our current SharePoint cloud.

VIII. Check-Out

- The minutes from 11/17/2020 were reviewed and approved by consensus.
- The committee agreed to utilize Cornerstone as the repository for training materials.
- The transition to Windows 7 computers is still taking place.
- Joshua Sigman is going to be the liaison for the implementation of Ocelot.
- If IT is contacted about purchases, they will include VP Sarah Schrader so that we are tracking requests coming in with the increased available CARES funding.

Meeting adjourned at 3:27pm.

Next meeting: February 16, 2021, 2:00pm – 3:00pm, Online Zoom Meeting.