

Modesto Junior College
Student Services Council
September 30, 2016
Morris Memorial, Conference Room A

Members	Representing	Present	Absent
Dr. James Todd, VP of Student Services	Chair	✓	
Francisco Banuelos, Dean	Dean Rep		✓
Peggy Fikse, Director	Student Financial Services	✓	
Henna Battan	ASMJC		
Geri Vargas, Recorder	Student Services	✓	
Wyatt Unruh	ASMJC	✓	
Vacant	CSEA		✓
Donna Yarnal, Administrative Secretary	CSAC		✓
Martha Robles, Dean	Dean Rep		✓
Araceli Zarate, CSEA Rep	CSEA appointee		✓
Michael Girardi, Instructor, Health Education	Academic Senate	✓	
YFA (Vacant)	YFA (3)		

I. Call to Order

Meeting was called to order 10:08 a.m.

II. Introductions

- Two new student representatives, Henna Battan, and Wyatt Unruh.
- Guests included: Bryan Marks, Aurelia Gonzalez, Eva Munguia, Jackie Forte

III. Business

- a. **Approval of Minutes:** Approval of Joint IAC/SSC Minutes of joint IAC/SSC (no quorum)
- b. Review of SSC Charge and Membership – James and the council and guests reviewed the charge and membership of SSC including the various representatives of the representative constituencies at the college.
- c. Initiatives Overview – James described the various initiatives that are currently being reviewed and/or are in the planning stages.
 1. The CTE initiative will include technical career training for students so that they become gainfully employed.
 2. Common Assessment Initiative that the State Chancellor's office has been developing this task has been delayed. This assessment will be reaching approximately 40 pilot colleges, was originally ready to roll-out in October; however, between the workgroup and the academic senate both agreed that an "additional validation phase is the best interest of our colleges and our students." It was also stated that the workgroup/team will work with the affected colleges and "support alternative plans for assessment. The ultimate goal, James, explained, is to allow students to take courses at one college and apply it to another college.
 3. CCC Apply – The Chancellor's office is working to make it easier for students to place, i.e. a re-entry student vs. recent high school graduates assess at different levels. James suggested a work group should be created here at MJC to ensure students get the best results from their

placement test. He also mentioned that representatives from the RP Group will be visiting MJC and meeting with English and Math and English.

4. Florida Arias presented a handout on *Student Success & Equity* which included the duties and responsibilities of the student success specialists in both the outreach and in-reach. She reported that it has been very successful and they are still reviewing processes that didn't work and processes that did.

Florida introduced and described the two centers, Pathways and the Hubs and the difference in services that are provided. They are located on both campuses.

They also do outreach and inreach. The outreach program specialists provide campus tours, assist with applications and orientations. Canvas shells with a list of newly admitted freshman. They also coordinate and conduct the New Student Day(s) (April-Summer. The Hubs are responsible for canvas shell (590 first year Focus D.I. groups). Also support students in the FTIC course (College Skills 100). The program specialists also present in classrooms to promote both the Pathway Centers and Hubs.

These tasks that program specialists are working on will remove barriers (Title V-SSSP) for access, retention, and success of our students.

d. **Accreditation** – Tabled for next meeting.

e. **Student Services Program Review**

Aurelia Gonzalez, who is the lead person who will be coordinating the task of compiling all of student services SAOs and program review. She has met with the various areas and continues to meet with staff to begin the writing process of their program reviews.

IV. **Announcements:**

- a. Peggy Fikse announced that an email just went out to students regarding the early submission of student FAFSAs. The new date has been moved up to October 1, 2016.
- b. James announced the EPI taskforce that will be working on the electronic version educational master plan eventually allowing students to create their own educational plan. They would meet with a counselor to review. Also, the Hobson's Group has been contracted to monitor this process through *Starfish* and *Early Alert*. Messages would be sent to counselors from faculty that a student needs help in a certain area.

5. **Adjournment** - Meeting adjourned at 11:55 a.m.

Next meeting: October 28, 2016 (Student Services Building, Room 203); Note: last meeting was canceled due to members attending the High School Counselor Day