



Hello MJC Campus Community!

During this Spring semester, the College Technology Committee (CTC) determined it wanted to send out communications at the end of each Fall and Spring term to update the campus community on its major goals and accomplishments for each semester. Therefore, welcome to the first communication from the CTC.

This year, the CTC committee updated the five-year [College Technology Plan](#) that was approved by College Council on April 26th. The plan can be found on the CTC website. The first goal the plan focuses on is to assess and update college technology standards, and maintain a budgetary framework that allows for both a regular hardware replacement plan and the integration of the new technologies, as well as training of those technologies. The second goal is to provide students with current learning technologies and the necessary skills required in a technology-based society while also providing access to training and support for these technologies. Progress of achieving these goals will be evaluated each year by the committee and reported out to the College Council.

Through the [College Resource Allocation Model process](#), \$1.5 million was allocated to the replacement of technology and software throughout the college. Those funds are being spent on replacing existing computers, upgrading and retrofitting lab technology, updating teaching stations in classrooms, and updating instructional technology such as video projectors.

During this academic year, work has continued to replace and update computers within computer labs across the institution in anticipation of more students returning in the Fall. Instead of simply replacing existing computers with new ones, the Vice President of College and Administrative Services is working with area Deans to determine if labs can be replaced with laptop carts to allow for the lab areas to be repurposed. The repurposing of these rooms allows for the college to make needed changes within its Space Utilization Report.

The CTC created a template for email etiquette and outlook rules that were approved by the College Council for distribution to the campus community. An email was sent out on March 2nd that highlighted the approved [guidelines for email etiquette](#).

The largest project that CTC is currently involved in is the implementation of Hyflex classrooms. Equipment for these classrooms has been purchased and we are eagerly waiting its arrival. Once the equipment arrives, members of the District Information Technology department will work with representatives from the college to prepare the Hyflex classrooms. It is anticipated that 118 classrooms will be Hyflex capable after all equipment is installed.

If you have any questions about the information provided, please do not hesitate to reach out.

Thank you,



Sarah C Schrader, Ed.D. (*she, her, hers*)

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WE are MJC

the community's college

[Our mission](#) is to empower students to discover opportunities and reach their goals through access and inclusion in higher education.

MJC le da poder a los estudiantes para descubrir oportunidades y alcanzar sus metas mediante el acceso y la inclusión a la educación superior.