



Hello MJC Campus Community!

The College Technology Committee (CTC) is excited to share its achievements over the Fall 2022 semester and what its goals are for the Spring 2023 semester.

During the first meeting of the semester, the CTC elected to focus on goal one of the College Technology Plan during 2022 - 2023. The goal is to assess and update college technology

standards and maintain a budgetary framework that allows for a regular hardware replacement plan, the integration of new technologies, as well as training for those technologies.

The CTC conducted a survey during the semester which informed the committee of the top technology training needs, the top five technologies that were least known to the survey respondents, preferences around how, when, and where professional development opportunities are conducted, and challenges the respondents have experienced using technology during the course of their work. The top five overall technology training needs identified were creating infographics/visuals in Adobe Suite, Microsoft Office tools, eLumen student learning outcomes assessment, reporting systems such as Crystal and CROA, and Etreive electronic forms. During the Spring 2023 semester, the committee will be working with the Professional Development Committee to identify and communicate available trainings on these topics.

The committee will prioritize technology program review requests during the Spring and will work with the Resource Allocation and Facilities Committee to allocate funds for technology requests. Built into the College Resource Allocation Model is a guaranteed allocation of \$500,000 for technology upgrades and replacements. The CTC finalized the form for technology requests made outside of the program review process. The [New Technology Request form](#) can be found on the CTC website.

During the Spring term, the CTC will work with representatives from the District Information Technology Services (ITS) department to create a comprehensive inventory listing of all hardware and software utilized throughout the college. With this inventory listing, a college-wide hardware replacement plan will be created and college-wide site licenses for the software will be purchased, if funding is identified and the transition to a site license is cost effective.

Creation of Hyflex classrooms continues into the Spring semester. District ITS has been working diligently to get these classrooms up and running so more instructors can offer the Hyflex teaching modality for their courses.

If you have any questions about the information provided, please do not hesitate to reach out.

Thank you,



Sarah C Schrader, Ed.D. (*she, her, hers*)

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