

Modesto Junior College
Student Success & Equity Committee
October 3, 2016

Voting Members:	Representing	Present	Absent
Curtis Martin	Co-Chair (Faculty Member)	√	
Flerida Arias	Co-Chair (Administration)	√	
Pamela Crittenden	Counseling Faculty Member (General Counseling)	√	
Claudia Puebla	Counseling Faculty Member (Special Programs)	√	
Daniel Schmidt	Basic Skills Faculty Member (English/Reading/ESL)	√	
Pamela Kopitzke	Basic Skills Faculty Member (English/Reading/ESL)	√	
Jacqueline Faris	Basic Skills Faculty Member (Math)		√
Al Smith	Instructional Faculty Member (General Education/Transfer)	√	
Brenda Thames	Vice President Of Instruction		√
James Todd	Vice President of Student Services	√	
Jillian Daly	Dean, Literature and Language Arts	√	
Laura Maki	Dean; Science, Math and Engineering	√	
Ron Cripe (for Pedro Mendez)	Dean/Admin, Career Technical Education		
Flerida Arias	Dean, Equity and Student Services (see above co-chair)	√	
Julie Hughes	Classified Staff	√	
Danya Dominguez	ASMJC Representative	√	
Vacant	Classified Staff		
Vacant	Instructional Faculty Member (Career Technical Education)		
Non-Voting Members:			
Scott Kerlin	Director of College Research	√	
Sheri Lima	Library and Learning Center Manager	√	
Elizabeth David	First Time In College (FTIC) Coordinator	√	
Non-Voting Members:	Any Faculty, Staff, Administrator or ASMJC representative beyond the above that is appointed and continually serves on the committee:		
Martha Robles	Management; Dean, Counseling and Student Learning	√	
Jenni Abbott	Management; Director, Planning and Grant Development	√	
Sarah Schrader	Management, Central Services Fiscal		√
Talitha Agan	Faculty, History	√	
Laura Manzo	Faculty, Spanish		
Iris Carroll	Faculty, Librarian	√	
Barbara St. Urbain	Faculty, Counselor	√	
Viengkham Champa	Faculty, Counselor		√
Jessenia Duarte	ASMJC Representative	√	
Sarah Hawes	Faculty, Reading		
Guests:			
Bryan Justin Marks	Associate Dean, Campus Life and Student Learning	√	
James Palmer	Research Analyst	√	
Lonita Cordova	Director, Health Services	√	
Eva Munguia	Director, Access, Retention, and Student Success	√	
Manny Walsh	Recorder	√	

I. Call to Order

The meeting was called to order at 3:08 pm by Curtis Martin. Approval of minutes and agenda were delayed while awaiting quorum. During the delay, an informational presentation was given by J. Palmer on the data dashboard he created entitled [Data Visualization and Student Equity](#). The dashboard, as well as enrollment and course completion trend reports, are available on MJC's research and planning office [webpage](#).

Additional member arrived; quorum met.

II. Approval of the agenda

The October 4, 2016 meeting agenda was approved.

III. Approval of the minutes and review action items of September 19, 2016

The minutes of September 19, 2016 were approved with the following corrections: The meeting was held on September 19, not September 20. Brenda Thames was in attendance as the vice president of instruction. Florida Arias was in attendance as co-chair. Barbara St. Urbain was not in attendance. Section IV. A. "delay" not deny all three plans.

IV. Information and Action Items

A. CCCO New Directors Training Debrief

1. SSSP/Equity/BSI (J. Todd)

Program plans were not required for any of the three programs this year. The state is working on integrating all three plans (SSSP/Equity/BSI) into one mega plan that is going to contain metrics and specific directives. Colleges are being asked to think strategically this year about their current plans' goals and to use integrated planning to align them with their college's strategic direction. A 3csn Integrated Planning Worksheet was distributed (attached). It was suggested a column for MJC's goals be added to the worksheet. The committee was reminded that the work was not about coming up with new goals, but using the existing goals to create something understandable and focused. The formation of a workgroup was suggested to assist with the project and to share the information with the Educational Master Plan workgroup.

Members were informed of the upcoming Strong Workforce Initiative, and how it will encompass all three plans to allow us to offer new degree and certificate programs to help continue to build a skilled area workforce.

A call for the creation of a workgroup for plan alignment was made. F. Arias, J. Todd, and J. Daly volunteered to be a part of the group. E. Munguia and J. Forte were added to the workgroup by F. Arias. It was also suggested to add A. Smith and P. Mendez to the workgroup.

2. Assessment and Multiple Measures (J. Todd)

A Delay in Common Assessment Initiative (CAI) Timeline letter was distributed (attached). Due to the delay in the CCCAssess test, the college's current assessment software, Accuplacer, may need to be used longer than anticipated. The suggestion to have a workgroup in place if the delay lasts longer than 1-1/2 semesters was made. J. Daly suggested Laura Yager, Director of Admissions and Records, possibly head the workgroup since she already has a multiple measures workgroup. It was noted that C. Martin, J. Daly, and L. Yager will assist with the workgroup. The invitation to the workgroup was extended to include interested counselors. M. Robles stated she would inform her counseling faculty.

a. November 4th: Ken Sorey MMAP/GPA Presentation at MJC

Ken Sorey, Senior Executive Vice President with the Educational Results Partnership, will be on campus November 4th to discuss the correlation between grade point average in high school and its use as an extra measure to assist with student placement at the college level. A brief discussion ensued.

