I. Call to Order
   Meeting was called to order 10:15 a.m.

II. Action Items
   a. Approval of Agenda (approved)
   b. Approval of Minutes (approved with corrections made)

III. Discussion
   a. Update of Adjustments to Assessment Process Update (handout) – Brian S. shared with Council the revisions and changes made since the last presentation of this document, “Opening Doors to Transferable Courses – Adjustments to Assessment – 12.12.14." The Council reviewed the draft and provided feedback and recommendations to be incorporated into the document before sending it out for constituent review. Brian S. will make revisions that Council discussed and approved. It was recommended to include an asterisk with the target date for implementation (summer 2015). Geri will distribute those changes to Council after Brian S. has completed.
   b. Student ID card update (ASMJC) – Tabled for next meeting.
   c. Brenda asked for a volunteer to co-chair the Student Services Council and notify her of their interest.
   d. Next meeting will include a presentation by Brian Greene on the Learning Center.
   e. James Todd will be asked to give an update on Student Equity.
   f. In March – Student Services Council (SSC) will review the timeline rubric for priority registration.
   g. In March – Student Services Council will also review the SEC and Triple SP plans and review the goals for SSC.
   h. SSC was reminded that they need to begin on their self-evaluation.
i. Between now and April, SSC will review the “list” of goals that they wanted to accomplish for 14-15.

**ACTION**

Brian will revise and send electronically to Geri so that she can distribute to Council members for them to forward to their appropriate constituents for input and feedback.

**ACTION**

Geri will contact James Todd on update and presentation to Council on the SE Plan.

IV. **Standing Reports**

There were no reports.

V. **Announcements**

None.

VI. **Adjournment** - Meeting adjourned at 11:55 a.m.

**Next meeting:** February 27, 2015 – Student Services Bldg., Room 203