

Modesto Junior College
 Student Services Council
 April 12, 2013
 Morris Memorial, Conf. Room A
 10:00 a.m. to Noon

MEMBERS	Representing	Present	Absent
Brenda Thames	VP of Student Services/Chair	✓	
Bobby Hutchison	Academic Senate		✓
Burt Shook	Academic Senate		✓
Elizabeth Hondoy	CSEA	✓	
Francisco Banuelos	Associate Dean, Special Programs	✓	
Kathie Ratto	CSEA		✓
Bryan Justin Marks	CSAC		✓
Layla Yousif	Academic Senate		✓
Lorena Dorn	Dean, Counseling & Student Services	✓	
Pedro Mendez	Division Dean		✓
Ross McKenzie	Academic Senate	✓	
Erin Johnson	ASMJC	✓	
Taeilorae Levell	ASMJC	✓	
Martha Robles	Enrollment Services	✓	

1. Call order
2. Review of Agenda
3. Public Comments
Announcements: No report
4. Action Items and Discussion Items
 - a. Feedback/input on Merit/Scholarship based on priority registration (tabled).
 - b. Council reviewed the charge, role, function, and responsibilities of Student Services Council as directed by the College Council as part of the annual assessment of the college shared governance processes.
Recommended changes included:
 - Retitling the “Matriculation Committee” as the campus “Student Success Committee”
 - Reviewing and revising the membership, role, function, and charge of the former Matriculation Committee to encompass the legislative mandates and other initiatives associated with the Student Success Task Force recommendations as well as other campus-wide student success initiatives/activities. Under Student Services Council.

Responsibilities add:

- Educational Master Plan
 - Student Success
 - Enrollment Management
- c. Criteria for “programs designated by the college eligible to receive priority registration has been forwarded to the Student Success Committee for development of an identification and review process.
- d. Council discussed and began the development of an appeals process for students to appeal loss of priority enrollment. The establishment of an appeals process is mandated in the SSTF regulations. It was determined that review of enrollment priority appeals would be included in the responsibilities of the current petitions review committee. The petition utilized for general requests (Red & White petition) will be modified to include loss of enrollment priority as one of the student status options being petitioned. The petition process for loss of enrollment priority will be handled through the Admissions Office. Submission timelines were established. Criteria for petitions will be limited to the rationale reflected in Title V language for other SSTF appeals processes.
- e. Proposed Student Success Sub-Committee Charge: “Under the direction of the Student Services Council develop implementation plans, processes, activities, and initiatives related to student success.” The membership of this subcommittee shall be open to anyone in the campus community interested in participating on the committee.
- f. Council discussed the possibility of changing the registration timeframes by allowing students to simultaneously register for summer classes to add fall. The Council determined that registration dates and timelines are an inherent component of the academic calendar it is appropriate for this issue to be discussed at DAC prior to any further discussion.
- g. The Council reached agreement that a recommendation by sent to College Council that “add” timeframes be limited to two business days.
- h. Standing Reports: College Council is reviewing faculty hiring prioritizations.