B. Ad Hoc Faculty Retreat Workgroup (J. Abbott)

Last meeting it was suggested to have an ad hoc faculty workgroup to look at the evaluations and recommendations from the faculty retreat. J. Abbott reported that the work group met, did some preliminary work, created a draft, but that they are not yet ready to report out.

C. Proposed Committee Goals for 2016-2017

1. Innovation Grants (F. Arias)

It was recommended in the previous meeting that an application form for the innovation grants be established in the same manner as the Title V mini grants, but in a more equitable manner. An MJC Student Equity Project Application was distributed (attached). The application will be made available on the Professional Development Coordinating Committee (PDCC) website. It was recommended that the PDCC evaluate and approve the applications, with the committee remaining in charge. The projects should address the Disproportionate Impact (DI) groups found in the MJC Student Equity Plan. A discussion ensued on the dollar amount to be given to each project, as well as the starting and ending dates. J. Abbot stated that each mini grant will be for approximately \$2,500 (\$30,000 available). Members agreed for the call for projects to go out the following week, the completed application deadline in four weeks, and the end/follow-up date December 2017. It was also agreed to change the language on the form to read "Description of Student Equity Activity" not "Description of Professional Development Activity".

2. Pursue an internet agreement. Collaborate for service with local internet provided. (F. Arias)

The Foundation for California Community Colleges has entered into an agreement with California Connects Mobile Internet offering a low-cost internet plan for faculty, staff, and students. The initial cost is \$99.99 (start-up cost plus first month subscription) and \$19.99 per month thereafter. A contract is not required. Several posters were distributed for

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review (attached) with more on order. The internet speed is 4G, allowing content streaming. P. Crittenden asked if financial assistance was available for those students who could not afford the price. F. Arias responded that the Male Collaborative interviewed many student participants who reported the need for access to Chromebooks. The two hour borrow time is not enough, so a program is being piloted with twenty Chromebooks available for check out one week at a time. Any student who requests to borrow a Chromebook will need to meet with a success specialist and sign an agreement to attend a few workshops. They will be required to continue to check in to be sure they are on task (counselor, grades, etc.) The program will begin in November and, if it works out, will be expanded by 200 additional Chromebooks.

3. Pursuing options for reinstating a childcare center (grants) (F. Arias)

C. Martin asked if there was a way to revitalize the old childcare program. J. Abbott stated that Patrick Bettencourt, Dean of Allied Health & Physical Education, said that it was possible, but that staff is needed. L. Cordova discussed the possibility of using Head Start or First 5. A discussion ensued on subsidizing the costs. F. Arias requested L. Cordova to explore the possibility of working with both programs.

4. Collaborate with the City of Modesto, as transportation providers, on reducing the cost of transportation for students. Look into options to bring classes to students. (F. Arias)

Bus passes have been purchased with equity funding. Students must meet with a success specialist to determine if they have seen a counselor for a comprehensive education plan before receiving the passes. The bus passes are currently being offered to our DI credit students on a case by case basis. A discussion ensued on how to best notify students of their availability. SSEC members were invited to share with their students that bus passes are available at all hubs and pathway centers.

D. Male Collaborative (G. Stovall)

Glen Stovall introduced himself as a student success specialist working with the Male Collaborative. He and Success Specialist Ulises Ochoa, work with the DI population and equity. They are located in the Founders Hall 118 East Campus Hub and offer assistance with: completing financial aid applications, educating students about resources, helping them get in touch with a counselor to complete an education plan, as well as offer tutoring and mentoring services. A. Smith inquired if the number of men of being served was 400, to which G. Stovall replied yes, that 41 were served at the first start-up collaborative session. A. Smith voiced the need for the data to be entered in the SARs system. F. Arias responded a contact form is completed which is entered in the system later that day (core services). J. Todd thanked A. Smith for helping in the centers.

F. Arias informed members that we are entering a three year training agreement with the Center for Organizational Responsibility and Advancement (CORA). The center offers an online certificate for faculty and staff on teaching and supporting men of color.

FTIC Update (E. David)

Thirteen faculty are teaching the college study skills course this fall semester. The course is designed to be intrusive and allows faculty to catch failing students early, working closely with specialists. E. David thanked G. Stovall, E. Munguia, and the specialists for all of their help. Members were informed that the two text books used this semester, *The Other Wes Moore* and *Your College Experience*, were purchased with equity funds. Author Wes Moore will be visiting the campus on November 4, to discuss his book and equity. Students, staff, and community are invited to attend. Two sessions will be offered. The morning session will be primarily for students and the evening for the community.

E. SSSP Equity/Action Items/Next Steps (M. Robles)

The college will soon be utilizing [Hobsons' Starfish Enterprise Success Platform](#). The platform offers an early alert system, a degree planner, appointment scheduling, and case management. Starfish will allow students, specialists, faculty, and counselors to be more connected. Student information will be readily accessible in order for faculty to promptly address concerns.

Shout out by J. Daly thanking her librarians for checking out and processing all of the additional textbooks purchased with equity funds for First Time in College and other courses.

Meeting adjourned at 5:06 PM.