

**Modesto Junior College**  
**Student Services Council**  
**March 13, 2015**  
**Student Services Bldg., Room 203**

Members	Representing	Present	Absent
<b>Brenda Thames</b> , VP of Student Services	Chair		✓
<b>Francisco Banuelos</b> , Dean, of Special Programs	Dean Rep	✓	
<b>Arnold Chavez</b> , MJC Bookstore	CSEA appointee	✓	
<b>Peggy Fikse</b> , Director, Student Financial Services	Student Financial Services	✓	
<b>Brian Greene</b> , Librarian	YFA		✓
<b>Cristian Galindo</b> , Student	ASMJC	✓	
<b>Geri Vargas</b> , Recorder	Student Services	✓	
<b>Ross McKenzie</b> , Professor Mathematics	Academic Senate	✓	
<b>Brian Sanders</b> , Dean, Science, Math, and Engineering	Dean Rep		✓
<b>Melina Barragan</b> , Student	ASMJC	✓	
<b>Donna Yarnal</b> , Administrative Secretary	CSAC	✓	
<b>Martha Robles</b> , Interim Dean of Counseling & Student Svcs	Dean Rep	✓	
<b>Araceli Zarate</b> , Program Specialist, 3SP	CSEA appointee	✓	
<b>Michael Girardi</b> , Instructor, Health Education	Academic Senate	✓	
Academic Senate - VACANT	Academic Senate		

**I. Call to Order**

Meeting was called to order 10:05 a.m.

**II. Action Items**

- a. Approval of Agenda (approved)
- b. Approval of Minutes of 2/27/15 (approved)
- c. Guest: Kristina Godinez, Financial Accountant for Student Financial Services.

**III. Discussion**

- a. Student ID card update (ASMJC) – Continues to be researched. Cristian Galindo shared a prototype card with Council.
- b. Kristina Godinez shared and handed out an example of calculations of institutional share (Return to Title IV – R2T4) that MJC is responsible when instructors drop on or after the census date. Council asked questions and shared suggestions how to prevent institutional costs the college incurs, i.e., emails to instructors, all staff, etc.

Ross McKenzie suggested it would be helpful if instructors could receive a calendar indicating dates so that they are aware of what they need to do before disbursement dates. Kristina agreed to send to instructor the calendar.

- c. Martha asked Council to recall the priority registration item that was discussed at a prior SSC meeting. She reminded Council members to share this document with their constituencies. Members discussed whether it should go forward to College Council once the Council has approved it.
- d. Donna suggested a training on dealing with difficult students. She recommended Lloyd Jackson to facilitate the training or she is willing to submit a MAA request.

**IV. Standing Reports:**

- a. ASMJC – No report except for the research is still ongoing with prospective “card” issuers and they are working with both the Library staff and Arnold Chavez, from the bookstore.
- b. Academic Senate – No report.
- c. CSEA – Meeting today at Noon to discuss the *Design for Success* presented by the president.
- d. YFA – No Report.

**V. Announcements**

**VI. Adjournment** - Meeting adjourned at 11:18 a.m.

**Next meeting: April 10, 2015 – Student Services Bldg., Room 203**