

**Modesto Junior College  
Resource Allocation Council  
February 7, 2014**

Members	Representing	Present	Absent
Jill Stearns, President	Chair, President		√
Jenni Abbott, Director, Planning & Grant Development	Grant Director		√
Kevin Alavezos, Professor, Office Administration	Academic Senate appointee	√	
Patrick Bettencourt, Dean, Allied Health FCS	Dean Rep		√
Debra Bolter, Professor, Anthropology	YFA Budget Analyst -Substitute		√
Iris Carroll, Professor-Librarian	Academic Senate appointee	√	
Paul Cripe, Professor, Mathematics	Academic Senate appointee	√	
Rosanne Faughn, Accounting Specialist	CSEA appointee	√	
Judy Gonzales, Administrative Secretary	Classified Staff Advisory Council	√	
Cece Hudelson, Dean, BBSS	Dean Rep		√
Susan Kincade, Vice President of Instruction	Vice President of Instruction	√	
Lenicia Lopez, Student	Student Senate	√	
Nancy Sill, Professor, Business Administration	YFA appointee	√	
Brenda Thames, Vice President of Student Services	Vice President of Student Services		√
Joan VanKuren, Administrative Specialist	CSEA appointee	√	
Hunter Wright, Student	Student Senate		√
John Zamora, Professor, Computer Science	Academic Senate appointee		√
Lisa Husman, Executive Secretary	Recorder	√	

<b>Vacant position</b>
YFA Budget Analyst

- I. Call to Order**  
Susan Kincade called the meeting to order at 10:10.

**Action Item**

- II. Action Items**  
**a. Approval of Minutes**  
It was stated that there is a new format for all governance council minutes. The new format is based on current standards and feedback by the accreditation team that visited our college.

**Action Item:**

Rosanne Faughn moved to approve the minutes of January 17  
Seconded by Iris Carroll  
6 ayes, 0 nays, 3 abstentions  
Result: Motion passed

**Business**

- III. 2013-2014 Budget Update Review**  
Susan Kincade advised there had been a revision to PTOL. There was a correction needed to the changes initiated by Interim VPCAS Larry Carrier. The result is a net negative \$51,000 in salary and benefits that had to be covered. Instead of an

increase of \$250,000 to the 2013/14 PTOL budget, the shortfall of \$51,000 required budget realignment using the limited college contingency. The good news is an accurate budget for 2013-2014.

There was discussion if Gary Whitfield, VP of College & Administrative Services at Columbia College would attend any of the RAC meetings. Jill Stearns was able to relay to Susan that there is no expectation that Gary will attend meetings and we are very hopeful that we will have a new VP of College & Administrative Services for MJC on the March YCCD Board of Trustees agenda.

The council wanted to confirm that a final overview, edited findings, new budget and recommendations made by Interim VP of College and Administrative Services, Larry Carrier, will be posted to the website. Susan Kincade confirmed that would be done.

#### **IV. Budget Development for 2014-2015**

The salary and benefit spreadsheet has been received for review. Jill Stearns has reviewed it and provided changes to Gary Whitfield. The next step is review by the deans to make sure all vacancies are budgeted for and that any and all faculty positions under recruitment are included in that.

Susan Kincade advised that there will be a budget allocation request form shared with the divisions that did not do program review last year. This will incorporate requests outside of program review since it will only take place every 5 years. This form will also be posted on the website for easy access. These requests will go through the immediate supervisor and then be routed to the dean before coming to RAC for prioritization.

Iris inquired about funds that the college receives from Instructional Equipment and Library Materials (IELM) that is distributed by the state to college districts. In the October issue of CCL Outlook it was reported that the total amount be allotted is \$202,487 and that YCCD has received several installments of this money but the library has not heard anything about it. Iris's concern is being able to track where this money has gone.

#### **V. Adjournment**

**Next meeting:** February 21, 2014 10:00 am – 12:00 pm, Student Services 203