

Modesto Junior College
Student Services Council
 April 25, 2014

Members	Representing	Present	Absent
Brenda Thames, VP of Student Services	Chair	✓	
Francisco Banuelos, Dean, of Special Programs	Dean Rep	✓	
Arnold Chavez, Bookstore Operations Coordinator	CSEA		✓
Lorena Dorn, Dean, Counseling & Student Services	Dean Rep	✓	
Peggy Fikse, Director, Student Financial Services	Student Financial Aid	✓	
Brian Greene, Librarian	YFA		✓
Abigail Heras, Student	ASMJC		✓
Geri Vargas, Executive Secretary	Recorder	✓	
Bryan Justin Marks, Program Specialist EOP&S	CSAC	✓	
Ross McKenzie, Professor Mathematics	Academic Senate	✓	
Pedro Mendez, Dean, Technical Education	Dean Rep	✓	
Christian Ochoa, Student	ASMJC		✓
Kathie Ratto, Admissions & Records Technician	CSEA	✓	
Martha Robles, Dean, Enrollment Services	Dean Rep	✓	
Layla Spain, TRIO Counselor	Academic Senate		✓
Araceli Zarate, Program Specialist, Tech Ed & WFT	CSEA appointee		✓

Vacant position
2 Academic Senate Seats

I. Call to Order

Brenda Thames called the meeting to order at 10:06 a.m. (at this time there was not quorum.) (Quorum was established at 11:15 a.m.)

Action Item

II. Action Items

a. Approval of Agenda

Agenda was approved.

Action Item:

Brenda moved to approve agenda of April 25, 2014
 Seconded by Peggy Fikse.
 9 ayes, 0 nays, 0 abstentions
 Result: Motion passed

b. Approval of Minutes

Minutes of March 21, 2014.

Action Item:

Brenda moved to approve minutes of March 21, 2014
 Seconded by Peggy Fikse
 8 ayes, 0 nays, 1 abstention
 Result: Motion passed

Business

III. SSSP Planning Update

Faculty held a meeting and it was reported that there is a need for volunteers for the writing team. Brenda also asked for volunteers from SSC to participate in the writing team.

Action Items:

Geri will send an email to SSC members. Brenda will send electronically.

IV. SSSP Recommendations (*and discussion*)

There was discussion on conducting a workshop on Institute Day. Develop pages with questions and answers.

Action Items:

Geri will add to student service website with links to the actual documents.

V. Open Discussion

- There was discussion regarding better communication of information to respective constituencies. Brenda explained that Student Services Council (SSC) is represented by the constituencies that are charged to relay information.
- Enrollment management was discussed and SSC representative agreed to take back to College Council and present concerns. Brenda stated that she would bring these concerns to president's cabinet.
- It was suggested that perhaps two joint meetings between Instructional Administrative Council and Student Services Council
- SSC agreed that future meetings will be held every other Friday and will alternate with RAC.

Action Items:

Geri will schedule a meeting with IAC and SSC.

- SSC reviewed the YCCD Draft Visions. SSC voted on the following:

Inspire. Learn. Achieve. YCCD where it happens.
Create the future. Learn. Inspire. Achieve. Students and communities achieve.
Create the future. Learn. Inspire. Achieve.
Committed to develop and inspire excellence.
- There continues to be two Academic Senate representatives.

Action Items:

Geri to send reminder email to James Todd.

VI. Standing Reports

- IAC continues to review the hiring prioritization process. They will also re-evaluate the charge of IAC.
- Academic Senate: Elections are occurring and YFA positions will be ratified.
- College Council: Engaging All Voices (document) discussed and Martha asked for input on this document.
- Dean's Cabinet: Discussed budget information. Cabinet is still waiting for more information. There has been no FTE reported available yet.
- Enrollment Services: Martha reported that priority registration has been delayed and students were emailed regarding their upcoming appointment registration date and times. They were moved from the 22nd to the 28th. Registration for fall semester begins May 5. A brochure will be available for students and available for them on the website. The final version will be sent to staff for review.

VII. Public Comments

No public comments expressed.

VIII. Announcements

No announcements.

IX. Adjournment

Meeting adjourned at 11:36 a.m.

Next meeting: September 12, 2014 @ 10:00 a.m. to Noon

Timeline Draft for equity plan...initial plan due November 2014.

Kathy, we always direct students to PiratesNet...can we have instructors add a comment for students to read. *****can we use it as a communication venue***** What programs do we have now that we use where we can share student information.

Electronic ed plans will contain "comment" sections to share information. You can lock these ed plans for students who are on petition, may be we can do this for those in....That is a datatel module.

Martha---ed plan should only be used for academic notes. (not a personal comment or recommendation)

Conversations ensued about faculty communicating with counselors, etc.

SEEMS AS THOUGH FACULTY IS LOOKING FOR A PROGRAM SIMILAR TO ACCESS-A-FILE WHERE THEY CAN HAVE A "NOTES" SECTION WHERE ALL CAN LOOK AT CONFIDENTIALLY TO SEE THE PERSONAL STATUS OF THE STUDENT.

Quorum not met at meeting start. Only discussion items covered initially. Lorena arrived late; her presence met meeting quorum. Meeting minutes reviewed and approved with corrections. Martha Robles arrived, Brenda Thames left meeting.

Council members were shown where to locate resource documents for the Student Success Initiative on the California Community Colleges Chancellor's Office website. A Student Success and Support Program (SSSP) PowerPoint presentation was shown and discussed.