

Modesto Junior College
Student Success & Equity Committee
December 5, 2016

Voting Members:	Representing	Present	Absent
Curtis Martin	Co-Chair (Faculty Member)	√	
Flerida Arias	Co-Chair (Administration)	√	
Pamela Crittenden	Counseling Faculty Member (General Counseling)	√	
Claudia Puebla	Counseling Faculty Member (Special Programs)	√	
Daniel Schmidt	Basic Skills Faculty Member (English/Reading/ESL)	√	
Pamela Kopitzke	Basic Skills Faculty Member (English/Reading/ESL)	√	
<i>Vacant</i>	<i>Basic Skills Faculty Member (Math)</i>		√
Randy Thoe	Instructional Faculty Member (Career Technical Education)	√	
Al Smith	Instructional Faculty Member (General Education/Transfer)		√
Brenda Thames	Vice President of Instruction		√
James Todd	Vice President of Student Services	√	
Jillian Daly	Dean, Literature and Language Arts	√	
Laura Maki	Dean, Science, Math and Engineering	√	
Pedro Mendez	Dean/Admin, Career Technical Education		√
Flerida Arias	Dean, Equity and Student Services (see above co-chair)	√	
Julie Hughes	Classified Staff		√
Danya Dominguez	ASMJC Representative	√	
<i>Vacant</i>	<i>Classified Staff</i>		√
Non-Voting Members:			
Scott Kerlin	Director of College Research	√	
Sheri Lima	Library and Learning Center Manager	√	
Elizabeth David	First Time In College (FTIC) Coordinator	√	
Non-Voting Members:	Any Faculty, Staff, Administrator or ASMJC representative beyond the above that is appointed and continually serves on the committee:		
Martha Robles	Management, Dean, Counseling and Student Learning		√
Jenni Abbott	Management, Director, Planning and Grant Development		√
Sarah Schrader	Management, Central Services Fiscal		√
Talitha Agan	Faculty, History	√	
Laura Manzo	Faculty, Spanish		√
Barbara St. Urbain	Faculty, Counselor	√	
Viengkham Champa	Faculty, Counselor	√	
Jessenia Duarte	ASMJC Representative	√	
Sarah Hawes	Faculty, Reading		√
Guests:			
Francisco Bañuelos	Dean of Special Programs/Enrollment Services	√	
Ariana Gonzalez	Faculty, Counselor	√	
Eva Munguia	Director of Access, Retention & Student Success	√	
Cheryl Williams-Jackson	Faculty, Human Services	√	
Recorder:			
Manny Walsh	Administrative Secretary, Equity & Student Learning	√	

I. Call to order

In absence of quorum an informational meeting was called to order at 3:11 pm by C. Martin. Quorum met; regular meeting called to order at 3:28 pm.

II. Approval of the agenda

Agenda items unanimously approved.

III. Approval of the minutes of October 31 and November 21, 2016

Minutes of October 31 and November 21, 2016 were approved with the following corrections: November 21st vacant staff member absent; D. Dominguez and B. Marks were present.

IV. Information and Action Items

A. Regular Report Out

1. Data Group Review

The administration timeline for the Community College Survey of Student Engagement (CCSSE) and Custom College Questions was reviewed as well as a brief overview of its history and purpose (documents attached). Committee members were invited to volunteer to assist in administering the survey during the months of February to April, 2017. Due to the MJC's "extra-large campus" category, 80 class sections will need to be surveyed. The Survey of Online Student Engagement (SOSE) will be piloted next year. If MJC participates, the focus will be on the approximately 1600 students who take online classes only. The key findings from a five year MJC study of Math 10, 20, 70, 89, and 90 course success and retention rates were reviewed.

Action Item #1:

Who: S. Kerlin

What: Contact CCSSEE if interest is shown in piloting the SOSE

Action Item #2:

Who: SSEC Members

What: Those interested in becoming survey administrators to contact S. Kerlin by January 31, 2017.

B. CUE

The CUE-MJC Equity Institute training concluded last Friday for thirty full-time faculty participants. Course materials and syllabi were reviewed through the equity lens. The training consisted of four monthly meetings and a peer observation component. Several faculty participants voiced interest in continuing the classroom observation

practice. Deans participated in small conversations on classroom success rates and spreads for various ethnic groups. The inclusion of part-time faculty members was discussed, but is proving to be difficult due to the 67% cap. An orientation for additional faculty members interested in participating in the spring cohort will be held on Friday, January 27, 2017. Faculty members were instructed to notify their dean if interested in participating.

C. SS Mini-Grants

A list of mini-grant application submissions received to date was distributed (attached). Applications will be reviewed and ranked by C. Martin, F. Arias, and J. Abbott. Committee members were asked for suggestions on ranking criteria; none given. The process will be revisited upon completion for any improvements. Additional mini-grants may be offered in the spring. Grants awarded to attend trainings must include measureable outcomes.

Action Item :

Who: C. Martin, F. Arias, J. Abbott

What: Rank mini-grant applications

V. Other

Committee members were asked for their feedback on the following:

- Ideas to be discussed/accomplished in the spring
- Recommendations not being addressed
- Items to add to the agenda

Responses:

- Information discussed in meetings not being shared with other campus constituencies
- Things being done under student equity aren't being discussed in the committee (e.g. GPA, Multiple Measures)

Suggestions:

- Create a shared master list of faculty members who have received specialized training
- Utilize the committee as a venue to discuss what pathways will look like
 - Program guidelines
 - Contact Aspen Winners who offer guided pathways
- Meetings/discussions on *Redesigning America's Community Colleges*

Food pantry: A group will be making best practice visits to other community college campuses in August. The project may eventually fall under the heading of health services, possibly leveraging with city and county resources.

Meeting adjourned at 4:32 pm.

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Approved: 1/30/17

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Next Meeting: January 30, 2016 on the West Campus in Yosemite Hall 213