

Modesto Junior College
Student Success & Equity Committee
September 19, 2016

Voting Members:	Representing	Present	Absent
Curtis Martin	Co-Chair (Faculty Member)	X	
Flerida Arias	Co-Chair (Administration)	X	
Pamela Crittenden	Counseling Faculty Member (General Counseling)		X
Elizabeth Hondoy	Counseling Faculty Member (Special Programs)		X
Daniel Schmidt	Basic Skills Faculty Member (English/Reading/ESL)	X	
Pamela Kopitzke	Basic Skills Faculty Member (English/Reading/ESL)	X	
Jacqueline Faris	Basic Skills Faculty Member (Math)		X
Al Smith	Instructional Faculty Member (General Education/Transfer)	X	
Brenda Thames	Vice President Of Instruction		
James Todd	Vice President of Student Services	X	
Jillian Daly	Dean, Literature and Language Arts	X	
Laura Maki (Interim)	Dean; Science, Math and Engineering		X
Ron Cripe (for Pedro Mendez)	Dean/Admin, Career Technical Education	X	
Flerida Arias	Dean, Equity and Student Services	X	
Julie Hughes	Classified Staff		X
Danya Dominguez	ASMJC Representative	X	
Vacant	Classified Staff		
Vacant	Instructional Faculty Member (Career Technical Education)		
Non-Voting Members:			
Scott Kerlin	Director of College Research	X	
Sheri Lima	Library and Learning Center Manager	X	
Elizabeth David	First Time In College (FTIC) Coordinator	X	
Non-Voting Members:	Any Faculty, Staff, Administrator or ASMJC representative beyond the above that is appointed and continually serves on the committee:		
Martha Robles	Management; Dean, Counseling and Student Learning		X
Jenni Abbott	Management; Director, Planning and Grant Development	X	
Sarah Schrader	Management, Central Services Fiscal		X
Talitha Agan	Faculty, History	X	
Laura Manzo	Faculty, Spanish		X
Iris Carroll	Faculty, Librarian	X	
Barbara St. Urbain	Faculty, Counselor		X
Viengkham Champa	Faculty, Counselor		X
Jessenia Duarte	ASMJC Representative	X	
Sarah Hawes	Faculty, Reading		X
Pat Wallace	Recorder	X	
Guests:			
Jacquelyn Forte	Director, Basic Skills	X	
Bryan Justin Marks	Assoc. Dean; Campus Life and Student Learning	X	
Gail Wose	Community Participant	X	
Ariana Gonzalez	Faculty, Counselor	X	
Francisco Banuelos	Dean, Special Programs	X	
Tiffany Versola	Program Specialist	X	

Student Success & Equity Committee: 9/19/2016
Approved: 10/3/2016

I. Call to Order

This meeting was call to order at 3:15 pm by Curtis Martin. Call to order was delayed until quorum could be declared.

II. Action Items

A. Approval of the agenda

Action Item:

Hearing no objections, the agenda was approved.

III. Approval of the minutes and review of action items of April 16, 2016

Action Item:

Hearing no objections, the minutes of April 26, 2016 were declared approved.

IV. Information and Discussion Items

A. CCCCCO Memo regarding plans

The state Chancellor's Office is seeking to delay all three plans (3SP, Equity, Basic Skills Initiative) and make into one plan. They are opting to look or find a way to combine all three plans into one. F. Arias will be going to the state Chancellor's Office in about a week and a half and will bring back and share all the latest information with the committee. We are currently moving forward with year two of the 3SP and Equity plans. There is no clarity, at this time, on how the funds will follow when the plans are combined. All are concerned about timelines and how the monies will be disbursed.

B. Faculty Retreat

There was a lot of time and money spent on the retreat. Accountability needs to be followed up. This committee could possibly provide this. Exit surveys indicate there was a lot of benefit from the retreat. Since last year's retreat, there have been some big curriculum changes that are only now beginning implementation. There has been a lack of communication in getting these findings out. There is a lag time between initiatives driven by these retreats and implementation. Some of the projects still need to be facilitated. Some are direct impact to students and others take a while to trickle down. There is initiative fatigue all across the state.

