

Modesto Junior College
Student Success & Equity Committee
October 31, 2016

Voting Members:	Representing	Present	Absent
Curtis Martin	Co-Chair (Faculty Member)	√	
Flerida Arias	Co-Chair (Administration)	√	
Pamela Crittenden	Counseling Faculty Member (General Counseling)		√
Claudia Puebla	Counseling Faculty Member (Special Programs)	√	
Daniel Schmidt	Basic Skills Faculty Member (English/Reading/ESL)	√	
Pamela Kopitzke	Basic Skills Faculty Member (English/Reading/ESL)		√
<i>Vacant</i>	<i>Basic Skills Faculty Member (Math)</i>		√
Randy Thoe	Instructional Faculty Member (Career Technical Education)	√	
Al Smith	Instructional Faculty Member (General Education/Transfer)	√	
Brenda Thames	Vice President Of Instruction		√
James Todd	Vice President of Student Services		√
Jillian Daly	Dean, Literature and Language Arts	√	
Laura Maki	Dean, Science, Math and Engineering	√	
Pedro Mendez	Dean, Career Technical Education		√
Flerida Arias	Dean, Equity and Student Services (see above co-chair)		
Julie Hughes	Classified Staff	√	
Danya Dominguez	ASMJC Representative	√	
<i>Vacant</i>	<i>Classified Staff</i>		√
Non-Voting Members:			
Scott Kerlin	Director of College Research	√	
Sheri Lima	Library and Learning Center Manager	√	
Elizabeth David	First Time In College (FTIC) Coordinator	√	
Non-Voting Members:	Any Faculty, Staff, Administrator or ASMJC representative beyond the above that is appointed and continually serves on the committee:		
Martha Robles	Management, Dean, Counseling and Student Learning		√
Jenni Abbott	Management, Director, Planning and Grant Development		√
Sarah Schrader	Management, Central Services Fiscal		√
Talitha Agan	Faculty, History	√	
Laura Manzo	Faculty, Spanish		√
Barbara St. Urbain	Faculty, Counselor		√
Viengkham Champa	Faculty, Counselor		√
Sarah Hawes	Faculty, Reading		√
Jessenia Duarte	ASMJC Representative		√
Guests:			
Jacquelyn Forte	Director, Basic Skills Initiative & Student Success	√	
Ariana Gonzalez	Counselor, General Counseling	√	
Schimjel Skaria	Counselor, EOPS	√	
Gail Wose	Community Participant	√	
Recorder:			
Manny Walsh	Administrative Secretary, Equity & Student Learning	√	

Minutes

I. Call to order

Quorum met; meeting called to order by C. Martin at 3:10 pm.

II. Approval of the agenda

Move to approve agenda was made. Agenda was unanimously approved.

III. Approval of the minutes and review of action items of October 17, 2016

C. Martin called to motion the approval of the minutes of October 17, 2016. J. Daly seconded the motion. Minutes approved.

IV. Information and Action Items

A. Regular Report Out in every SSEC

1. BSI

Three Basic Skills Initiative handouts were distributed and discussed (attached). Not for credit basic skills courses may be included in future funding. The state chancellor's office wants to ensure colleges are using effective practices so that students who complete remedial courses advance to college level courses. In the 2017-2018 academic year, BSI will become Student Support for Basic Skills (SSBS) and will have stricter guidelines. An invitation was extended for faculty members to attend the upcoming Reading Apprenticeship Conference on November 18 & 19 at CSU Pomona. A request for funding form is required beforehand and only those who are able to apply the information in their classrooms will be invited to attend. There will be another conference May 12-13; location to be determined.

2. FTIC

The Library & Learning Center is now handling the two books used for the College Study Skills course, *The Other Wes Moore* and *My College Experience*. A special presentation assignment was added to the syllabus due to this year's presidential election, engaging students in the political and civic forum. Author, Wes Moore is visiting the campus. Students' poster boards will be showcased during the event, which will be held this Friday, November 4. The 10:30 am presentation will be for MJC students and faculty, the 6:00 pm presentation for the community. New faculty members are being sought to teach the college skills course for the upcoming year. E. David informed committee members to contact her with any interested faculty. The classes are taught during the summer and fall semesters only, not spring. Fortune cookies containing student support messages were shared.

Student Success & Equity Committee: 10/31/16

Approved: 12/5/16

Page 2

3. Hobsons' Starfish

Weekly trainings commenced two weeks ago and a faculty presentation team has been formed. More information will be reported at next week's meeting.

4. Workgroups

a. Childcare

Tabled until next meeting.

b. Professional Development (Application, CORA, CUE)

Application

No applications or responses have been received to date. November 22, is the deadline to submit an application. Applications requesting large sums (\$15-20K) will be closely scrutinized.

CORA

Still in the approval process. Faculty and staff will be notified when the program is available.

CUE

A conference call will be held on the morning of Friday, November 4, to discuss classroom observation assignments.

c. Common Assessment Initiative

Tabled until next meeting.

d. Program Review

Administrative program review will be taking place soon. The instructional division is approximately 90% complete; student services must update their information due to changes in their area. Data should be in eLumen by the end of the summer, with the next program review occurring two years later. Areas that have completed their program review will be located on the Office of Instruction webpage.

e. Faculty Retreat Ad Hoc

Surveys went out; two meetings remain. The workgroup would like to determine what type of faculty retreats should be offered. Small with a specific purpose or larger with general purpose.

B. African American Education Conference – February 25, 2017

The committee met last Friday. They are reaching out to African American organizations, churches, and high schools BSUs, with a targeted group of 300. Parents

Student Success & Equity Committee: 10/31/16

Approved: 12/5/16

Page 3

are being encouraged to attend the event and handouts will be made available to them at the event. A keynote speaker is planned if funding is available; the suggestion to apply for a mini-grant was made. High schools are being contacted to help assist with the cost of bus service to and from the event. A new mental health component has been added with the assistance of Dr. L. Cordova and a plenary presentation will be given on campus offerings by faculty of color and instructors of ethnic studies. B. Marks will assist with the cost of food for the event. Further information on the conference will be made available on the Campus Life & Student Learning webpage.

C. Sabados de Educación

A tentative agenda for November 19, was distributed (attached). The event is being geared towards Spanish language speakers, AB540s, and migrant farm workers. The goal is to reach out to the migrant farm camps before they close in two weeks, to assist students who may leave the area and not return again until April, and assist students who believe they cannot afford college, with a targeted goal of 100 youth. It will be a family event with food and entertainment. Plans are underway to offer similar events a couple times a year.

D. Food Bank

Best practice visits to other colleges are being made. If a food bank is created on campus, it will have to be open to the entire community, not just MJC students. ASMJ currently offers Free Lunches on Wednesdays (FLOW), but not food to be taken home. The invitation was made for interested committee members to help with the project and assist with outlining a process. If Second Harvest is used, their food handlers/distributors must complete a comprehensive online certification program before they are able to work.

V. Other

J. Daly informed members that there will be an English language community faire on November 10th with some of the presentations being offered in Spanish. Community resources for the illegal immigrant population will be present. A discussion ensued on the need for a master calendar so there is no crossover of similar events.

Foster Youth

The college is trying to create a better infrastructure for foster youth. Hector Duarte, Assistant Director of EOP&S, is leading the effort in creating an advisory board for MJC. Committee members were invited to be a part of the board.

A handout on math pathways was distributed and discussed (attached).

Meeting adjourned at 4:11 pm.

Next Meeting: November 21, 2016 on the East Campus in Library 55

Student Success & Equity Committee: 10/31/16

Approved: 12/5/16

Page 4