

**Modesto Junior College**  
**Student Success & Equity Committee**  
**October 17, 2016**

<b>Voting Members:</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Curtis Martin	Co-Chair (Faculty Member)	√	
Flerida Arias	Co-Chair (Administration)	√	
Pamela Crittenden	Counseling Faculty Member (General Counseling)	√	
Claudia Puebla	Counseling Faculty Member (Special Programs)	√	
Daniel Schmidt	Basic Skills Faculty Member (English/Reading/ESL)	√	
Pamela Kopitzke	Basic Skills Faculty Member (English/Reading/ESL)	√	
<i>Vacant</i>	<i>Basic Skills Faculty Member (Math)</i>		√
Randy Thoe	Instructional Faculty Member (Career Technical Education)	√	
Al Smith	Instructional Faculty Member (General Education/Transfer)	√	
Brenda Thames	Vice President Of Instruction		√
James Todd	Vice President of Student Services	√	
Jillian Daly	Dean, Literature and Language Arts	√	
Laura Maki	Dean; Science, Math and Engineering		√
Pedro Mendez	Dean/Admin, Career Technical Education	√	
Flerida Arias	Dean, Equity and Student Services (see above co-chair)		
Julie Hughes	Classified Staff	√	
Danya Dominguez	ASMJC Representative	√	
<i>Vacant</i>	<i>Classified Staff</i>		√
<b>Non-Voting Members:</b>			
Scott Kerlin	Director of College Research	√	
Sheri Lima	Library and Learning Center Manager	√	
Elizabeth David	First Time In College (FTIC) Coordinator		√
<b>Non-Voting Members:</b>	<b>Any Faculty, Staff, Administrator or ASMJC representative beyond the above that is appointed and continually serves on the committee:</b>		
Martha Robles	Management; Dean, Counseling and Student Learning		√
Jenni Abbott	Management; Director, Planning and Grant Development	√	
Sarah Schrader	Management, Central Services Fiscal		√
Talitha Agan	Faculty, History	√	
Laura Manzo	Faculty, Spanish		
Barbara St. Urbain	Faculty, Counselor		√
Viengkham Champa	Faculty, Counselor	√	
Jessenia Duarte	ASMJC Representative	√	
Sarah Hawes	Faculty, Reading		√
<b>Guests:</b>			
Bryan Marks	Associate Dean, Campus Life & Student Learning/Conduct	√	
Eva Munguia	Director, Access, Retention, and Student Success	√	
Jacquelyn Forte	Director, Basic Skills Initiative & Student Success	√	
Amy Yribarren	Director, Health Services	√	
Lonita Cordova	Director, Mental Health	√	
Ariana Gonzalez	Counselor, General Counseling	√	
Manny Walsh	Recorder	√	

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Approved: 10/31/16

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# Minutes

## I. Call to order

Quorum reported; meeting called to order by C. Martin at 3:08 pm.

## II. Approval of the agenda

The following items were added to the agenda: IV.A.4.d. Program Review, IV.A.4.e. Faculty Retreat Ad Hoc, and IV.B. New Director of Health Services.

The following change was made to the agenda: SSSP/Equity/BSI - "Braid" to read SSSP/Equity/BSI - Integrated Planning.

## III. Approval of the minutes and review of action items of October 3, 2016

Minutes of October 3, 2016 were approved. C. Martin welcomed a new member to the committee, Randy Thoe, as faculty representative for CTE.

## IV. Information and Action Items

### A. Regular Report Out in every SSEC

#### 1. SSSP/Equity/BSI Integrated Planning

The workgroup has not yet met. The first meeting will be held on October 28, in order to synthesize and map out the goals. The workgroup will report back to the committee on October 31.

#### 2. FTIC

In E. David's absence, C. Martin reported that the board of trustees was promised the program would grow. A large amount of human resources has been invested to date, but more growth is needed. Approximately eight hundred students are enrolled in the college skills courses this semester.

#### 3. Hobsons' Starfish

F. Arias reported in M. Robles' absence. A meeting was held this morning to discuss the implementation, conversion timeline, and which groups would pilot the program. Representatives from student services, enrollment services, and information technology were in attendance.

#### 4. Workgroups

##### a. Childcare

Ongoing conversations are being held with the Dean of Allied Health & Family Consumer Sciences regarding increasing the services of MJC's childcare

program to students. At this time, the service is only offered to faculty and staff members.

**b. Professional Development (Application, CORA, CUE)**

**Application**

J. Abbot and C. Martin were thanked for their assistance in creating the mini-grant application. To date, no applications have been received.

**CORA**

MJC has entered into a three-year contract with the Center for Organizational Responsibility and Advancement (CORA). The professional development program (Teaching Men of Color, Supporting Men of Color) offers unlimited use for faculty and staff and includes two visits from CORA to further develop those who have completed the modules. The program consists of two modules, each taking one week to complete, with a certificate awarded upon program completion. A third module on student services is also available through CORA. A discussion ensued on the need to invite a broad range of full-time instructional faculty to the training and possibly offer it to adjunct faculty members in the summer. The program's implementation date will be reported at the next committee meeting.

**CUE**

Nineteen faculty members are involved in the Center for Urban Education (CUE)-MJC Embedding Equity Faculty Institute's work on building a community of practice. This month's focus has been on syllabi language and classroom observations.

**c. Common Assessment Initiative**

The new common assessment tool has been put on hold and may not be available in time to assess students enrolling for the fall or spring 2018 semesters. The math and English departments may have to re-evaluate the competencies for their courses until the new assessment tool is available. Accuplacer, the current assessment program, may need to be used longer. Cut scores are being shared with the deans and faculty tomorrow. A presentation on the use of GPA as a multiple measure will be held on Friday, November 4, from 10:30 am to 12:30 pm by the RP Group.

**d. Program Review**

The proposal to have a two year cycle of assessment followed by program review has been made. The curriculum and assessment platform, eLumen, will be used in place of CurricUNET. A program review slide presentation was shown (attached).

**e. Faculty Retreat Ad Hoc**

The draft of a survey created by faculty members at the August faculty retreat was distributed (attached). Committee members were instructed to notify J. Abbot of any edits or suggestions before next week's final draft is sent via SurveyMonkey.

**4. Mental Health**

The new Director of Health Services, Amy Yribarren, was introduced. A Wellness Center slide was shown (attached) listing several services to be offered. The center will be located in Yosemite Hall next door to Health Services in room 114; with plans to eventually have a doorway installed connecting the two offices. A variety of services will be offered.

**V. Wes Moore**

Author Wes Moore will be visiting the west campus on Friday, November 4, 2016. Moore will present to first time in college students from 10:30 am to 12:00 noon and to the general community from 6:00 pm to 7:30 pm. Both sessions are free and will be held in the Performing Arts Center. MJC administrators, faculty, staff, and students may attend either session.

**VI. Other**

Director of Admissions and Records, Laura Yager, resigned from her position effective Thursday, October 20, 2017.

Meeting adjourned at 4:20 pm

***Next Meeting: October 31, 2016 on the East Campus in Library 55***