Action Item:

Who: J. Daly motioned to form an Adhoc work group for Faculty Retreat evaluation (J. Abbott, J. Forte, T. Agan and E. David volunteered to be on the work group). Motion was unanimously approved by the voting members of the committee.

What: This work group will bring recommendations back to SSEC at its November 7, 2016 meeting.

C. Proposed Goals for 2016-17:

Discussion was held on Goals 1-3:

1. Develop, implement and evaluate an effective communications plan.
 - What is an effective communication tool? Multiple forms of communication to inform the campus community. Do we need a central place to disseminate information? What do you need to know this week with links. Web page for faculty retreat data.
2. Develop a recommendation for a process for budgeting and allocating student equity funds for projects commensurate with the equity plan.
 - Within the equity plan there is an amount of funding available that could be used for innovation grants (equipment, books, travel, professional development that is aligned with the equity plan). Approximately \$30,000 is available. This could be modeled after the Foundation grant process. C. Martin, A. Smith and F. Arias will meet on this goal and report out at the October 3, 2016 SSEC meeting.
3. Support the development of the Student Success Centers.
 - Now referred to as Student Success Pathway Centers. Tiffany Versola reported out on these centers. A lot of students came through their doors the first week of school. They are a bridge between centers and counseling. They are advertised through Canvas shells, flyers, and posters on campus. Concentrating on African Americans and Hispanics to connect with a counselor. The centers have two counselors on duty most of the time. Comprehensive education plan workshops are held every two hours. The second counselor does walk-ins. Hubs to not have counselors. All contacts with students are tracked in SARS. Main focus is to close gaps. Pat will schedule with F. Arias a center to visit at the beginning of the next meeting.
4. Pursue an internet agreement. Collaborate for service with local internet providers
5. Pursuing options for reinstituting a childcare center (grants)
6. Collaborate with the City of Modesto, as transportation providers, on reducing the cost of transportation for students. Look into options to bring classes to students.

D. Student Services Redesign/Title V Update

The contract to re-design the first floor of Yosemite Hall is about to be signed. Upon completion there will be full-services on both campuses. Monies from five grants are supporting this. In the Student Services Building on East campus, all the windows and glass will be removed on the first floor counters. Work begins in two weeks and will be completed by the end of November.

E. Male Collaborative – tabled to a future meeting

F. SSSP Equity Action Items/Next Steps – tabled to a future meeting

G. Other – Review of the SSEC Charge – C. Martin

A robust discussion took place. Is the charge appropriate for this committee? What are the areas we have accomplished? What areas are weak. This committee is not a council and makes recommendations to College Council. It does not implement anything. What is the role of this committee when there is overlap with other councils such as Instruction Council and Student Services Council and also with Academic Senate. This committee focuses on student equity issues. SSEC disseminates information. This committee is the first reviewer of 3SP, Equity and basic skills initiative plans and make recommendations for edits and improvement before they are forwarded to College Council. During the summer a work group was going to begin drafting these plans. Then we heard these plans were going to be combined and it was set aside. SSEC could take ownership of those plans. The committee could focus on how we can facilitate the outcomes of the faculty retreat.

SSEC Charge with proposed changes in **bold** and highlighted in **yellow**:

The SSEC is a committee of the College Council, and will make recommendations to that body regarding issues of student success and equity. However, in accordance with YCCD Board Policy 7-8049, the SSEC will engage in collegial consultation with the MJC Academic Senate on any matters that are “rely primarily” or “mutually agree” areas. The Committee is responsible for the planning, **implementation**, monitoring, evaluation, and effectiveness of the following: ® Student Success and Support Program ® Student Equity Planning ® Basic Skills Initiative **and t** the Committee will **also** consider the implications and disseminate information regarding: ® AB86 Legislation (including Adult Education, Career Development and College Preparation [CDCP], Credit/Non-Credit coursework and vocational pathways).

Action Item:

Who: SSEC Committee voting members

What: Approved the proposed changes to the charge. C. Martin will take forward this recommendation to College Council for approval.

The meeting adjourned at 5:00 pm.