

Modesto Junior College
Student Services Council
February 8, 2013
Morris Memorial, Conf. Room A
10:00 a.m. to Noon

MEMBERS	Representing	Present	Absent
Brenda Thames	VP of Student Services/Chair	✓	
Bobby Hutchison	Academic Senate		✓
Burt Shook	Academic Senate	✓	
Elizabeth Hondoy	CSEA	✓	
Francisco Bañuelos	Associate Dean, Special Programs	✓	
Kathie Ratto	CSEA		✓
Bryan J. Marks	CSAC	✓	
Layla Yousif	Academic Senate	✓	
Lorena Dorn	Dean, Counseling & Student Services	✓	
Maurice McKinnon	Division Dean		✓
Ross McKenzie	Academic Senate	✓	
Erin Johnson	ASMJC	✓	
Taeilorae Levell	ASMJC		✓
Martha Robles	Enrollment Services, Dean	✓	
Geri Vargas	Recorder	✓	

Name	Representing
Peggy Fikse	Financial Aid
Antoinette Herrera	Health Services
Eva Mo	Faculty/Honors Program

Business

1. Call to Order and Introductions

2. Review of Agenda; Agenda approved with the following change.

Move Public Comments and Announcements to Item #3.

M/S/C (Erin Johnson, Burt Shook) approve adjustment of future agendas.

Action Item

Who: Geri Vargas

What: Adjust the agenda to move up the #5 Public Comments (a. Announcements) to #3

3. Public Comments

- a. MJC Honors Program – Eva Mo provided the Council with an introduction to and overview of the program. The program would like to request priority registration for students accepted into the program.

Council reviewed board policy and current process for determining which student populations are granted priority registration and referred Eva to present her request to the the Matriculation Committee.

Action Item

Who: Geri Vargas

What: Forward dates and times of upcoming Matriculation Committee meeting(s) to Eva.

4. Action and Discussion Items:

- a. **Council Charge** – Council discussed and agreed that, in general, the charge of the Council is in alignment with the Participatory Decision-Making Handbook. Council members are encouraged to review the handbook. It was suggested that the Educational Master Plan as well as Student Success be added to the areas of responsibility that fall under the Council’s purview. There was consensus to forward these recommendations on to College Council for consideration.

Action Item

Who: Brenda Thames

What: Will forward to College Council.

- b. **Rules and Procedures** – The Council approved the rules and procedures as presented.
- c. **Board Policy Review and Comment: (Policy #7335 and #7337)**
7335 (Health Examinations) No objections. 7337 (Fingerprinting). Council agreed that there needs to be more discussion in regards to this policy/procedure. The Council requested additional information (i.e., costs, definition of a volunteer and levels.) The following Board Policies are also being discussed in College Council and Instructional Council: 7-8049 (Academic Senate) 2105 (Election of Student Member); 2015 (Student Member(s) (table pending Academic Senate review).

Action Item

Who: Geri Vargas

What: Contact Human Resources to obtain the information.

5. New Business

- a. **Student Success Task Force Overview and Implementation Plan** – The implementation of the student success force is being led by the Matriculation Committee. Martha Robles, Chair of MJC Matriculation Committee, provided an overview of the Student Success Task Force Legislation and Report. There are 22 recommendations and that the committee is currently working on 8 of those recommendations. Martha R. handed out a Power Point presentation that was presented at the Student Task Force Workshop in Sacramento. She will also send links to the Council on where there is more information for them to review.

Action Item

Who: Martha Robles

What: Send links to SSC..

- b. **Transition Matriculation Committee (MC)** – SSC approved the subcommittee and name change. Martha R. reported that the MC is leading the implementation of SSTF mandated changes to the priority

registration policy, administrative procedures and campus processes. When the college makes changes to policy it should include both Columbia and MJC. There was consensus to support a recommendation for an implementation timeline that places the revised priorities in effect Fall 2014. Council inquired about the membership of MC and the Priority Registration Work Group (at the District level). The current policy/procedure #4250 (probation/dismissal) is being reviewed. It was recommended that 4250 be reviewed in conjunction with priority registration and implementation changes take effect concurrently in the fall 2014 semester.

Action Item

Who: Martha Robles & Geri Vargas

What: Send Geri list of members on the Priority Registration Committee at the District Level as well as any other relevant documents.

Who: Geri Vargas

What: Add enrollment priorities and appeals process to next agenda.

- c. Student Service Areas – Council agreed that they would prefer written reports from the various units throughout student services. That would include announcements from the student representatives on the Council.

Action Item

Who: Geri Vargas

What: Will send written reports before every SSC meeting.

Action Item

Who: Erin Johnson

What: ASMJC is planning a Spring Fling for a Saturday. Date and time TBD. Layla Yousif and Burt Shook will take this back to the Academic Senate and request faculty volunteers for advising.

- d. Student Services Distance Education Support – Lorena reported on the development of a student services web site/portal that will be utilized as part of the implementation of the Distance Education Plan. It was recommended that SSC access the MJC website view the current status of the project on Blackboard. Some Council members have not had the opportunity to review the Distance Education Plan. Geri will obtain copies and distribute/post for Council Members.

Action Item

Who: Geri Vargas

What: Send to SSC the Distance Education Plan.

6. Adjournment –

Next meeting: **February 22, 1013, 10:00 a.m. to Noon, Student Services Bldg., Room 203**